



FY21 Proposed Budget City Manager's Message

August 11, 2020

To: Honorable Mayor and Weatherford City Council Members

In accordance with Chapter 102 of the Local Government Code and the City of Weatherford Code of Ordinances, Title 1, Chapter 8, Section 1-8-5 (g), the FY21 proposed budget is hereby submitted for review and consideration. The budget that follows will provide for operations and maintenance of the City of Weatherford from October 1, 2020, through September 30, 2021. It has been developed under the principles and guidance of sound budgeting practices. Said practices assure that revenues are realistically estimated to cover the cost of essential services while leaving a prudent amount of fund balance for emergency or unforeseen circumstances.

Purpose of the Budget

This proposed budget serves as the Annual Operating Plan of the City of Weatherford. It establishes levels of service, determines the allocation of municipal resources, and acts as an operational tool and planning guide. Most importantly, it is a statement about the values and goals of our community. The budget process is the primary time during which staff, citizens, and the City Council engage in a conversation about how to allocate our limited resources towards the objectives that have been laid out.

As laid out in the City's annual budget ordinance, Council's budgetary control is at the department level and fund level, as neither departments nor funds are authorized to exceed their overall budget without approval and adjustment by City Council. For the next month and a half, Council and staff will have the opportunity to deliberate on annual appropriations and funding priorities for FY21. All decisions made during this time will be included in the final adopted budget, set to be accepted by Council on September 22, 2020. Weatherford citizens will also be encouraged to voice their opinions at two separate public hearings, both held on September 8th: one on the City's proposed FY21 property tax rate and one on the City's FY21 budget.

For several years, Weatherford has made structural improvements and revenue enhancements to adequately plan for all foreseeable future costs. The major results of these actions have been employee raises and market adjustments, strategic improvements to parks and street maintenance, dedicated storm water funding, the creation of two Tax Increment Reinvestment Zone, creating a fleet rotation schedule, planning for major compensated absences costs, and creating a capital reserve to help cash fund major projects. On a staff-level, succession planning has also been a focus, as a high number of employee retirements took place in FY20 and will continue over the next five years. These actions are emblematic of staff's and Council's passion to see Weatherford continue to grow and prosper in a financially sound manner. This FY21 budget proposal aims to continue the spirit of those actions, honoring the progress

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that has been made up to this year, while setting the stage for large-scale capital improvement needs looming on the horizon.

Weatherford's Mission: Building a Strong Community

The City of Weatherford provides a multitude of services for its citizens, spanning from public safety and emergency management to ensuring everyone has equal access to the utilities necessary to thrive in this community. With such a wide range of responsibilities, it can be difficult to identify a singular purpose and mission for the staff that helps deliver those services. Our mission: Building a Strong Community, holds that, in every task, objective, and service our staff performs, we will strive to enrich the lives of the citizens we serve. Through the values of trust, unity, engagement, impact, pride, and purpose, the City's vision is to inspire every person, family, and organization to achieve their highest potential. This budget holds strong to our mission, vision, and values, and ensures that every dollar spent will be in pursuit of building a strong community.

Budget Overview

For FY21, the City's budget provides for continued programs and services, while decreasing the property tax rate to \$.4829 per \$100 valuation. Budgeted expenditures for all funds of the City of Weatherford for FY21 total \$63,789,352, and are allocated as follows:

Group	Proposed Budget	% of Total
General Fund	\$40,257,267	63%
Debt Service Fund	\$7,384,119	12%
Capital Projects Funds	\$4,754,072	7%
Stormwater Utility Fund	\$3,888,833	6%
Solid Waste Fund	\$2,867,233	5%
Special Revenue Funds	\$4,637,828	7%
	\$63,789,352	100%

The General Fund, accounting for 63% of the total budget, funds the primary operating departments of the City, including police, fire, street maintenance, parks and recreation, libraries, and various other community services and administrative offices. The Capital Projects funds, accounting for approximately 7%, appropriates funding for continued development of the City's parks, including Heritage Park, and hike and bike trail improvements. Funds budgeted for capital projects do not re-appropriate funds already obligated for particular projects by City Council. Funds presented in this budget for appropriation are unobligated funds that are not already appropriated and under construction. The annual debt service requirements on the City's general obligation debt make up 12% of proposed expenditures. Operation of solid waste collections, stormwater utility, Chandor Gardens, Fleet Rotation Fund, and various other funds make up the remaining 18% of the budget.

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Budget Process Methodology

The FY21 budget process remains largely unchanged from last year. Departments were directed to submit a line-item budget that held their costs at the same operational level that was adopted in the current budget and submit any requests above that amount individually, with justification, and ranked according to their priorities. The Finance department has developed a zero-based budget process that includes 2-3 departments a year. We collaboratively build the department's budget from scratch and align their spending with their overall goals and objectives. Additionally, the Finance Department reviewed line-item budgets and supplemental requests individually with delegates of each department prior to submitting them to the City Manager for consideration.

Major Revenue Projections

Property Tax Projections

As calculated and published by the Parker County Appraisal District, the City's no-new revenue and voter-approved tax rates are \$0.4960 and \$0.5189, respectively. The proposed budget is built on a tax rate of \$0.4829, a decrease of 1% from FY20's property tax rate. This budget does include an increase of \$661K to the General Fund (O&M and I&S) over FY20 Budget and \$452K increase from FY20 projected property tax revenue. We did see a 6% increase in our property values over prior year.

Approved last year, one additional penny, equivalent to \$250,000, was added to the proposed tax rate in order to help fund the City's two highest priority capital projects: a new police station and a new fire station. The revenue earned on this penny, along with accumulated cash reserves in the General and Capital Projects funds, will be dedicated to funding the debt service associated with these projects, whose combined total construction costs are estimated at \$23 million. For a more detailed description of the projects and their funding sources, please see the General Fund Five-Year Forecast section of this document.

Due to the recent changes to the property tax rate calculation, stemming from SB 2, if the City adopts the proposed tax rate as presented in this budget, the City has the ability to "bank" the difference between the No-New Revenue Tax Rate and the Voter-Approved tax rate, up to 3.5%, to be used for up to 3 years. In this instance, the City would "bank" the 3.5% variance to be used in the next 3 years.

Sales Tax Projections

There is perhaps no other barometer that can exemplify Weatherford's economic growth better than sales tax. The gains made in such a short period of time are nothing short of incredible and are a testament to our Council's good judgement and growth strategy. During the COVID-19 pandemic, Weatherford saw a 5% increase in sales tax over prior year, which is a great representation of the strong economic growth and stability within the City of Weatherford.

Since FY13, the City's sales tax revenue has gained over \$5.5 million according to FY20 ending projections. During that time period, Weatherford staff and Council has ensured that a substantial portion of that

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growth will not be considered available for ongoing operations. This decision was made so that the City could build up a substantial buffer between Weatherford's full sales tax receipts and the amount that is relied upon for ongoing operations (which we call the sales tax baseline). In this way, the City builds a much-needed layer of protection against periods of economic decline. Having built in a conservative buffer of 10%, it is in the City's best interest to increase this baseline to one that is more appropriate for our level of revenue. Therefore, the FY21 budget proposes to set the sales tax baseline at \$13.8 million. Because full sales tax receipts are expected to come in at \$15.3 million next year, this action would still leave a \$1.5 million difference between Weatherford's total sales tax revenue and the amount that is relied upon for ongoing operations. The FY21 budgeted projection of \$15.3M represents a 2% increase over FY20 projection and 2.6% increase over FY20 adopted budget. This is a more conservative increase than the years past due to the volatility of sales tax revenue given the recent pandemic.

Looking Forward

Although a lot will be accomplished through this proposal, there is still much to be done. Weatherford's position of fast growth is a positive one but can still be difficult to manage. First and foremost, our priority as City officials is to ensure consistent levels of service, commensurate with the high-quality City that Weatherford has been for a long time. Staff has worked hard to provide successful government programs and services to the community in an effective and efficient manner. Our budget proposal does this through increasing budget to the levels necessary to continue all departmental operations at their current state and adding funding for long-awaited facility needs. Additionally, this proposal maintains our strategic advantage of maintaining a low tax rate, conservative sales tax projections, and overall fiscal discipline.

In conclusion, I wish to thank each department director and supervisor who spent many hours in the preparation of this budget. It is the caliber of those staff members that make the difference we see every day. I especially want to thank Assistant City Manager Brad Burnett who provided invaluable assistance during this process. The City of Weatherford has achieved great things during the current fiscal year. With the leadership of the City Council, we will continue taking steps in the right direction toward providing outstanding services at the best possible cost. We respectfully submit this budget for consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "James Hotopp", with a long, sweeping horizontal line extending to the right.

James Hotopp, City Manager

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City Manager’s Proposed General City Budget FY21

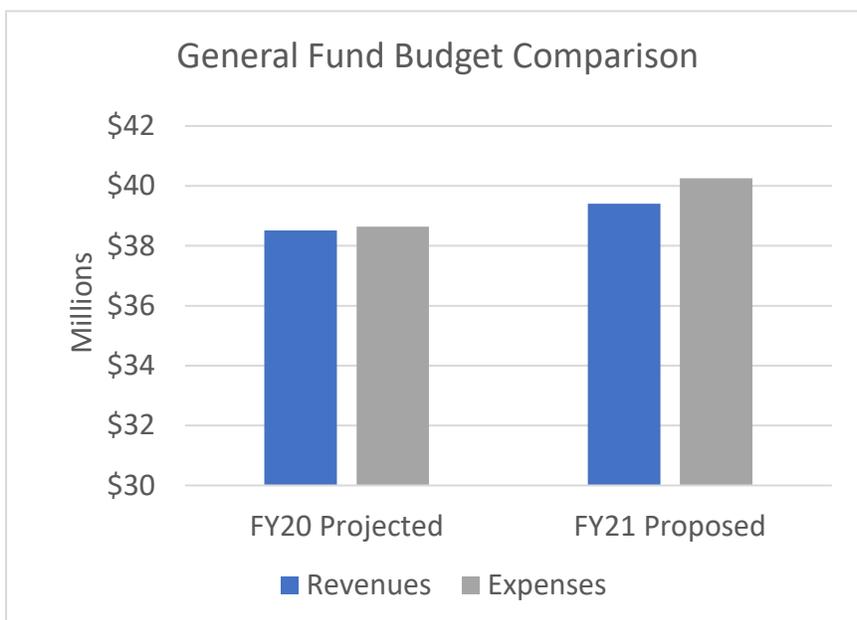
How to Read this Document

This document is designed to take the reader through the City’s complete FY21 proposed budget. Because Weatherford’s General City Budget is large and somewhat intricate, staff has broken it up into sections. These sections are intended to take the reader from a broad overview of Weatherford to a more detailed look at the budget.

- Pages 7-38 include a basic overview of the City’s primary operating fund, the General Fund, as well as major revenue projections, expenditure breakdown, and a summary of the fund’s five-year forecast.
- Pages 39-113 include a breakdown of each department operating out of the General Fund, including budget information, a personnel breakdown, major initiatives, performance measures, and accomplishments.
- Pages 114-160 are summaries of all other funds included in this budget, as well as all departments associated with those funds.
- Pages 161-166 include all supplemental funding packages included with this budget as well as supplemental packages that were requested, but not funded at this time.
- Pages 167-296 are detailed requests from outside agencies for one-time funding from Weatherford’s General and Hotel/Motel Funds.

Budget-in-Brief

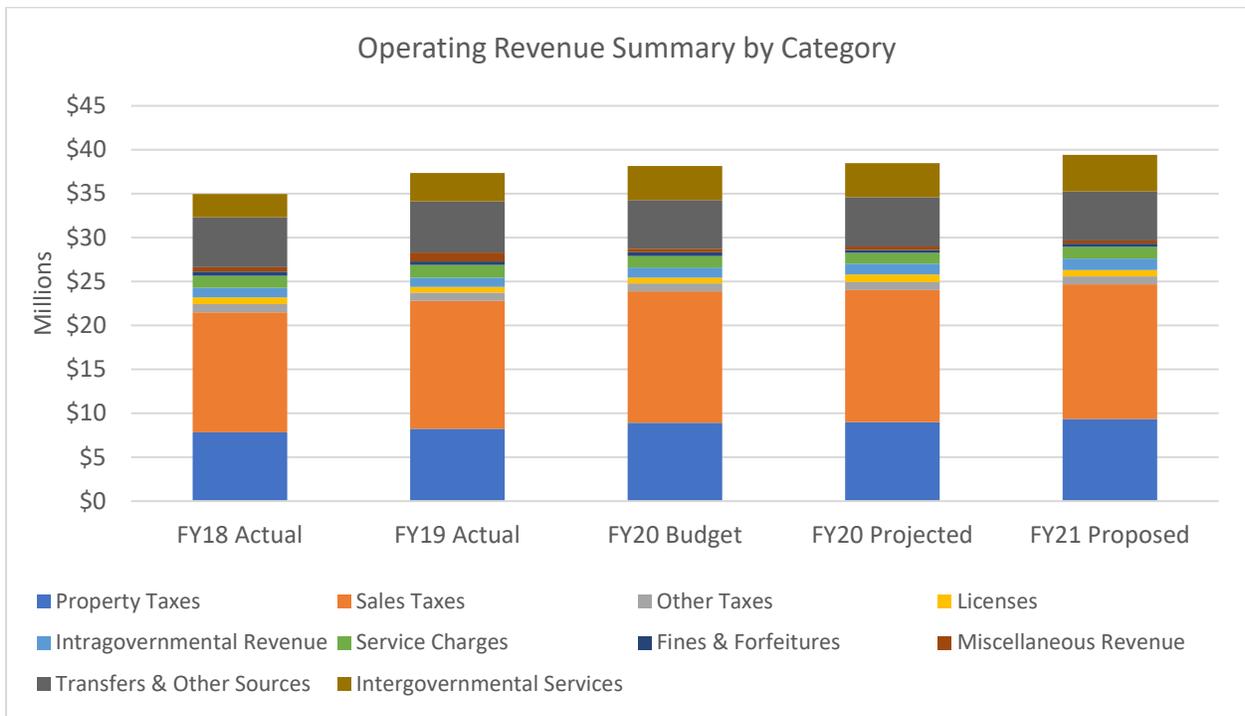
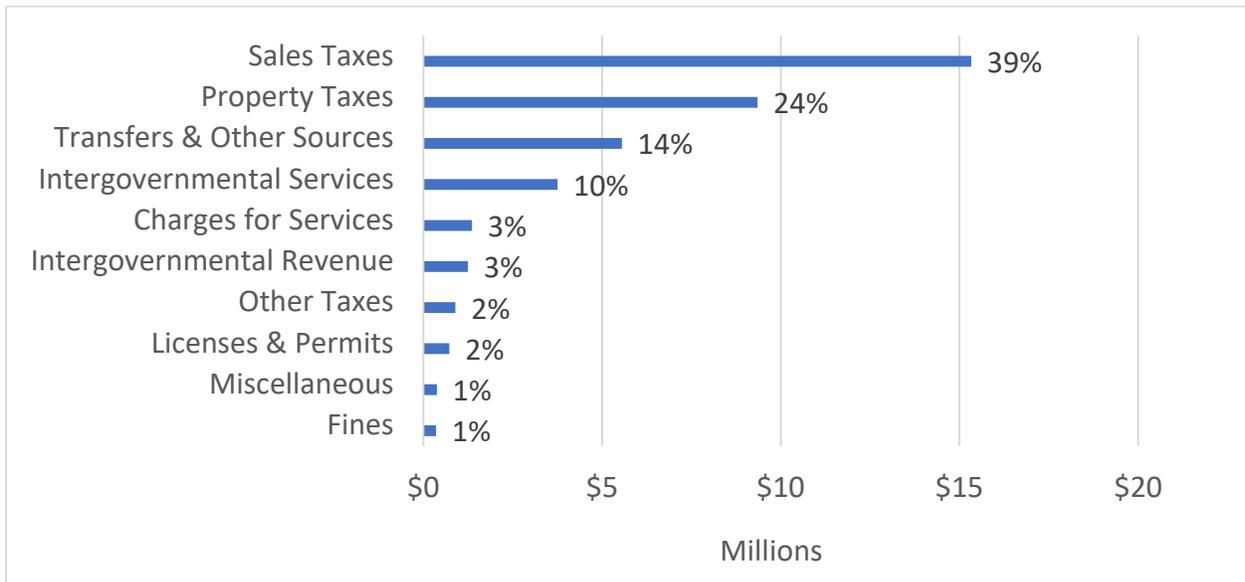
This section includes graphics that detail the major highlights included in this budget.



FY20 projected revenues are expected to come in at \$38.5 million, while FY21 is anticipated to bring \$39.4 million, a 2.3% increase YOY. FY21’s projected expenditures are at \$40.2 million, an increase of 4.17% from FY20’s projected \$38.6 million.

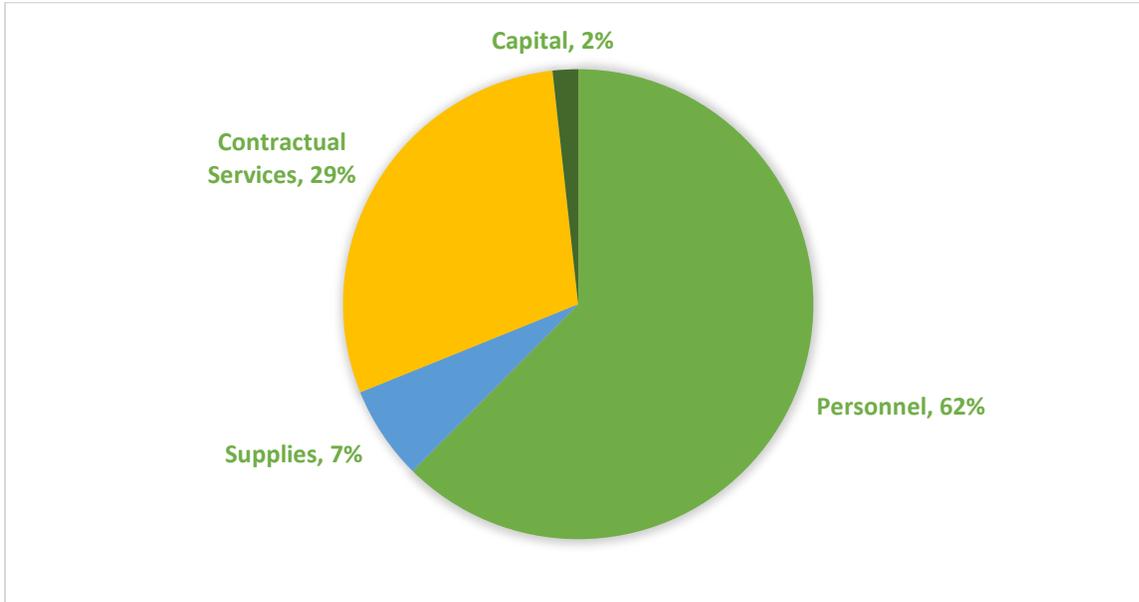
Budget-in-Brief

The General Fund's three highest revenues are sales taxes (\$15.3m), property taxes (\$9.4m), and transfers from other funds (\$5.55m).

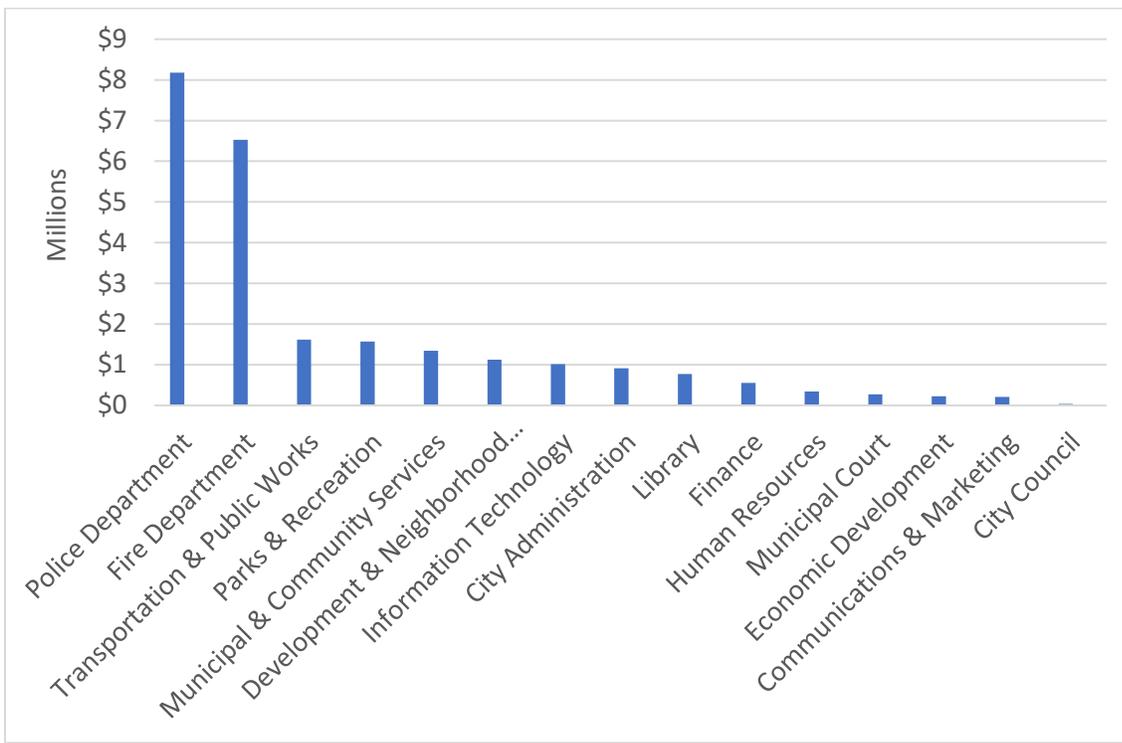


Budget-in-Brief

The General Fund's highest expenditure category is personnel costs, at \$25m.

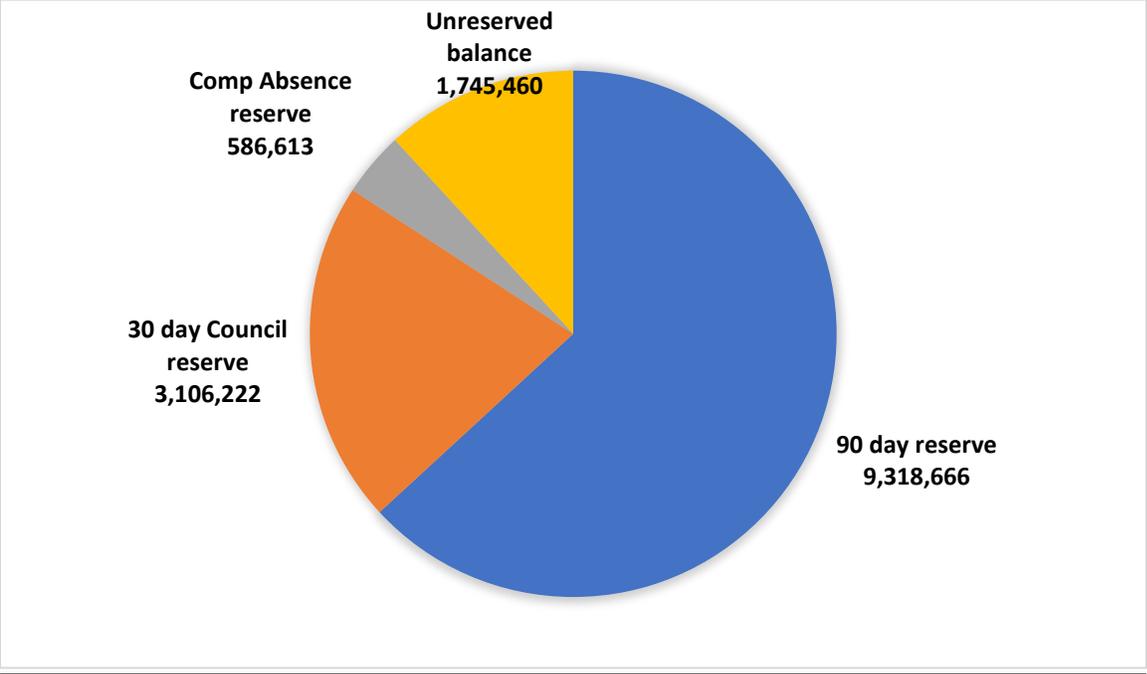


Police and fire make up a large share of the General Fund's personnel budget at 33% and 26%, respectively. Below is a breakdown of this comparison by department:



Budget-in-Brief

Finally, the City’s policy of maintaining General Fund reserves of at least 90 days worth of operational funding is maintained in this budget. The proposed ending days is 142.52.





Five-Year Forecast and Major Initiatives

General Fund Five-Year Forecast and New Major Initiatives

The Finance Department updates its General Fund five-year forecast annually in conjunction with the budget process. The initial year of the forecast is the budget year, which then extends four years out.

Baseline Assumptions

The initial five-year forecast is built under a “baseline” assumption. It is not intended to be a forecast of future events, but a benchmark against which future budget decisions can be measured. It assumes that current programs are maintained at current service levels during the forecast window. This baseline assumption is primarily used to avoid assuming any specific policy decisions that the City Council may or may not enact during the forecast window.

Major revenue items were projected in detail using trend analysis, including property and sales taxes, and transfers from other funds. Property taxes were projected by evaluating assessed value trends and taking into account any development projects underway or scheduled for completion during the forecast window, and any economic development agreements that may reduce the amount of revenue to be collected. Sales tax projections were developed using a similar method, accounting for possible economic development agreements and business turnover that may affect revenue.

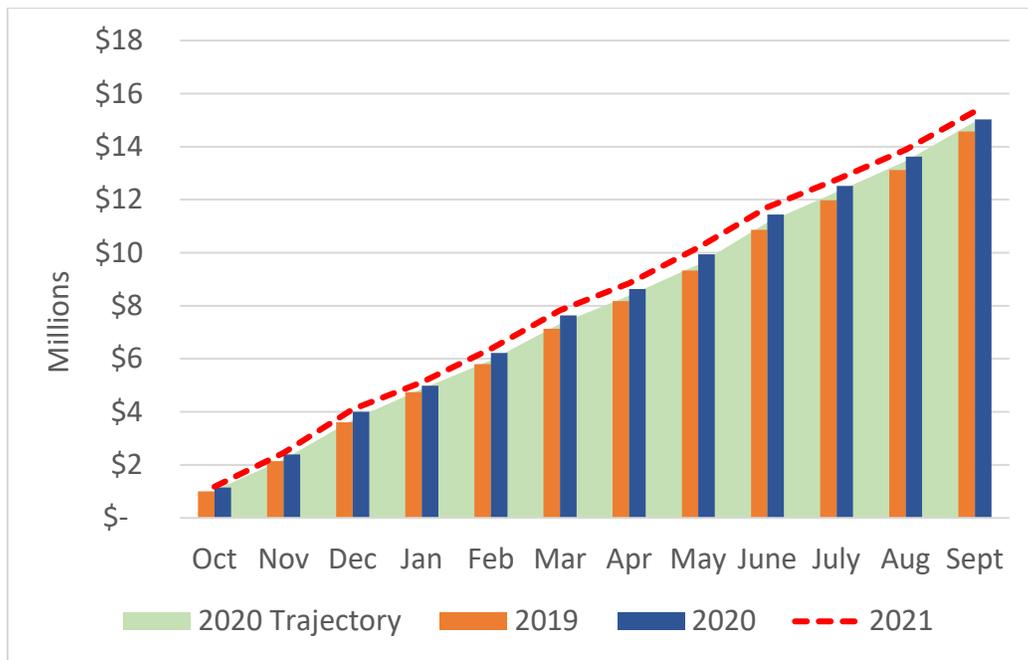
For expenditure projections, the primary focus was placed on personnel costs, which represent the largest single cost incurred by the City. The baseline assumption required that no net new positions were added during the forecast window, while personnel costs increased at a modest rate due to expected increases in health insurance and other benefit costs. Salary increases were assumed, following the compensation plan completed in FY18. Additionally, fuel, electricity, and street repair costs were considered individually. Other expenditure items were projected based on historical growth trends relative to expected inflation rates.

% Assumptions	FY21	FY22	FY23	FY24	FY25
Revenue	2.1%	2.2%	2.21%	2.11%	2.11%
Expenses	1.8%	1.7%	1.8%	2.1%	2.5%

Revenue Considerations

Sales Tax—Short Trajectory

The past several years have brought robust growth in sales tax receipts. Year-to-date collections (through May's disbursement) are up 7% from last fiscal year, and 3.8% from the City's initial budget trajectory. The graph below shows the FY20 trajectory (the area in green) based on previous years' collections, compared with the FY19 actuals (orange bar), FY20 projection (blue bars) and the FY21 proposed sales tax revenue (dotted red line).



Sales Tax—Growth Considerations

Weatherford's sales tax is continuing strong through several years of prominent growth. This growth initially began back in FY14, led by the agricultural, manufacturing, utilities, and construction sectors. However, near the end of FY14 and continuing through FY15, the growth expanded to include all industries. Given the City's efforts to expand its retail sector, much of the growth in the past few years has been in retail and food establishments. Projections for the remainder of this fiscal year are trending near \$15 million.

To help maintain our financially beneficial position, staff will continue to be conservative with sales tax revenue. In light of that strategy, the FY21 proposed budget assumes moderate sales tax growth of 2.5% over FY20. Continued development efforts inside the City are resulting in an increase in the number of sales tax vendors and overall tax receipts, so it is possible that actual growth could outpace this scenario. On the other side of the coin, with the ongoing pandemic and the unforeseen effect that it will

have on our businesses, residents and economy, this budget includes a more conservative approach. We feel this is the best approach as the spike in unemployment, business closures, and the general uncertainty felt by the community is still present as we approach FY21. Average assumed growth through the five-year forecast is around 2.5%, although fluctuations from year-to-year are expected.

Sales Tax—Baseline vs. Full Projection

Since 2015, the City has adhered to a baseline method of sales tax budgeting. Following this method, staff will budget for the full projection in sales tax collections--\$15.3m in the case of FY21. However, only a portion of the sales tax is relied upon for recurring expenditures--\$13.8m in this case. This is referred to as the sales tax baseline. The remainder is referred to as the sales tax increment.

Sales Tax Baseline: \$13,797,317 (this is the amount the City will use for recurring operations)

Sales Tax increment: \$1,533,035 (this is the amount the City will use for non-recurring items)

Full FY21 Sales Tax: \$15,330,352 (this is the full amount; the baseline plus the increment)

By following this method, the City lags its sales tax growth in order to mitigate sharp downturns and their effect on operations. While the proposed baseline does not represent a large increase over the previous baseline of \$13.4m, there are a number of reasons that staff feels this recommendation is optimal for the City:

- A baseline of \$13.8m with a buffer of \$1.53m still allows for the City to make necessary operational gains while still keeping a significant cushion for economic downturns.
- Staff utilizes two metrics to help guide baseline setting. The first is to ensure the baseline doesn't exceed a three-year historical average (including the current year projected). In this case, that average would be \$14.4m. The second is to make sure the buffer would be sufficient to mitigate against Weatherford's steepest historical one-year sales tax loss of approximately 6%. The buffer currently recommended is well above that. FY21's recommendation is well within those two metrics and will leave Weatherford with sufficient room to weather downturns. Staff believes the City's current structure here is both responsible and sufficient and will help to keep it financially sound.

Property Tax—Short Trajectory

In June of 2019, the governor signed into law Senate Bill 2, which lowers all Texas cities' Voter-Approved Tax (or rollback) rates from 8% over the No-New Revenue TaxRate (or effective rate) to 3.5%. Under previous law, cities had been able to raise a maximum of 8% more than the previous year on properties that existed for both years. The new law that went into effect January 1, 2020, affecting our FY21 potential property tax rate, will lower this to 3.5%. There are a few provisions that help ease the burden for cities, but this could certainly make balancing the budget more difficult in future years. In fact, had this law been in place since 2014, Weatherford would have had to make up a total budget loss of over

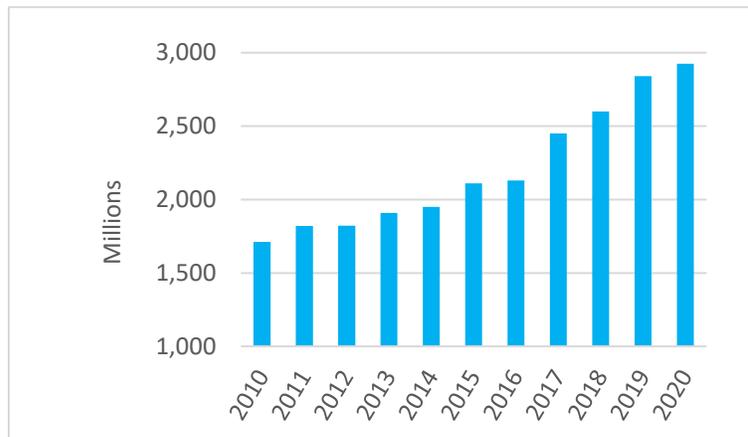
\$1.5 million.

For FY21, the City has opted to base this budget on a rate of .4829 per \$100 valuation, a decrease of 1.02% from the current rate. This rate will add \$661K of property tax revenue to the General Fund, with \$264K coming from new growth and \$203K coming from annexations.

Another part of the Senate Bill 2 gives the taxing unit, the City, the ability to “bank” the difference between the adopted rate and the Voter-Approved rate. For example, since the City is proposing a tax rate of 3.5% lower than the Voter-approved rate, the City will be able to utilize the unused increment rate of 3.5% for a future year when needed.

Property Tax—Growth Considerations

Over the past ten years, the city has seen average assessed value growth of approximately 5.5%. The past three years have brought large increases, including new properties added to Weatherford’s appraisal rolls. While we have had three years of extraordinarily strong value growth, staff is opting to keep growth between 2-2.5%, as this is a more realistic expectation for any given year. This is consistent with general economic implications, as property tax revenue growth/decline tends to be a slow, yet steady earner, and lag at least one year behind the growth/decline in general economic conditions.



Financial Risk Factors – Setting the Stage for FY21

As Citizens and Councilmembers know full-well, Weatherford experienced strong growth in the last 15 years. City operations increased to accommodate this growth, adding both personnel and vehicles/major equipment to keep services at their expected levels. This growth has put pressure on the City’s ability to keep up with major equipment replacements, personnel needs, and facility capacity. Primary risk areas identified over the past several years are as follows:

1. Adequate funding for fleet replacements,
2. The inadequacy of aging facilities,
3. Considering the large number of compensated absences carried,
4. Controlled reliance on sales tax,

5. Significant capital improvement needs, and
6. Keeping pay consistent with the market for each position.

These areas created an environment whereby Weatherford's operations could take a substantial hit in any given year and put the City in a strategically deficient position. However, the City was able to make significant strides in these areas in the last several years and continues to do so with this proposed budget. The property tax rate was increased in FY15 in order to help balance the General Fund's reliance on sales tax with a more controllable and reliable revenue stream. Additionally, the increase in revenue was partially dedicated to shoring up annual street maintenance to recommended levels, implementing market increases for targeted positions, and creating ongoing funding for two large Fire department apparatus. During FY16 and FY17, the City implemented two rounds of funding for a fleet replacement schedule, completed market adjustments and allowed for a 2% cost-of-living increase, initiated ongoing funding for compensated absences costs, and made sure no ground is lost in annual street maintenance funding. FY18 and FY19 brought another round of vehicles being placed on rotation, overdue facilities renovations, and a new pay plan to help keep compensation consistent across the City as well as marketable for cities of similar size/makeup. For FY20, we implemented a new financial software, began the process of building a new \$19m police station, continued with the step pay plan and chipped away at the growing list of facility improvements

While the City has made solid progress on several of these key areas, they still represent constant pressures on Weatherford's operational health. It is therefore vital that the City be able to make annual adjustments to its revenue streams in response. Recent legislation at the Capital will make this more difficult, and it is imperative that staff and Council keep all of these considerations in mind when making decisions in the future. In light of these factors, it is important that Weatherford continues to focus on long-term issues.

Major Initiatives

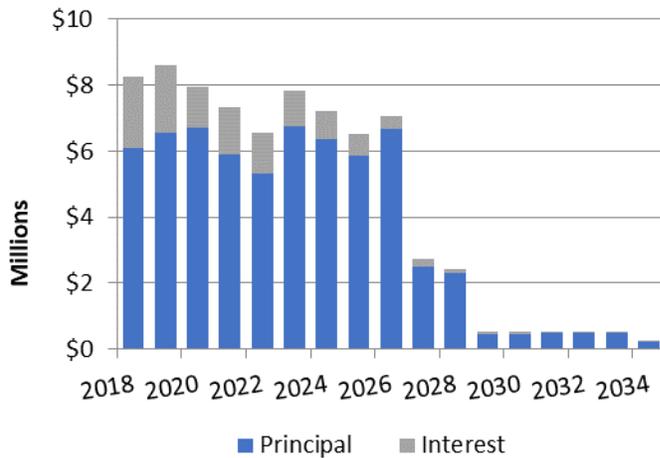
With favorable sales tax figures and property values, staff has chosen to focus on long-term capital planning. Below is a list of major capital needs the City has begun to address or will need to address within the next five years:

1. Construction of a new police station,
2. Construction of a new fire station,
3. Major downtown renovations,
4. Corridor Cleanups,
5. Facility renovations and remodels

All together, these needs could top \$25 million in estimated costs. In order to adequately address these key needs, staff will have to look at using a combination of debt funding and cash. In the last three fiscal years, staff and Council elected to begin cash-funding portions of these needs through both its sales tax

increment as well as a dedicated portion of incoming revenue of \$750,000 annually for as long as the City is able. FY21 continues both of these initiatives.

Additionally, this budget sets the stage for funding the first two major capital needs listed above: a new police station and a new fire station. Together, these needs total an estimated \$23 million. While Weatherford’s leadership prefers to keep the City’s debt service as low as possible, that level of capital funding requires debt service to maintain adequate cash flow. However, staff and Council have proposed a plan that will allow for the issuance of bonds with only a minor increase in the tax rate.



The chart on the left plots Weatherford’s debt service by year through 2034. Under the current tax rate, the City does not have the capacity to fund more debt until the payments decrease substantially in 2027. What this means is that staff would have to find enough cash resources to fund a new debt issuance until 2027, when the current tax rate can support it. Thankfully, the legacy of Weatherford’s financial prudence has enabled the City to capitalize on significant cash reserves to float this debt

payment until 2027.

First, staff plans to utilize a combination of General Fund and Capital Fund cash reserves of up to \$2.5 million. A large part of this will come from the Council’s 30-day reserve preference. Second, staff will temporarily redirect up to \$750,000 each year through 2026, for a total of \$3.5 million. These sources will provide sufficient funding for debt service through 2026, allowing Weatherford to construct much needed police and fire stations within the next 3 years.

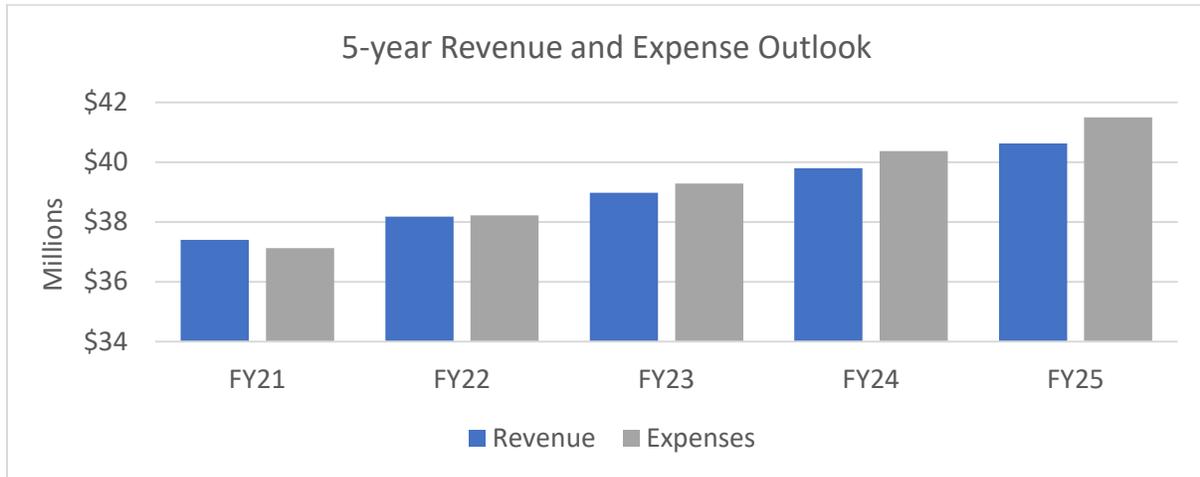
The increased tax rate as well as dedication for the revenue has been assumed in this forecast, meaning the \$250,000 in anticipated higher revenue remains unavailable for operational use.

Multi-Year Forecast Snapshot

Capital and Operational Capacity

Below is a graphical representation of Weatherford’s multi-year forecast. This assumes no major increases in spending, other than compensation increases for employees in every year in accordance with the City’s compensation plan and other cost-of-service increases for supplies

and contractual services. Additionally, it treats a portion of our property tax and sales tax as unavailable for operations, per the City’s capital improvement plans.



	FY21	FY22	FY23	FY24	FY25
Operating Capacity	281,116	(39,250)	(302,543)	(579,516)	(870,798)

While the Operating Capacity is dropping \$1.15m, the fund balance maintains the 120-day council preference reserve. Non-operational sales and property tax funds will accumulate significant balances over time, although this forecast assumes those balances will be utilized on capital initiatives.

It is vital to keep in mind that managing the operational health of the City is always a balancing act. As is always the case with having limited funds, all priorities compete with one another. As our operational costs grow, so does the cost to fund one day’s worth of operations. The daily operating cost increases from \$102,447/day to \$113,702/day, a 11% increase over the 5 year span.

Other Major Funding Areas

- **Fleet Funding:** There are two sides to our vehicle rotation. The first is immediate replacements, which require using cash to purchase the needed replacement. The approximate full value of the City’s fleet assets hovers above \$20m, based on gathered estimates from department personnel. Staff would like to get all the fleet and equipment on an annual rotation schedule. The second side to our rotation is planning for the next replacement of that vehicle by setting aside funds for it each year. The proposed budget places four more vehicles on that rotation. These will be replaced in FY21 and ongoing rotation funding has been built in. In total, the City has placed 46 vehicles on rotation, for an annual cost of \$475,000.

- **Compensated Absences Funding:** One of the largest liabilities Weatherford is facing is in its exposure to compensated absences. In FY20, 14 long-standing employees retired, for a total liability of \$670K. On top of losing valuable institutional knowledge when an employee leaves, the City must also pay accrued sick and vacation hours to the retiring employee. Through FY24, staff estimates that the City could see over \$2 million in these costs hit the City, based on employee age and eligibility. While this is a relatively conservative number, the steps Weatherford has taken in the past several years to reserve funds for these costs should be able to handle the majority of these costs through this reserve funding.

Conclusions

What this forecast shows is that Weatherford is amidst a period of rapid growth, although broader economic implications may tamp down on this in the forecast's out-years. As developments continue to arise and infrastructure is added, operational funding will increase quickly. Competing for available funding are large capital improvement needs that will also add costs to the General Fund, but are necessary to allow our services to expand with the City. While this growth has been and will continue to be beneficial, we find ourselves trying to repair or replace a backlog of facilities and equipment while keeping our service levels consistent. This will always prove to be a difficult task, but FY21 presents a crucial opportunity to make progress in several areas. Weatherford staff is confident that this proposal represents the best balance of funding operational needs as well as paving the way for large capital plans.

Service Level & General Fund Summary

PROGRAM OF SERVICES

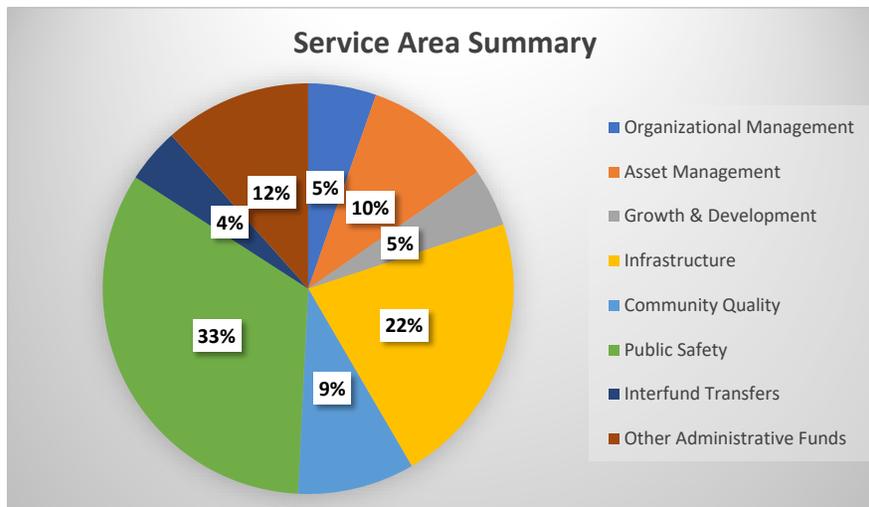
	Estimated Undesignated Fund Balance	Estimated Revenues	Transfers from Other Funds	Available Resources	Estimated Expenditures	Transfers to Other Funds	Estimated Undesignated Ending Fund Balance
General Fund	\$ 15,610,185	\$ 33,848,095	\$ 5,555,947	\$ 55,014,227	\$ 39,035,471	\$ 1,221,796	\$ 14,756,960
Special Revenue Funds							
State Forfeiture	\$ 6,087	\$ 10,000	\$ -	\$ 16,087	\$ 10,000	\$ -	\$ 6,087
Federal Forfeiture	\$ 52,965	\$ 37,000	\$ -	\$ 89,965	\$ 37,000	\$ -	\$ 52,965
PEG	\$ 13,497	\$ 52,760	\$ -	\$ 66,257	\$ 52,760	\$ -	\$ 13,497
Park Special Revenue	\$ 1,103,152	\$ 102,500	\$ -	\$ 1,205,652	\$ 871,982	\$ -	\$ 333,670
Municipal Court Jury Duty	\$ 40	\$ 50	\$ -	\$ 90	\$ 50	\$ -	\$ 40
Municipal Court Technology	\$ 37,061	\$ 7,300	\$ -	\$ 44,361	\$ 30,300	\$ -	\$ 14,061
Municipal Court Building Security	\$ 18,896	\$ 5,200	\$ -	\$ 24,096	\$ 18,896	\$ -	\$ 5,200
Municipal Court Juvenile Case Mg	\$ 59,441	\$ 10,300	\$ -	\$ 69,741	\$ 52,441	\$ -	\$ 17,300
Hotel/Motel Tax	\$ 612,150	\$ 798,402	\$ -	\$ 1,410,552	\$ 240,000	\$ 612,446	\$ 558,106
Special Events	\$ -	\$ -	\$ 240,850	\$ 240,850	\$ 240,850	\$ -	\$ -
Main Street	\$ -	\$ -	\$ 85,896	\$ 85,896	\$ 85,896	\$ -	\$ -
Chandor Gardens	\$ 179,543	\$ 62,750	\$ 285,700	\$ 527,993	\$ 350,550	\$ -	\$ 177,443
Fleet Rotation Fund	\$ 1,528,897	\$ 1,212,493	\$ 69,000	\$ 2,810,390	\$ 1,416,656	\$ -	\$ 1,393,734
Heritage Park Events Fund	\$ 12,996	\$ 197,855	\$ 152,796	\$ 363,647	\$ 326,136	\$ -	\$ 37,511
Library Special Revenue	\$ 205,438	\$ 38,000	\$ -	\$ 243,438	\$ 219,865	\$ -	\$ 23,573
Animal Shelter Special Revenue	\$ 101,790	\$ 71,500	\$ -	\$ 173,290	\$ 71,500	\$ -	\$ 101,790
General Debt Service Fund	\$ 10,906,159	\$ 9,471,094	\$ 250,000	\$ 20,627,253	\$ 7,384,119	\$ -	\$ 13,243,134
Capital Projects Funds							
TIRZ	\$ 833,345	\$ 501,810	\$ -	\$ 1,335,155	\$ 1,335,155	\$ -	\$ -
Capital Projects Funds	\$ 4,217,257	\$ 75,080	\$ 1,050,000	\$ 5,342,337	\$ 3,418,917	\$ -	\$ 1,923,420
Solid Waste Enterprise Fund	\$ 1,417,727	\$ 2,789,731	\$ -	\$ 4,207,458	\$ 1,884,767	\$ 982,466	\$ 1,340,225
Stormwater Utility Fund	\$ 2,658,640	\$ 1,478,714	\$ -	\$ 4,137,354	\$ 3,888,833	\$ -	\$ 248,521
Doss Permanent Library Fund	\$ 50,000	\$ 500	\$ -	\$ 50,500	\$ 500	\$ -	\$ 50,000
	\$ 39,625,266	\$ 50,771,134	\$ 7,690,189	\$ 98,086,589	\$ 60,972,644	\$ 2,816,708	\$ 34,297,237

SERVICE AREA SUMMARY

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Internal Services					
Organizational Management					
City Administration	860,637	1,263,034	1,453,355	1,278,578	1,484,628
City Attorney	244,765	295,500	340,375	341,328	410,315
City Council	60,875	54,868	45,184	49,884	56,178
Finance	799,519	625,148	663,082	624,565	646,123
Benevolent Fund	1,330	-	-	9,459	-
Human Resources	324,640	500,467	487,686	487,884	484,728
Non Departmental	819,869	1,271,736	1,287,901	1,379,348	334,490
Total Organizational Management	3,111,635	4,010,753	4,277,582	4,171,045	3,416,461
Asset Management					
Information Technology	2,616,995	3,273,545	3,197,597	3,115,736	3,794,371
Facilities Maintenance	1,213,914	932,673	1,323,798	1,330,314	1,057,835
Vehicle Replacement Fund	319,154	299,200	1,230,189	1,227,878	1,416,656
Fleet Maintenance	153,061	77,594	120,467	133,415	134,866
Total Asset Management	4,303,124	4,583,011	5,872,051	5,807,343	6,403,728
Total Internal Services	7,414,758	8,593,764	10,149,633	9,978,388	9,820,189
External Services					
Growth & Development					
Communications & Marketing	200,367	245,227	277,896	266,197	287,925
PEG Funds	-	-	-	39,263	52,760
Economic Development	145,920	186,877	340,702	200,840	1,154,549
Development & Neighborhood Services	1,246,786	1,368,986	1,383,184	1,373,327	1,312,266
Main Street Program	71,734	72,218	110,693	100,792	85,896
Total Growth & Development	1,664,807	1,873,308	2,112,474	1,980,418	2,893,396
Infrastructure					
Administration	645,749	444,698	470,839	481,749	346,857
Field Services	302,053	132,289	156,372	157,372	134,494
Traffic	262,068	298,331	372,181	285,626	333,467
Capital Projects Admin	661	314,071	551,616	517,919	559,661
Streets	3,219,525	3,643,564	3,714,809	3,550,308	3,803,132
Stormwater Utility	2,095,516	4,593,038	3,719,059	1,671,627	3,888,833
Capital Projects	2,160,556	8,339,014	6,517,333	4,635,621	4,754,072
Total Infrastructure	8,686,129	17,765,005	15,502,208	11,300,223	13,820,516
Public Safety					
Municipal Court	303,845	376,826	335,697	338,679	364,718
Municipal Court Tech Fund	7,696	1,731	70,823	41,263	30,300
Municipal Court Jury Fund	-	-	-	-	50
Municipal Court Juvenile Fund	-	-	49,141	-	52,441
Municipal Court Security Fund	579	-	35,592	21,896	18,896
Fire Admin	6,466,209	6,336,063	6,609,955	6,545,698	7,503,777
Fire Prevention	-	268,352	233,269	222,389	231,463
Emergency Management	393,635	257,518	300,081	149,218	242,318
Animal Shelter	1,259,633	1,377,390	1,762,008	1,664,508	1,484,888
Animal Shelter Special Revenue Fund	107,905	206,150	1,453,314	1,450,984	71,500
Sanitation Fund	2,015,757	2,120,440	2,001,066	1,948,149	1,884,767
Police Admin	8,193,738	8,442,810	8,732,379	8,803,422	9,320,720
Police Community Services	-	-	-	478	-
Police Investigations	-	-	-	15,427	-
Police Patrol	-	-	-	74,092	-
Police Support Services	-	-	-	18,232	-
State Forfeiture Fund	85,955	36,025	30,412	5,000	10,000
Federal Forfeiture Fund	43,713	238,319	60,812	10,263	37,000
Total Public Safety	18,878,666	19,661,625	21,674,548	21,309,698	21,252,839

SERVICE AREA SUMMARY

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Community Quality					
Library	1,098,451	1,073,692	1,204,603	1,093,015	1,025,218
Library Special Revenue	21,908	46,603	219,705	28,660	219,865
Doss Permanent Fund	373	649	1,309	1,809	500
Parks & Properties	1,567,026	1,450,441	1,807,469	1,740,230	1,797,834
Recreation	760,263	817,748	760,286	767,845	797,650
Special Events Fund	115,444	76,655	201,543	215,121	240,850
Heritage Park Fund	283,751	306,969	334,688	311,017	326,136
Hotel Tax Fund	303,842	290,307	552,236	555,913	240,000
Chandor Gardens	482,713	429,924	450,036	436,919	350,550
Parks Special Revenue	174,148	224,166	2,956,824	2,412,924	871,982
Total Community Quality	4,807,918	4,717,155	8,488,699	7,563,453	5,870,585
Total External Services	34,037,520	44,017,093	47,777,931	42,153,792	43,837,336
Other Administrative Funds					
SFX Grant Fund	22,368	22,368	22,368	18,640	-
Debt Service	8,345,673	12,700,895	8,338,154	8,011,331	7,384,119
Total Other Administrative Funds	8,368,041	12,723,263	8,360,522	8,029,971	7,384,119
Total Expenditures	49,820,319	65,334,120	66,288,086	60,162,151	61,041,644
Interfund Transfers					
General Fund					
Contribution to Comp Abs Reserve	-	150,000	-	-	-
Transfer to Other Funds	1,128,406	1,427,796	1,486,834	1,386,284	902,796
Transfer to Debt Service	152,000	152,000	149,450	250,000	250,000
Solid Waste					
Transfer to General Fund	246,519	246,519	200,000	200,000	200,000
Utilities/GF Admin Charges	368,495	284,374	602,201	602,201	482,466
Transfer to Capital Fund	500,000	500,000	500,000	500,000	300,000
Hotel Fund					
Transfer to Special Events					240,850
Transfer to Main Streer					85,896
Transfer to Chandor	402,348	510,094	369,700	369,700	285,700
Total Interfund Transfers	2,797,768	3,270,783	3,308,184	3,308,185	2,747,708
Total Budget	52,618,087	68,604,903	69,596,270	63,470,336	63,789,352





GENERAL FUND

The General Fund is the primary operating fund for the City of Weatherford. It is used to account for all financial resources except those required to be accounted for in another fund. This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Revenues are comprised of general taxes (ad valorem, sales, and franchise) , service charges, intergovernmental transfers and grants, fines, and transfers from other city funds.

These revenues finance general municipal operations, including law enforcement, fire protection, street maintenance, recreational activities, library services, animal services, plan review and permitting, human resources, financial services, and others.



GENERAL FUND OPERATING SUMMARY

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$14,926,140	\$15,440,414	\$15,738,280	\$15,738,280	\$15,610,185
Revenues					
Property Taxes	7,851,562	8,220,122	8,926,834	9,039,976	9,350,284
Sales Taxes	13,634,260	14,571,947	14,940,000	15,029,757	15,330,352
Other Taxes	928,299	940,665	901,200	888,341	895,000
Licenses	768,399	651,198	653,425	870,796	728,125
Intragovernmental Revenue	1,106,771	1,068,824	1,167,146	1,250,433	1,302,091
Service Charges	1,377,890	1,424,425	1,309,025	1,229,095	1,354,131
Fines & Forfeitures	451,202	417,471	453,200	341,103	355,200
Miscellaneous Revenue	527,890	1,004,784	375,005	385,168	374,865
Transfers & Other Sources	5,672,639	5,814,475	5,538,707	5,610,933	5,555,947
Intergovernmental Services	2,635,972	3,243,200	3,870,208	3,870,208	4,158,048
Total Revenues	34,954,884	37,357,111	38,134,750	38,515,811	39,404,042
Expenditures					
City Administration	860,637	1,263,034	1,453,355	1,278,578	1,484,628
City Attorney	244,765	295,500	340,375	341,328	410,315
City Council	60,875	54,868	45,184	49,884	56,178
Communications & Marketing	200,367	245,227	277,896	266,197	287,925
Economic Development	145,920	186,877	340,702	200,840	1,154,549
Finance	799,519	625,148	663,082	624,565	646,123
Municipal Court	303,845	376,826	335,697	338,679	364,718
Fire Department					
Fire Admin	6,466,209	6,336,063	6,609,955	6,545,698	7,503,777
Fire Prevention	-	268,352	233,269	222,389	231,463
Emergency Management	393,635	257,518	300,081	149,218	242,318
Human Resources	324,640	500,467	487,686	487,884	484,728
Information Technology	2,616,995	3,273,545	3,197,597	3,115,736	3,794,371
Library	1,098,451	1,073,692	1,204,603	1,093,015	1,025,218
Municipal & Community Services					
Facilities Maintenance	1,213,914	932,673	1,323,798	1,330,314	1,057,835
Animal Shelter	1,259,633	1,377,390	1,762,008	1,664,508	1,484,888
Fleet Maintenance	153,061	77,594	120,467	133,415	134,866
Non Departmental	2,100,275	3,001,532	2,924,184	3,015,632	1,487,286
Parks & Recreation					
Parks & Properties	1,567,026	1,450,441	1,807,469	1,740,230	1,797,834
Recreation	760,263	817,748	760,286	767,845	797,650
Development & Neighborhood Services	1,246,786	1,368,986	1,383,184	1,373,327	1,312,266
Police Department					
Police Admin	8,193,738	8,442,810	8,732,379	8,803,422	9,320,720
Police Community Services	-	-	-	478	-
Police Investigations	-	-	-	15,427	-
Police Patrol	-	-	-	74,092	-
Police Support Services	-	-	-	18,232	-
Transportation & Public Works					
Administration	645,749	444,698	470,839	481,749	346,857
Field Services	302,053	132,289	156,372	157,372	134,494
Traffic	262,068	298,331	372,181	285,626	333,467
Capital Projects Admin	661	314,071	551,616	517,919	559,661

GENERAL FUND OPERATING SUMMARY

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Streets	3,219,525	3,643,564	3,714,809	3,550,308	3,803,132
Total Expenditures	\$34,440,610	\$37,059,245	\$39,569,072	\$38,643,906	\$40,257,267
Over/(Under)	\$514,274	\$297,866	-\$1,434,323	-\$128,095	-\$853,224
Ending Fund Balance	\$15,440,414	\$15,738,280	\$14,303,957	\$15,610,185	\$14,756,960
Ending Days	186.64	177.08	150.45	164.19	142.52

One-Time Revenue	-
Sales Tax Freeze	1,533,035
One-Time Expenses	2,464,901
Ongoing Revenues	37,871,007
Ongoing Expenses	<u>37,792,366</u>
Operating Surplus	78,641

Working Day Cost Calculation

Ongoing Costs	37,792,366
Three FF's from ESD	(195,000)
Utility Patching	(50,000)
Fleet Contributions	(417,646)
Utility Funded IT Admin	(73,810)
ACO Agreements	(95,288)
School Resource Officers	(275,000)
Subtotal Offsets	(1,106,743)
Total Working Capital	36,685,623
Daily Cost	\$103,541
Balance	\$14,756,960
Ending Days	142.52
Comp Absences Reserve	\$586,613
30 Day Council Preference	\$3,106,222
90 day Reserve	\$9,318,666
Available Working Capital	\$1,745,460

GENERAL FUND REVENUE SUMMARY

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Property Taxes					
Taxes - Current Property	7,710,527	8,147,649	8,797,834	8,944,976	9,214,834
Taxes - Delinquent Property	66,972	17,877	66,000	35,000	69,300
Taxes - Penalty & Interest	74,063	54,596	63,000	60,000	66,150
Total Property Taxes	7,851,562	8,220,122	8,926,834	9,039,976	9,350,284
Sales Taxes					
Taxes - Retail Sales	13,634,260	14,571,947	14,940,000	15,029,757	15,330,352
Total Sales Taxes	13,634,260	14,571,947	14,940,000	15,029,757	15,330,352
Other Taxes					
Taxes - Mixed Beverage	132,360	141,548	151,200	138,341	145,000
Taxes - Gross Receipts	795,939	799,116	750,000	750,000	750,000
Total Other Taxes	928,299	940,665	901,200	888,341	895,000
Licenses & Permits					
Permit - Solicitors	500	400	500	500	400
Permit - Commercial Hauler	175	-	200	-	-
Permit - Miscellaneous	2,615	2,140	2,500	2,500	2,500
Permit - Health/Food Srvc Op.	61,800	79,550	65,000	42,000	65,000
Permit - Alcoholic Beverage	14,130	15,245	15,000	15,000	15,000
Permit - Bldg, Structure, Equi	521,695	388,858	400,300	651,328	475,300
Permit - Contractor Registrati	39,450	38,375	42,000	32,000	42,000
Rental - Public Market	119,925	119,925	119,925	119,925	119,925
Permit - Fire	8,110	6,705	8,000	7,543	8,000
Total Licenses & Permits	768,399	651,198	653,425	870,796	728,125
Intergovernmental Revenue					
Interlocal - County User Acces	45,100	45,100	45,100	45,100	45,100
Interlocal - Fire Services	756,802	774,187	834,046	834,046	975,491
Reimbursement - Sexual Assault	9,130	6,393	6,000	-	-
Grants - Federal	10,897	16,960	1,500	86,318	1,500
Grants - State	124,843	17,609	5,500	9,970	5,000
Reimbursement - WISD - SRO	160,000	208,575	275,000	275,000	275,000
Total Intergovernmental Revenue	1,106,771	1,068,824	1,167,146	1,250,433	1,302,091
Fines					
Fee - Fines	420,873	395,119	430,000	335,250	350,000
Fee - Library Fines	23,278	16,250	18,000	2,046	-
Fee - Library Title Replacemen	6,970	5,922	5,000	3,747	5,000
Fee - Returned Check	82	180	200	60	200
Total Fines	451,202	417,471	453,200	341,103	355,200

GENERAL FUND REVENUE SUMMARY

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Miscellaneous					
Reimbursement - Miscellaneous	6,420	19,707	1,265	6,823	-
Donations	(1,015)	20,266	10,975	27,408	12,100
Miscellaneous	188,008	640,108	105,965	15,282	50,965
Rebates	-	-	-	56,262	55,000
Sale - Maps and Publications	385	1,306	1,500	-	1,500
Sale - Salvage	4,737	33,363	-	10,856	-
Sale - Concessions	-	1,690	-	-	-
Sale - Fixed Asset	65,212	19,537	-	-	-
Shortages & Overages	(88)	-	-	19	-
Interest Income	256,421	263,337	250,300	263,518	250,300
Directional Signage Program	7,810	5,470	5,000	5,000	5,000
Total Miscellaneous	527,890	1,004,784	375,005	385,168	374,865
Charges for Services					
Interlocal - County/City Anml	528,341	578,175	578,175	623,464	673,281
Reimbursement - Tifmas	110,516	46,401	-	17,790	-
Fee - Animal Adoption	57,230	61,925	60,000	55,000	60,000
Fee - Animal Owner Surrender	3,320	2,830	2,800	5,105	2,800
Fee - Animal Return To Owner	55,701	61,384	60,000	42,741	60,000
Fee - Animal Testing/Service	239	164	300	1,492	300
Fee - Facility Rental	65,455	74,730	70,000	45,000	70,000
Fee - Ball Field User	3,833	31,042	25,000	10,303	25,000
Fee - Recreation Program	37,677	63,137	35,000	18,000	55,000
Fee - Swimming Pool	88,461	113,270	90,000	75,000	100,000
Fee - Tournaments	8,915	6,065	9,000	3,040	9,000
Fee - Finger Printing	2,250	1,620	1,900	360	500
Fee - Copies, Cert, Photo	5,045	7,156	5,000	4,310	6,500
Fee - Street Services	119,565	61,735	150,000	26,976	50,000
Fee - Late Payment	2,013	2,713	2,000	725	2,000
Fee - Interlibrary Loan	731	310	500	34	500
Fee - Courtesy Inspections	-	-	100	-	-
Fee - Inspection Service	69,628	145,864	10,000	131,657	50,000
Fee - Health Plan Review	150	1,425	1,000	1,000	1,000
Fee - Zoning & Subdivision	52,766	55,099	62,000	40,702	42,000
Fee - Plan Review	144,504	83,228	120,000	124,241	120,000
Fee - Re-Inspection	50	150	650	1,557	650
Reimbursement - Peach Festival	17,376	19,252	25,000	-	25,000
Rental - Loading Zone	800	500	600	600	600
Event Sponsorship	3,325	6,250	-	-	-
Total Charges for Services	1,377,890	1,424,425	1,309,025	1,229,095	1,354,131
Intergovernmental Services					
Admin Service Charges	2,635,972	3,243,200	3,870,208	3,870,208	4,158,048
Total Intergovernmental Services	2,635,972	3,243,200	3,870,208	3,870,208	4,158,048

GENERAL FUND REVENUE SUMMARY

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Transfers & Other Sources					
Transfer - From Inter-Fund	5,344,516	5,383,201	5,313,457	5,313,457	-
Transfer - From Offsite Water	21,636	15,218	12,000	12,000	12,000
Transfer - ROI/GRT	303,515	246,519	200,000	200,000	5,513,947
Net Chg In Fair Value - Invest	(35,627)	131,397	-	33,530	-
Proceeds from Insurance	38,599	38,140	13,250	51,946	30,000
Total Transfers & Other Sources	5,672,639	5,814,475	5,538,707	5,610,933	5,555,947
Total General Fund Revenue	34,954,884	37,357,111	38,134,750	38,515,811	39,404,042



WEATHERFORD
TRUCK

WILSON FIRE/RESCUE

PROPERTY TAX REVENUE SUMMARY

Full Ad Valorem Value Summary

2020 Taxable Value	3,033,603,779
Less Value of Over 65/Disabled Homestead Exemptions	(439,355,634)
Net Taxable Value	2,594,248,145
Tax Rate per \$100	0.4829
Total Tax Levy	12,527,624
Estimated Collection Rate	98%

Tax Increment Reinvestment Zone #1 Summary

Base Value - 2016 TIRZ Properties	50,194,482
2020 Taxable Value	129,417,485
Cumulative Value of Improvements	79,223,003
Percent of Improvements Captured	75%
Amount of Improvements Captured	59,417,252
Tax Rate \$100	0.4829
Estimated Collection Rate	98%
Total TIRZ Revenue	\$ 282,335

Tax Increment Reinvestment Zone #2 Summary

Base Value - 2018 TIRZ Properties	316,851,341
2020 Taxable Value	374,924,991
Cumulative Value of Improvements	58,073,650
Percent of Improvements Captured	50%
Amount of Improvements Captured	29,036,825
Tax Rate \$100	0.4829
Estimated Collection Rate	98%
Total TIRZ Revenue	\$ 137,975

PROPERTY TAX REVENUE SUMMARY

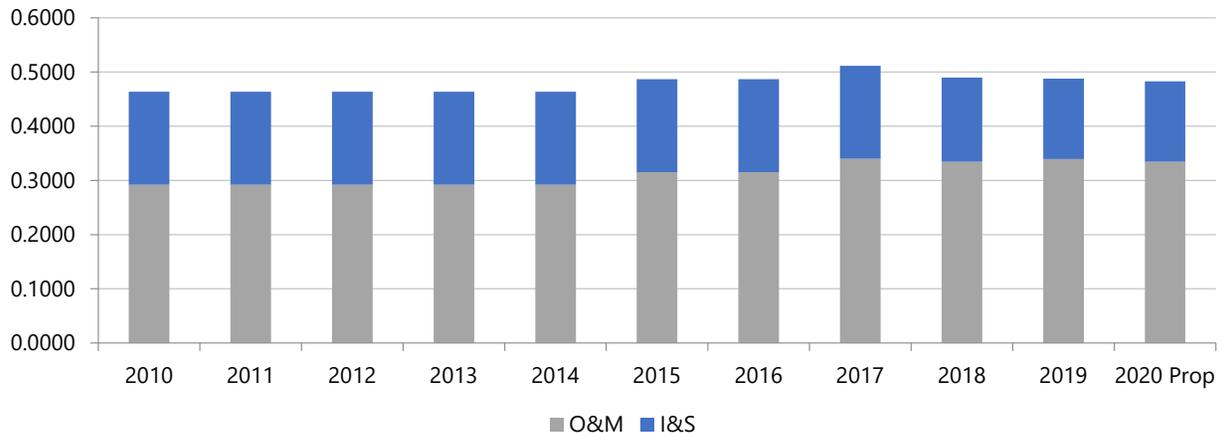
FY21 Ad Valorem Revenue Calculations

O&M Taxable Value (discounted for TIRZ and frozen properties)	2,505,794,068
O&M Tax Rate \$100	0.3343
Estimated Collection Rate	98%
Total O&M Revenue from Non-Frozen Properties	\$ 8,242,840
I&S Taxable Value	2,505,794,068
I&S Tax Rate \$100	0.1486
Estimated Collection Rate	98%
Total I&S Revenue from Non-Frozen Properties	\$ 3,664,032
Levy on Frozen Properties	1,426,886
Estimated Collection Rate	98%
Total Revenue from Frozen Properties	\$ 1,404,056

Distribution of Ad Valorem Collections

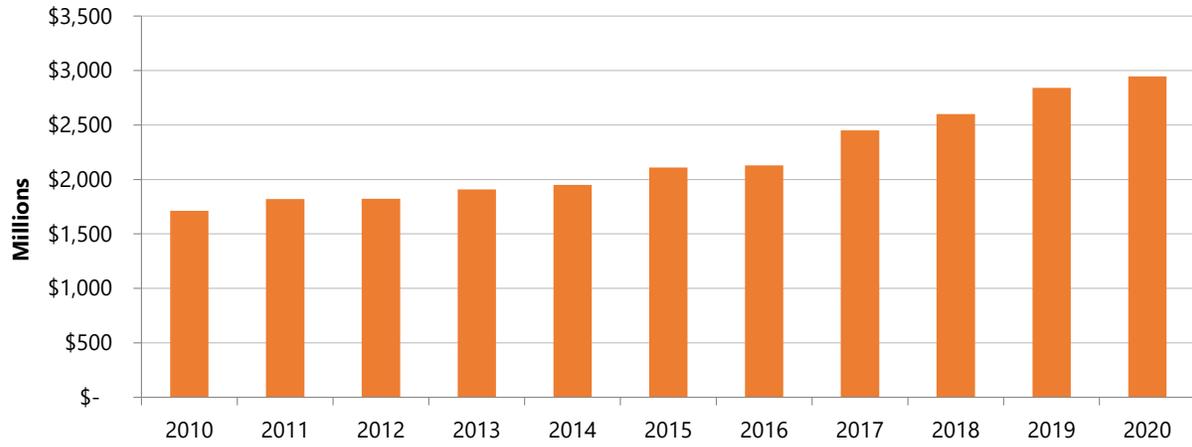
	Collections	Rate	Allocation %
General Fund (O&M)	\$ 9,214,834	0.3343	69.23%
Debt Services (I&S)	\$ 4,096,094	0.1486	30.77%
	\$ 13,310,928	0.4829	100.00%
Total TIRZ Taxes Captured	\$ 420,310		

Historical Property Tax Rates (per \$100) by Fiscal Year



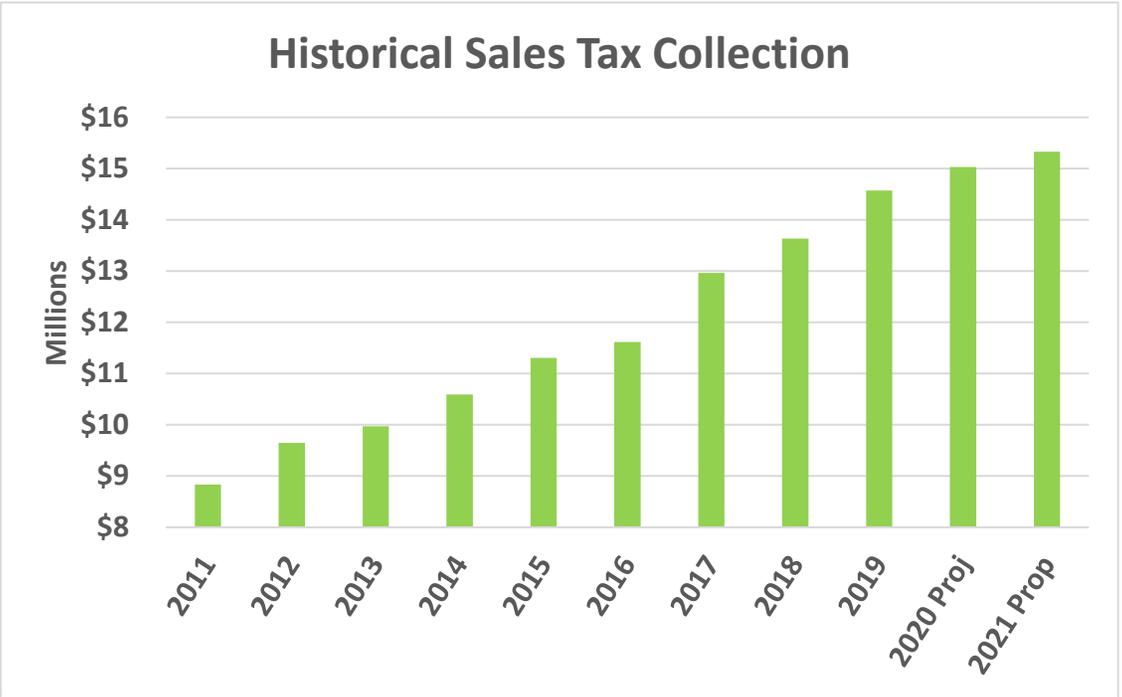
PROPERTY TAX REVENUE SUMMARY

Historical Assessed Property Values by Fiscal Year



SALES TAX REVENUE SUMMARY

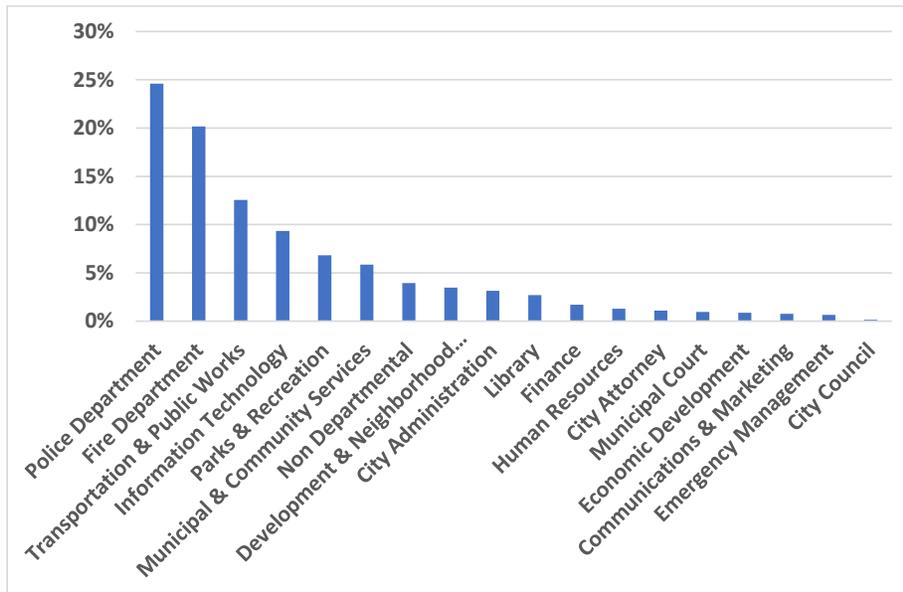
FY19 Actual	\$14,571,947
FY20 Budget	\$14,940,000
FY20 Projected	\$15,029,757
FY20 Projected Growth	3.14%
FY21 Proposed	\$15,330,352
YOY Growth Assumption	2.00%
Sales Tax for Operations	\$13,797,316
Sales Tax Assumed Non-recurring	\$1,533,035



GENERAL FUND EXPENDITURE SUMMARY

The below information shows the City's total ongoing budget, broken down by department. The column to the right breaks down the percentage of the total ongoing budget that each department is responsible for.

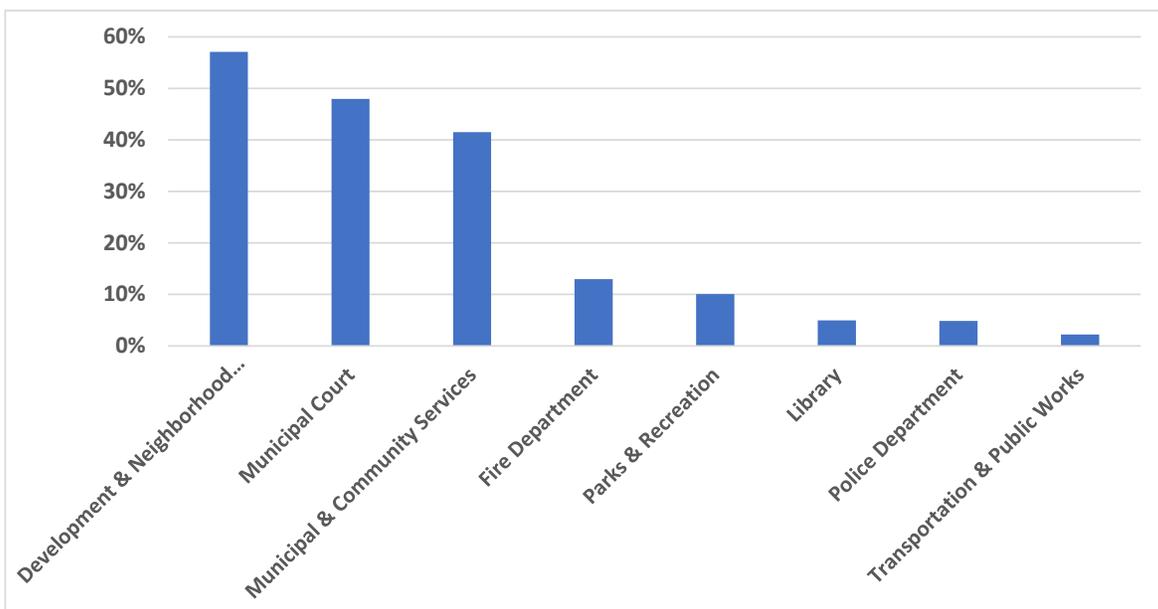
Department	Ongoing Budget	% of Total
Police Department	\$9,289,654	24.58%
Fire Department	\$7,622,409	20.17%
Transportation & Public Works	\$4,745,611	12.56%
Information Technology	\$3,534,791	9.35%
Parks & Recreation	\$2,574,326	6.81%
Municipal & Community Services	\$2,207,090	5.84%
Non Departmental	\$1,487,286	3.94%
Development & Neighborhood Services	\$1,312,266	3.47%
City Administration	\$1,184,628	3.13%
Library	\$1,017,218	2.69%
Finance	\$643,768	1.70%
Human Resources	\$484,728	1.28%
City Attorney	\$410,315	1.09%
Municipal Court	\$364,718	0.97%
Economic Development	\$327,138	0.87%
Communications & Marketing	\$287,925	0.76%
Emergency Management	\$242,318	0.64%
City Council	\$56,178	0.15%
Total ongoing budget	\$37,792,366	



GENERAL FUND EXPENDITURE SUMMARY

The general fund revenue structure is such that the top three funding sources are Sales Tax, Property Tax and Return on Investment and Gross Receipt transfers from the Utility Fund. However, there are other revenue streams that are generated directly from a department, such as permit and zoning fees, inter-local agreements, and fines. The below information shows which departments generate revenue and the percentage of their budget that it covers.

Department	Revenue	Ongoing Budget	% of Total
Development & Neighborhood Services	\$748,850	\$1,312,266	57.07%
Municipal Court	\$175,000	\$364,718	47.98%
Municipal & Community Services	\$916,306	\$2,207,090	41.52%
Fire Department	\$990,491	\$7,622,409	12.99%
Parks & Recreation	\$259,000	\$2,574,326	10.06%
Library	\$50,800	\$1,017,218	4.99%
Police Department	\$450,000	\$9,289,654	4.84%
Transportation & Public Works	\$105,000	\$4,745,611	2.21%
Information Technology	\$0	\$3,534,791	0.00%
Non Departmental	\$0	\$1,487,286	0.00%
City Administration	\$0	\$1,184,628	0.00%
Finance	\$0	\$643,768	0.00%
Human Resources	\$0	\$484,728	0.00%
City Attorney	\$0	\$410,315	0.00%
Economic Development	\$0	\$327,138	0.00%
Communications & Marketing	\$0	\$287,925	0.00%
Emergency Management	\$0	\$242,318	0.00%
City Council	\$0	\$56,178	0.00%
Total ongoing budget	\$3,695,447	\$37,792,366	9.78%



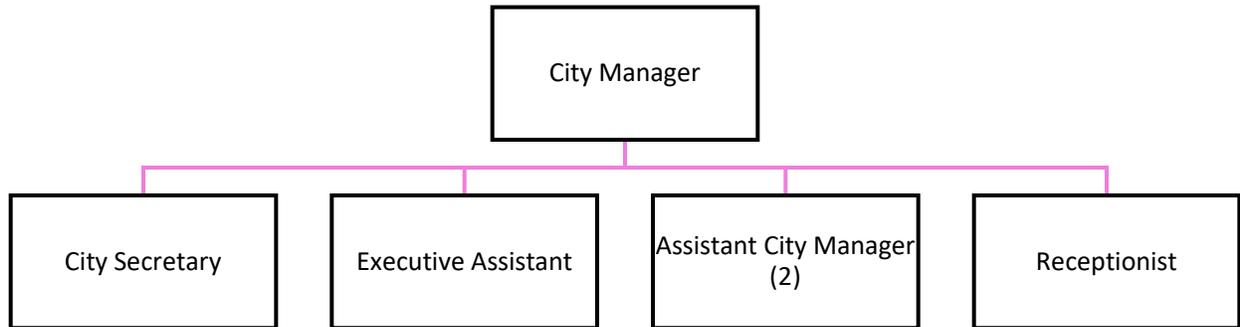
General Fund Department Summaries

DEPARTMENT SUMMARY

	FY21 Proposed Budget	FY21 Position Count
Internal Services		
Organizational Management		
City Administration	1,484,628	6
City Attorney	410,315	1
City Council	56,178	5
Finance	646,123	6
Human Resources	484,728	3
Non Departmental	1,487,286	0
Total Organizational Management	4,569,257	21
Asset Management		
Information Technology	3,794,371	9
Facilities Maintenance	1,057,835	6
Fleet Maintenance	134,866	1
Total Asset Management	4,987,072	16
Total Internal Services	\$9,556,329	37
External Services		
Growth & Development		
Communications & Marketing	287,925	2
Economic Development	1,154,549	2
Development & Neighborhood Services	1,312,266	14
Total Growth & Development	2,754,740	18
Infrastructure		
Administration	346,857	3
Field Services	134,494	1
Traffic	333,467	3
Capital Projects Admin	559,661	2
Streets	3,803,132	13
Total Infrastructure	5,177,611	22
Community Quality		
Library	1,025,218	15
Parks & Properties	1,797,834	19
Recreation	797,650	6
Total Community Quality	3,620,702	40

DEPARTMENT SUMMARY

	FY21 Proposed Budget	FY21 Position Count
Public Safety		
Municipal Court	364,718	5
Fire Admin	7,503,777	58
Fire Prevention	231,463	2
Emergency Management	242,318	1
Animal Shelter	1,484,888	14
Police Admin	9,320,720	90
Total Public Safety	19,147,885	170
 Total External Services	\$30,700,938	250
 Grand Total	\$40,257,267	287



Position Summary

		FY18	FY19	FY20	FY21
City Manager		1	1	1	1
Assistant City Manager		1	1	2	2
Deputy City Manager		1	1	0	0
City Secretary		1	1	1	1
Executive Assistant		1	1	1	1
Receptionist		0	0	1	1
Total		5	5	6	6

Department Description

The City Manager serves at the direction of the City Council and is responsible for the administration of City operations. Additionally, the City Manager serves as the Director of emergency services (Fire and Police). Consequently, this office is responsible for seeing that all Strategic Plan goals are achieved, policies are carried out, and the operations of the City are conducted in an efficient and effective manner. The City Manager accomplishes this through a leadership team consisting of two Assistant City Managers, one Executive Assistant, a City Secretary, a Receptionist and the Office of Public Relations.

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$621,694	\$837,980	\$909,165	\$754,190	\$930,198
Supplies		\$26,149	\$22,504	\$18,290	\$24,329	\$19,020
Contractual		\$212,794	\$402,550	\$500,900	\$473,053	\$535,410
Capital		\$0	\$0	\$25,000	\$27,006	\$0
Total		\$860,637	\$1,263,034	\$1,453,355	\$1,278,578	\$1,484,628

Position Summary

		FY18	FY19	FY20	FY21
City Attorney (contract)		1	1	1	1
Total		1	1	1	1

Department Description

The City Attorney provides legal services to the city as requested by staff and serves as chief legal advisor to the city. This position is appointed by the City Council and is responsible for attending City Council and Municipal Utility Board Meetings, evaluating responses to public information requests, and providing legal assistance to the City Manager, among other services.

Department Goals

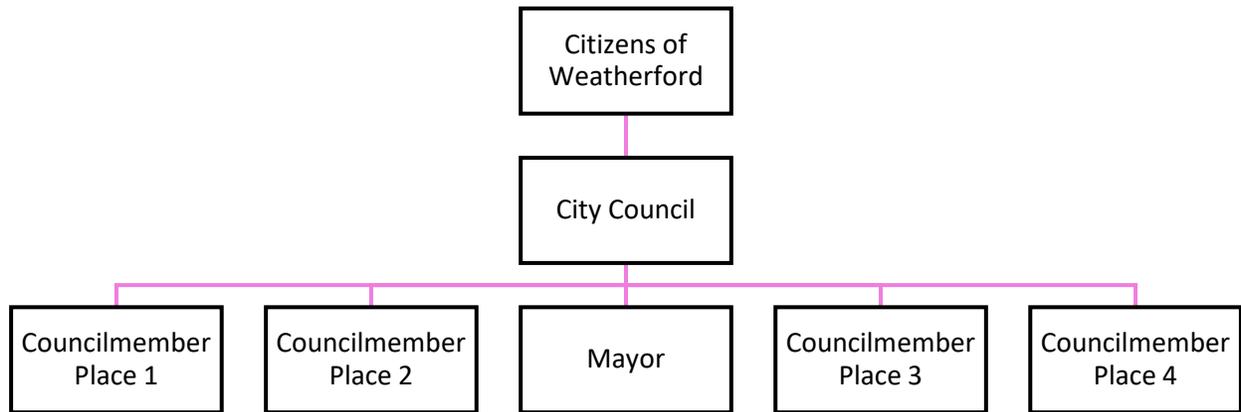
- ◆ Provide legal services to the City in a professional and responsive manner, consistent with all ethical obligations to the client.

Accomplishments

- ◆ Provided legal counsel upon request

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$5,573	(\$177)	\$6,296	\$7,249	\$9,467
Supplies		\$0	\$0	\$0	\$0	\$0
Contractual		\$239,192	\$295,677	\$334,079	\$334,079	\$400,848
Capital		\$0	\$0	\$0	\$0	\$0
Total		\$244,765	\$295,500	\$340,375	\$341,328	\$410,315



Position Summary

		FY18	FY19	FY20	FY21
Mayor		1	1	1	1
Council Member		4	4	4	4
Total		5	5	5	5

Department Description

The City Council is the governing body of the City of Weatherford. The City Council defines the direction of the City by establishing goals and enacting legislation that provides for City programs, services, and policies. The City Council provides direction and oversight to the City Manager. The City Council adopts the annual Program of Services in accordance with their strategic plan.

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$21,877	\$13,453	\$29,649	\$34,546	\$41,135
Supplies		\$11,414	\$12,513	\$12,700	\$12,903	\$12,700
Contractual		\$27,584	\$28,902	\$2,835	\$2,435	\$2,343
Capital		\$0	\$0	\$0	\$0	\$0
Total		\$60,875	\$54,868	\$45,184	\$49,884	\$56,178



Position Summary

		FY18	FY19	FY20	FY21
Director of Communications & Marketing		1	1	1	1
Communications & Marketing Coordinator		1	1	1	1
Total		2	2	2	2

Department Description

The Department of Communications and Marketing was reinstated as a division of the City Manager's Office, and has since broadened to become its own department, housing two full-time positions. This Department's responsibilities include managing City-wide community engagement, including Experience Weatherford tourism brand, Experience Weatherford Sponsor Program, social media, centralized internal communications, media relations, Public, Education and Government Fund (PEG), and specialty printing jobs.

Department Goals

- ◆ To deliver accurate information that informs our public, citizens and employees. To have the public, businesses, elected officials and City staff adopt, support and live the Experience Weatherford tourism brand.
- ◆ Utilize and discover ways to better communicate within the scope of new technological advances that can improve overall City communication and create conversation with our public.
- ◆ Engage and maintain better relationships with news media, both locally and regionally.
- ◆ Ensure citizens, public, businesses, employees and elected officials are notified in the case of an emergency or crisis.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Educate employees and elected officials on proper City communication.	Ongoing	Communicate
Expand to new, targeted social media and mobile technology that enhance citywide communication and marketing each year while increasing base followers.	Ongoing	Marketability
Utilize the External Affairs Annex (ESF #15) to help communicate to the public during an emergency or crisis event within the City of Weatherford.	Ongoing	Communicate
Utilize PEG Fund to enhance Council Chamber media infrastructure to enhance City cable channel content for citizens.	2020	Infrastructure

Performance Measures

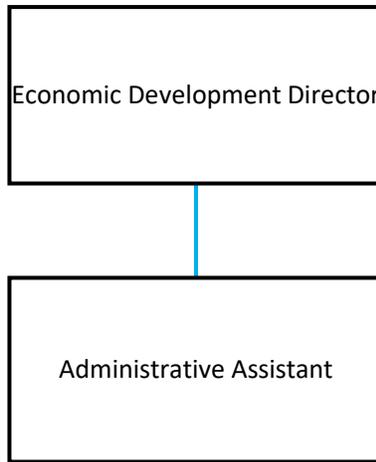
Measure	FY18	FY19	FY20	FY21
Number of communication channels managed/monitored (e.g. websites, social media, etc).				35
Social media engagement (City Facebook). Daily Impressions - Impressions are the number of times a post from your page is displayed.				1,716,225
Number of public service announcement videos produced.				95

Accomplishments

- ◆ Reinstated PEG fund via City Council approval with Charter/Spectrum and started PEG fund with AT&T
- ◆ Completed process with United States Patent and Trademark Office which resulted in the City logo being fully trademarked
- ◆ Launched the Strong Community campaign
- ◆ Started video campaign of employee highlights to support the strong community campaign

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$147,764	\$165,587	\$202,083	\$203,273	\$211,229
Supplies		\$8,495	\$16,376	\$17,250	\$11,971	\$17,250
Contractual		\$44,108	\$63,264	\$58,563	\$50,953	\$59,446
Capital		\$0	\$0	\$0	\$0	\$0
Total		\$200,367	\$245,227	\$277,896	\$266,197	\$287,925



Position Summary

		FY18	FY19	FY20	FY21
Economic Development Director		0	0	1	1
Administrative Assistant		1	1	1	1
Total		1	1	2	2

Department Description

The Weatherford Economic Development Department aims to attract, retain, create, and reinvest wealth in the community. The department showcases the City’s strengths through a series of strategic marketing initiatives and capitalizing on networking opportunities. It is the department’s intent to facilitate a diverse economy, competitive workforce, and first-rate quality of life.

Department Goals

- ◆ Promote collaboration among community economic development stakeholders.
- ◆ Encourage redevelopment and investment in targeted areas with existing amenities and adequate infrastructure.
- ◆ Identify and obtain funding to create economic development programs.
- ◆ Facilitate opportunities for private and public investment into our community.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Quarterly visits with businesses and community leaders to provide support and promote collaboration.	Ongoing	Growth
Track private/public investment impacts using GIS.	Annual update	Marketability
Seek internal and external opportunities to establish funding for future programs.	Ongoing	Re-align Funding

Performance Measures

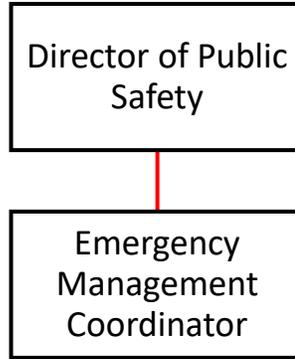
Measure	FY18	FY19	FY20	FY21
Increase in commercial property tax value in each TIRZ	N/A	N/A	N/A	\$15,000 total
Engagement measures on website and social media	N/A	6.5% increase	5% increase	5% increase
Additional funding dollars allocated for programs	N/A	N/A	N/A	\$5,000
Property/sales tax added through incentivized projects	N/A	N/A	N/A	\$20,000

Accomplishments

- ◆ Began actively pursuing a large hotel/convention center development.
- ◆ Passed an ordinance to rescind Freeport and Goods-in-transit tax.
- ◆ Began a social media page for business engagement.
- ◆ Facilitated a multi-organizational site visit with a Fortune 500 company.
- ◆ Began strategic planning process with economic development board.

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$73,859	\$69,679	\$246,835	\$68,514	\$229,086
Supplies		\$745	\$845	\$2,600	\$1,342	\$2,600
Contractual		\$71,316	\$116,353	\$91,267	\$130,984	\$922,863
Capital		\$0	\$0	\$0	\$0	\$0
Total		\$145,920	\$186,877	\$340,702	\$200,840	\$1,154,549



Position Summary

		FY18	FY19	FY20	FY21
Emergency Management Specialist		1	1	0	0
Emergency Management Coordinator		0	0	0	1
Risk Manager		1	0	0	0
Total		2	1	0	1

Department Description

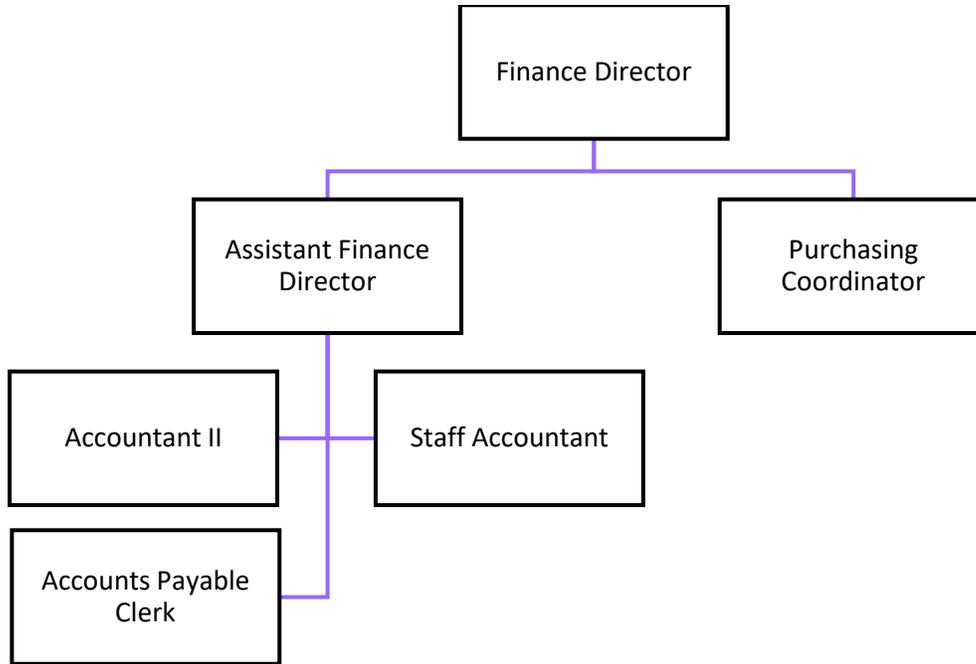
Emergency Management is charged with coordinating the City of Weatherford's emergency management program, as well as mitigating any safety, workers compensation, or liability issues. This is accomplished by developing emergency plans, offering disaster preparedness and safety training, conducting drills and exercises, and participating in public education programs. The program operates through the four phases of emergency management in an all hazards approach in order to properly prepare for disasters, coordinate response efforts, provide timely recovery assistance, and implement projects to try to prevent and/or lessen the impacts of disasters.

Department Goals

- ◆ Build partnerships with other jurisdictions and businesses through mutual aid agreements.
- ◆ Help educate the Citizens of Weatherford on emergency preparedness
- ◆ Establish and constantly improve the City's alert and early notifications systems

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$189,530	\$143,902	\$96,750	\$3,006	\$70,000
Supplies		\$28,046	\$10,800	\$12,805	\$105,825	\$12,805
Contractual		\$23,697	\$26,096	\$190,526	\$40,387	\$159,513
Capital		\$152,362	\$76,720	\$0	\$0	\$0
Total		\$393,635	\$257,518	\$300,081	\$149,218	\$242,318



Position Summary

	FY18	FY19	FY20	FY21
Finance Director	1	1	1	1
Assistant Finance Director	0	1	1	1
Accounting Manager	1	1	1	0
Accountant II	0	0	0	1
Senior Finance Manager	1	0	0	0
Staff Accountant	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Purchasing Coordinator	1	1	1	1
Total	6	6	6	6

Department Description

The Finance Department strives to provide timely and accurate financial information to the citizens, Council, and the employees of the City of Weatherford. The department is responsible for processing and recording City financial transactions. Finance serves as the primary custodian of the City’s financial resources and assets. We ensure all legal and ethical requirements are followed. Other responsibilities include payroll, cash and debt management, long range financial planning, development of and adherence to financial policies, procedures, and laws, various internal and external financial reports, miscellaneous accounts receivable processing for all departments, and advising management on the city's financial matters.

Department Goals

- ◆ Prepare and manage the annual budget, including quarterly budget variance analyses
- ◆ Timely issue accounts payable checks
- ◆ Ensure all employees are paid accurately and timely
- ◆ Prepare accurate annual financial reports and quarterly reports that conform with established applicable standards

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Expand fleet replacement reserve fund to include all city vehicles	September 2021	Sustain
Restructure Finance department and continue cross-training	September 2021	Sustain
Complete FY20 CAFR with minimal audit assistance	March 2021	Sustain
Implement Project and Grant Accounting	June 2021	Sustain

Performance Measures

Measure	FY18	FY19	FY20	FY21
GFOA Distinguished Budget Presentation Award received	1	1	1	1
Number of Purchase Orders issued	588	651	1,500	1,800

Accomplishments

- ◆ Implemented the Financial segment of the Tyler Tech. Munis ERP system
- ◆ Completed monthly bank reconciliations in-house, eliminating contract services
- ◆ Received GFOA Certificate of Achievement for Excellence in Financial Reporting for the FYE 09/30/18 (31st consecutive award).

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$642,091	\$547,119	\$577,022	\$557,385	\$575,796
Supplies		\$7,090	\$7,960	\$8,275	\$8,275	\$8,475
Contractual		\$150,338	\$70,069	\$77,785	\$58,905	\$61,852
Capital		\$0	\$0	\$0	\$0	\$0
Total		\$799,519	\$625,148	\$663,082	\$624,565	\$646,123

Budget Packages

Description	Ongoing	One-Time	Total
Education Reimbursement	\$0	\$2,355	\$2,355
Total	\$0	\$2,355	\$2,355

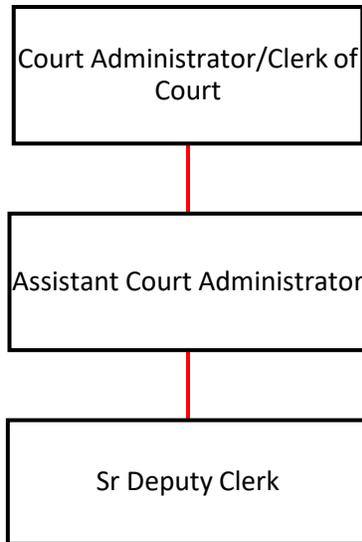
Department Description

Non-Departmental is a non-operational department that houses costs not directly borne by a specific department.

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$0	\$0	\$0	\$0	\$0
Supplies		\$0	\$0	\$0	\$0	\$0
Contractual		\$2,100,275	\$3,001,532	\$2,924,184	\$3,015,632	\$1,487,286
Capital		\$0	\$0	\$0	\$0	\$0
Total		\$2,100,275	\$3,001,532	\$2,924,184	\$3,015,632	\$1,487,286

MUNICIPAL COURT



Position Summary

		FY18	FY19	FY20	FY21
Court Administrator/Clerk of Court		1	1	1	1
Sr Deputy Clerk		1	1	1	1
Asst Court Administrator		0	0	1	1
Deputy Court Clerk		1	0	0	0
Juvenile Case Mgr		0	1	1	0
Court Clerk		1	1	0	0
Municipal Judge (contract)		2	2	2	2
Total		6	6	6	5

Department Description

Weatherford Municipal Court is a statutory court created by the Texas Legislature. WMC has exclusive jurisdiction over city ordinance violations and concurrent jurisdiction (with justice courts) over Class-C misdemeanors occurring within the City’s territorial limits. The following violations are examples of offenses filed in municipal court: traffic (speeding, no driver’s license); penal code (assault, disorderly conduct); health and safety code (minor in possession of tobacco, possession of drug paraphernalia); and alcohol and beverage code (minor in consumption of alcohol, minor DUI). Court staff assist defendants with case disposition, collection of fines and fees, hearing and trial scheduling, and issuance of arrest and administrative search warrants.

Department Goals

- ◆ Provide exceptional customer service to all WMC stakeholders
- ◆ Increase staff knowledge and skills through external continuing education seminars
- ◆ Ensure compliance with state statutes through internal staff training and meetings

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Increase online services to defendants such as driver safety course requests	9/30/2021	Communicate
Update court brochure to direct defendants to online payment site and include a QR code	12/31/2020	Communicate
Update postcards to provide more useful information to defendants	09/30/2021	Communicate
Collect information for transitioning to a paper-lite court	09/30/2021	Growth

Performance Measures

Measure	FY18	FY19	FY20	FY21
Citations filed	3,694	3,133	2,000	3,000
Completed cases	3,384	3,182	2,700	3,000
Warrants issued	815	969	850	900
Cleared warrants	806	606	750	900

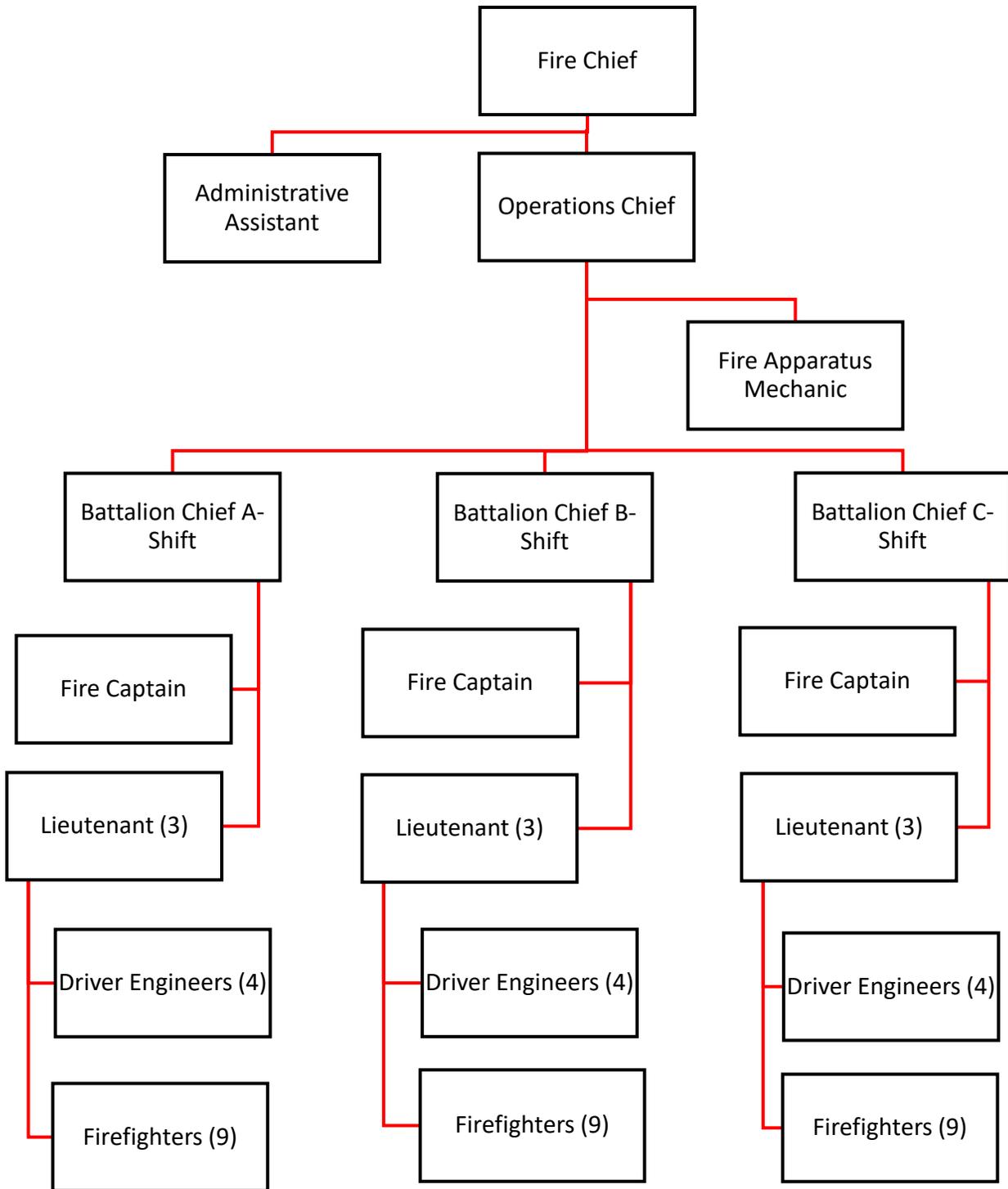
Accomplishments

- ◆ Performed internal audit of all cases in warrant and all cases with Omni hold
- ◆ Successful warrant resolution campaign – collected \$31,526 in cash payments
- ◆ Implemented online payment extension request
- ◆ Updated fines/fees/costs to align with passage of SB 346

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$235,028	\$244,715	\$241,404	\$251,395	\$269,054
Supplies		\$4,000	\$2,765	\$6,300	\$5,725	\$6,300
Contractual		\$64,817	\$129,346	\$87,993	\$81,559	\$89,364
Capital		\$0	\$0	\$0	\$0	\$0
Total		\$303,845	\$376,826	\$335,697	\$338,679	\$364,718

FIRE DEPARTMENT



Position Summary

	FY18	FY19	FY20	FY21
Fire Chief	1	1	1	1
Assistant Fire Chief	1	1	1	0
Operations Chief	0	0	0	1
Battalion Chief	3	3	3	3
Fire Captain	3	3	3	3
Fire Lieutenant	8	9	9	9
Driver/Engineer	12	12	12	12
Firefighter-EMT	28	27	27	27
Executive Assistant	1	1	1	1
Fire Apparatus Mechanic (PT)	1	1	1	1
Total	58	58	58	58

Department Description

The Fire Department's primary mission is to protect the lives and property of the citizens of Weatherford and Emergency Services District 3. This is accomplished through the delivery of emergency medical services, fire suppression operations, and fire prevention through inspections and public education. The Department covers 98 square miles with a dedicated workforce of 60 employees. The Department is comprised of the following divisions: Fire Administration / 3 personnel and 1 part time mechanic, Fire Operations / 54 personnel, and Fire Prevention / 2 personnel.

Department Goals

- ◆ **Firefighter Safety:** Our number one goal will always be firefighter safety. We will develop strategies and implement training programs to enhance firefighter health, safety, and survival. Safety is both an individual and team responsibility. Supervisors and employees shall take an active role in their personal safety and the safety of their crews.
- ◆ **Emergency Operations:** Focus on building sound firefighting tactics through intensive hands on training as well as building strong incident command capabilities.
- ◆ **Community Outreach:** Most of our community outreach currently focuses on fire prevention. We need to expand the scope of our outreach to focus on EMS based programs such as “Stop the Bleed”, and other community safety-oriented programs.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Improve firefighter safety by seeking skill-based training for department members targeted in technical rescue and firefighting operations.	Ongoing	Choose an item.
Build an in-house training program to develop and maintain incident command skills for all Department employees.	Ongoing	Choose an item.
Continue to build a strong instructor base for community EMS programs. (Stop the Bleed & Civilian Response to Active Shooter Events)	Ongoing	Choose an item.

Performance Measures

Measure	FY18	FY19	FY20	FY21
Total number of incidents	4754	4546	3,277	
Total number of training classes	268	343	178	
Overall average response time	5:06	5:39	5:16	
Dollar value saved from fire loss	\$5,958,351	\$1,255,093	\$3,671,790	

Accomplishments

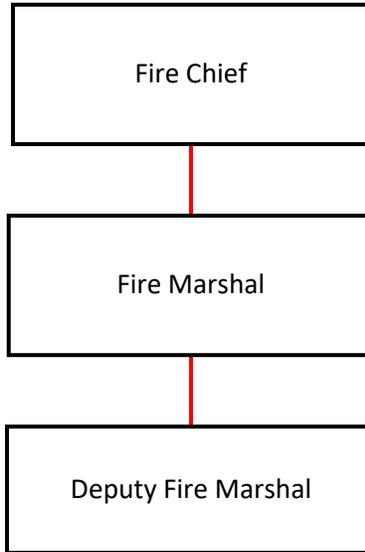
- ◆ Wellness Program successes: Cancer screening has been implemented in the firefighter employee wellness program. Carbon filtering Nomex protective hoods are now worn by firefighters to protect the vital areas of the neck, which if not protected, can lead to thyroid cancer.
- ◆ Completed the Fire Station Study project conducted by Emergency Services Consulting International.
- ◆ Completed the Cost Allocation Study project conducted by Emergency Services Consulting International.
- ◆ During the COVID-19 Pandemic, the Department adapted and overcame the limits of social distancing that had brought public outreach programs to a stop. The Department conducted 135 drive by birthday's in efforts to show the City's support for the citizens of Weatherford during this trying time.

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$5,845,178	\$5,776,159	\$5,827,682	\$5,849,884	\$6,305,343
Supplies		\$311,667	\$279,050	\$335,734	\$300,458	\$387,742
Contractual		\$294,364	\$280,854	\$361,735	\$310,552	\$741,691
Capital		\$15,000	\$0	\$84,804	\$84,804	\$69,000
Total		\$6,466,209	\$6,336,063	\$6,609,955	\$6,545,698	\$7,503,777

Budget Packages

Description	Ongoing	One-Time	Total
COSI – Vehicle Parts and Service	\$19,000	\$0	\$19,000
COSI – Small tools	\$8,500	\$0	\$8,500
Replacement Vehicle – Battalion 1	\$0	\$69,000	\$69,000
Rescue Tools	\$32,935	\$0	\$32,935
Rescue Task Force – Active Shooter	\$2,880	\$42,275	\$45,155
Training Manikin	\$0	\$1,556	\$1,556
Total	\$63,315	\$112,831	\$176,146



Position Summary

		FY18	FY19	FY20	FY21
Fire Marshal		0	1	1	1
Deputy Fire Marshal		0	1	1	1
Total		0	2	2	2

Department Description

The Fire Prevention Division encompasses the Fire Marshal’s Office which oversees all Community Risk Reduction activities. These efforts are undertaken through the Fire Marshal /Deputy Fire Marshal and include the following areas: Public Education, Fire Inspections, Fire/Arson Investigations, Commercial and Residential Plan Review, and participation on the Development Review Committee. The Prevention Division is responsible for developing, maintaining, and enforcing all related fire codes and ordinances.

Department Goals

- ◆ Develop a professional development program for Fire Prevention.
- ◆ Develop and improve Fire Department Law Enforcement Capabilities.
- ◆ Increase training opportunities for Fire Prevention in Law Enforcement and Fire Prevention.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Study the education and certification needs of the Prevention Division then implement a new professional development program.	January 2021	Sustain
Fire Marshal & Deputy Fire Marshal Law Enforcement Refresher Training	September 2021	Sustain
Seek and obtain appropriate education and training for the Prevention Division to improve overall service to the citizens and business owners of Weatherford.	September 2021	Sustain

Performance Measures

Measure	FY18	FY19	FY20	FY21
Public Education Contacts	3799	5321	132	
Fire Inspections	919	805	42	

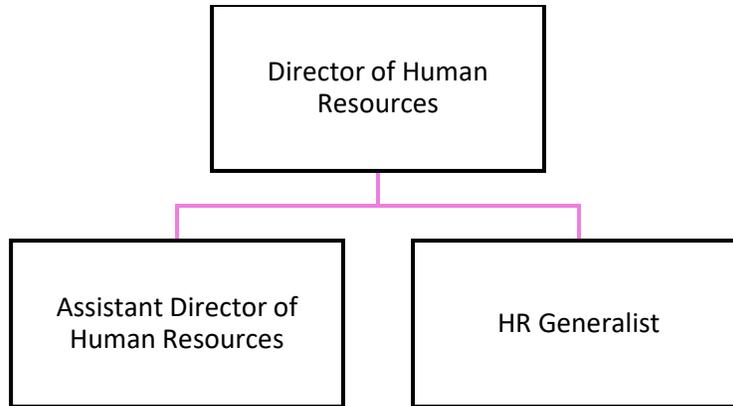
Accomplishments

- ◆ FY20: Assisted Parker County Fire Marshal’s Office with placing an arsonist in jail. The arsonist had destroyed multiple residential buildings around Lake Weatherford.
- ◆ FY 20 Clown Program was a success and taught over 3000 students and teachers the importance of fire safety.
- ◆ FY19 Spark in the Park public outreach program was successful.
- ◆ FY19 Peach Festival public outreach program was successful.

Budget Summary

	FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel	\$0	\$261,577	\$226,269	\$219,588	\$223,881
Supplies	\$0	\$5,783	\$3,025	\$964	\$2,725
Contractual	\$0	\$992	\$3,975	\$1,837	\$4,857
Capital	\$0	\$0	\$0	\$0	\$
Total	\$0	\$268,352	\$233,269	\$222,389	\$231,463

HUMAN RESOURCES



Position Summary

		FY18	FY19	FY20	FY21
Director of HR		1	1	1	1
Assistant Director of HR		0	1	1	1
HR Generalist		0	1	1	1
HR Specialist		1	1	0	0
Total		2	4	3	3

Department Description

The Human Resources Department provides overall policy direction on human resource management, issues and administrative support functions related the management of employees for all City departments. The mission of the department is to be a strategic partner by providing programs that attract, develop, retain, and engage a skilled and diverse workforce. The vision is to be recognized for Human Resources excellence and as a premier employer.

Department Goals

- ◆ Communicate honestly and constructively with others, work with each other to resolve issues in a prompt, fair manner.
- ◆ Maintain an open, inclusive and non threatening environment.
- ◆ Treat everyone with respect, courtesy, dignity, integrity, and confidentiality.
- ◆ Recognize, reward and celebrate success.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Completion of the Munis project.	01/01/2021	Sustain
New Onboarding process for better retention and engagement.	On-going	Communicate
Ensure the best benefits are offered to employees.	On going	Sustain

Performance Measures

Measure	FY18	FY19	FY20	FY21
Employee turnover	19%	21%	22%	20%
Insurance increases	15%	0%	0%	5%

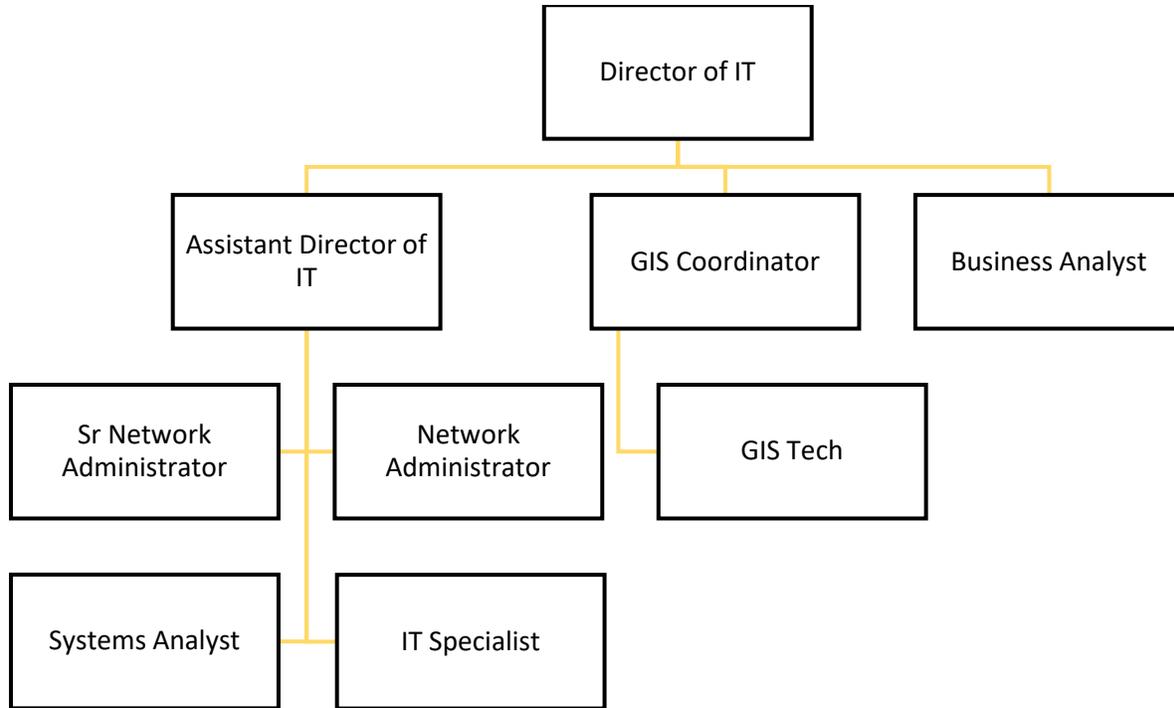
Accomplishments

- ◆ Started new wellness program to encourage healthier more active lifestyles.
- ◆ Continued quarterly Financial Wellness education session for all city employees to improve financial wellness.
- ◆ Upgraded job announcements to attract more diverse employees.
- ◆ Took back over the Risk Management department and safety training needs for all departments.

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$217,865	\$338,693	\$310,435	\$322,890	\$338,884
Supplies		\$6,792	\$5,189	\$5,250	\$5,249	\$5,250
Contractual		\$99,983	\$156,585	\$172,001	\$159,745	\$140,592
Capital		\$0	\$0	\$0	\$0	\$0
Total		\$324,640	\$500,467	\$487,686	\$487,884	\$484,728

IT - ADMINISTRATION



Position Summary

		FY18	FY19	FY20	FY21
Director of IT		1	1	1	1
Assistant Director of IT		1	1	1	1
GIS Coordinator		1	1	1	1
GIS Tech		1	1	1	1
Sr Network Administrator		1	1	1	1
Network Administrator		0	1	1	1
Systems Analyst		1	1	1	1
Business Analyst		1	1	1	1
IT Specialist		1	1	1	1
Total		8	9	9	9

Department Description

The core purpose of the Information Technology (IT) department is connecting people with technology. Functioning as an enabler of City departments to help build a strong community, IT facilitates cost-effective business solutions, accurate decisions, and timely citizen response. The department is comprised of GIS Services, Business Technology Services, Infrastructure Services, and Support Services.

Department Goals

- ◆ Connect People with Technology through Innovative Solutions, Responsive Communications, and Accessible Information.
- ◆ Facilitate innovative solutions by focusing on the end-user experience through reliable infrastructure and effective applications to meet the changing needs of clients and consumers.
- ◆ Emphasize accountability, commitment, and innovation through employee development, collaboration, and continual feedback to ensure team success.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Facilitate the completion of the Tyler Tech. Munis ERP system implementation (Human Capital / Utility Billing).	January 2021 / July 2021	Sustain
Replace the in-car mobile data terminals and related hardware for 26 Police Department vehicles.	September 2021	Infrastructure
Implement upgrades and support business process improvements for the TRAKIT system used primarily by the Planning & Permitting Dept.	July 2022	Growth

Performance Measures

Measure	FY18	FY19	FY20	FY21
Infrastructure Uptime	99.95%	99.95%	99.99%	~99.99%
Client Satisfaction	88%	89%	90%	~90%
GIS Web Mapping Requests	4,650	5115	5626	~6100
Service Requests Resolved	3,860	3609	3452	~3640

Accomplishments

- ◆ Implemented the Financial segment of the Tyler Tech. Munis ERP system.
- ◆ Upgraded the security camera and access control systems that cover key City facilities.
- ◆ Adapted to and supported the shifting technical needs of all key business personnel/functions during the unprecedented circumstances of the COVID-19 pandemic.
- ◆ Completion of Computer Aided-Dispatch and Records Management System (CAD/RMS) replacement is scheduled for September 2020.

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$795,671	\$806,682	\$951,570	\$951,933	\$1,012,452
Supplies		\$177,711	\$874,781	\$25,728	\$19,335	\$25,728
Contractual		\$1,374,883	\$1,460,480	\$2,186,397	\$2,144,468	\$2,756,191
Capital		\$268,730	\$131,602	\$33,902	\$0	\$0
Total		\$2,616,995	\$3,273,545	\$3,197,597	\$3,115,736	\$3,794,371

Budget Packages

Description	Ongoing	One-Time	Total
R&M Software	\$261,273	\$0	\$261,273
COSI – Copy Equipment	\$4,762	\$0	\$4,762
R&M – Time Clocks	\$5,800	\$0	\$5,800
TRAKit Improvement Project	\$0	\$256,000	\$256,000
Upgrade CityWorks	\$0	\$3,580	\$3,580
Emergency Licenses for Remote Connectivity	\$3,600	\$0	\$3,600
Total	\$275,435	\$259,580	\$535,015



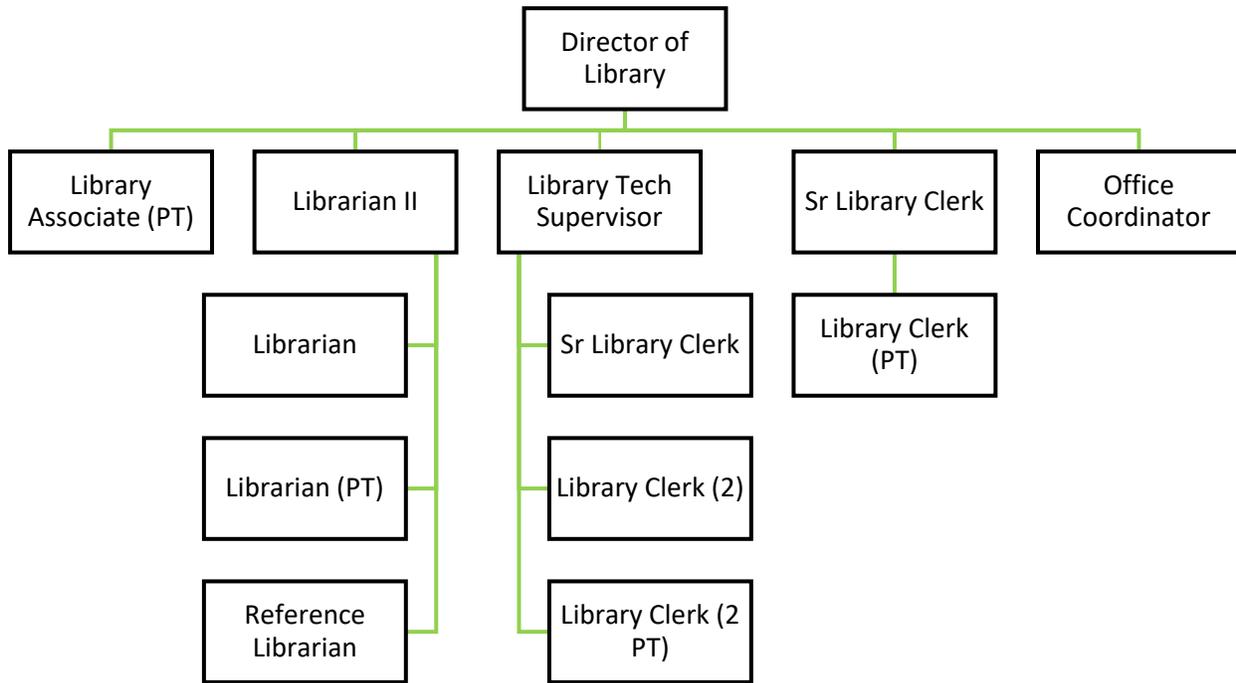
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POLITICAL TRIBE
IMMIGRATION W
Making Up
THE TWO OF US
THE NEW SPYMASTERS
STEVE COLL
THE NEW SPYMASTERS
FROM FRONTIER TO BILLY
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THE SCIENCE OF
WORLD FINANCE

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THEODORE B. OLSON
REDEEMING
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THE ROAD TO
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ECONOMICS
WHEN TO BOB A DANCE TO STOP
LINDA F. MEAN
STEPHEN J. DI
ECONOMICS
Discover
how to:
BE WATER
CONSTITUTION

WHAT NEXT FROM?
MICHAEL LEWIS
IN AMERICA
CONFRONTATION

LIBRARY



Position Summary

		FY18	FY19	FY20	FY21
Director of Library		1	1	1	1
Sr Library Clerk		2	2	2	2
Sr Library Clerk (PT)		1	1	0	0
Reference Librarian		2	3	3	1
Library Clerk		0	0	0	2
Librarian (PT)		1	1	2	1
Office Coordinator		1	1	1	1
Library Tech Supervisor		1	1	1	1
Library Clerk (PT)		6	5	5	3
Librarian II		0	0	0	1
Librarian I		1	1	1	1
Library Associate		1	0	0	0
Library Associate (PT)		1	2	2	1
Library Circulation Clerk		1	2	2	0
Total		19	20	20	15

Department Description

The Weatherford Public Library provides services for the City of Weatherford and Parker County. The Library provides meeting space, book and media checkout, Internet, genealogical research, and other services. The department manages various grant and donation funds. The Library builds a strong community by assembling, preserving, organizing, and administering educational, recreational, and local history materials in various formats to provide exceptional opportunity, availability, and capacity of those resources to the public. A professional staff provides assistance in the use of diverse reference sources; organizes and offers events that advance the growth of the individual; preserves historical documents; and serves as a referral source for community

Department Goals

- ◆ Provide staffing and hours of service that meet community needs.
- ◆ Deliver accurate and timely content and services that focus on satisfying the informational and recreational needs of the community.
- ◆ Increase community awareness of the library and the services offered.
- ◆ Review all aspects of the library's operation to improve current services and explore innovations.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Add a self-checkout station.	12/31/2020	Sustain
Add at least one shade pavilion on the library grounds.	03/31/2021	Sustain
Digitize local newspapers currently available only on microfilm and make available in searchable online repository.	03/31/2021	Marketability
Pursue opportunities for increased funding from Parker County.	09/30/2021	Re-align Funding

Performance Measures

Measure	FY18	FY19	FY20	FY21
Items circulated	345,315	355,393	292,000	312,500
Total event attendance	20,390	16,773	6,923	12,500
Internet sessions provided	--	--	30,500	24,000
Reference transactions	10,967	11,105	11,500	12,000

Accomplishments

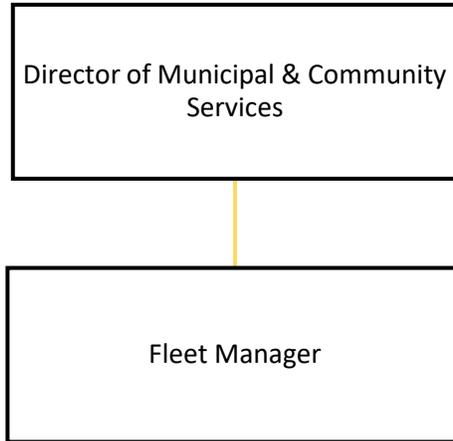
- ◆ Signed an interlocal agreement with Parker County to host the Parker County Law Library within the Weatherford Public Library building.
- ◆ Introduced wireless printing.
- ◆ Renegotiated rdDigital contract to provide unlimited access to digital magazines and comics.
- ◆ Partnered with Weatherford College to digitize entire run of WC yearbooks, beginning with 1912.

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$872,133	\$835,994	\$951,395	\$845,127	\$769,233
Supplies		\$146,356	\$153,223	\$161,572	\$159,029	\$167,369
Contractual		\$79,962	\$84,475	\$91,636	\$88,859	\$88,616
Capital		\$0	\$0	\$0	\$0	\$0
Total		\$1,098,451	\$1,073,692	\$1,204,603	\$1,093,015	\$1,025,218

Budget Packages

Description	Ongoing	One-Time	Total
COSI – Library Books	\$4,168	\$0	\$4,168
COSI – Library Audiovisual Material	\$1,874	\$0	\$1,874
Library Self-Check Station	\$350	\$8,000	\$8,350
Total	\$6,392	\$8,000	\$14,392



Position Summary

		FY18	FY19	FY20	FY21
Senior Mechanic		1	0	0	0
Mechanic		1	0	0	0
Fleet Manager		0	1	1	1
Total		2	1	1	1

Department Description

The goal of the Fleet Services Division is to provide support to the City’s Departments by recording and maintaining accurate data and information on all aspects of the City’s fleet. Fleet Services goal is to prolong the usable life of the City’s rolling stock by: analyzing recorded data, giving recommendations on regular vehicle and equipment maintenance schedules, implementing a replacement schedule based on industry standards, and establishing other cost savings measures that will be beneficial to the City and its departments.

Department Goals

- ◆ Continue to improve data in fleet program and ensure accuracy to provide departments with comprehensive fleet related reports
- ◆ Improve access to fleet related information for other departments and administration.
- ◆ Standardize City fleet/equipment
- ◆ Find most cost-effective way for future fleet replacements. Such as reviewing the option to lease vehicles, create a motor pool to reallocate current rolling stock, etc.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Improve current workflow of fleet records from other departments to the Fleet Services Division.	4/30/2021	Sustain
Research and trial other fleet software solutions to see what could better meet the needs of the City's current Fleet Service Division	2/28/2021	Infrastructure
Centralize the ordering process for all vehicles approved in the FY21 (and future budgets).	10/31/2020	Infrastructure

Performance Measures

Measure	FY18	FY19	FY20	FY21
PM Cost	\$48,713	\$93,909	\$96,726	\$99,628
Repair Cost	\$295,112	\$510,451	\$525,764	\$541,537

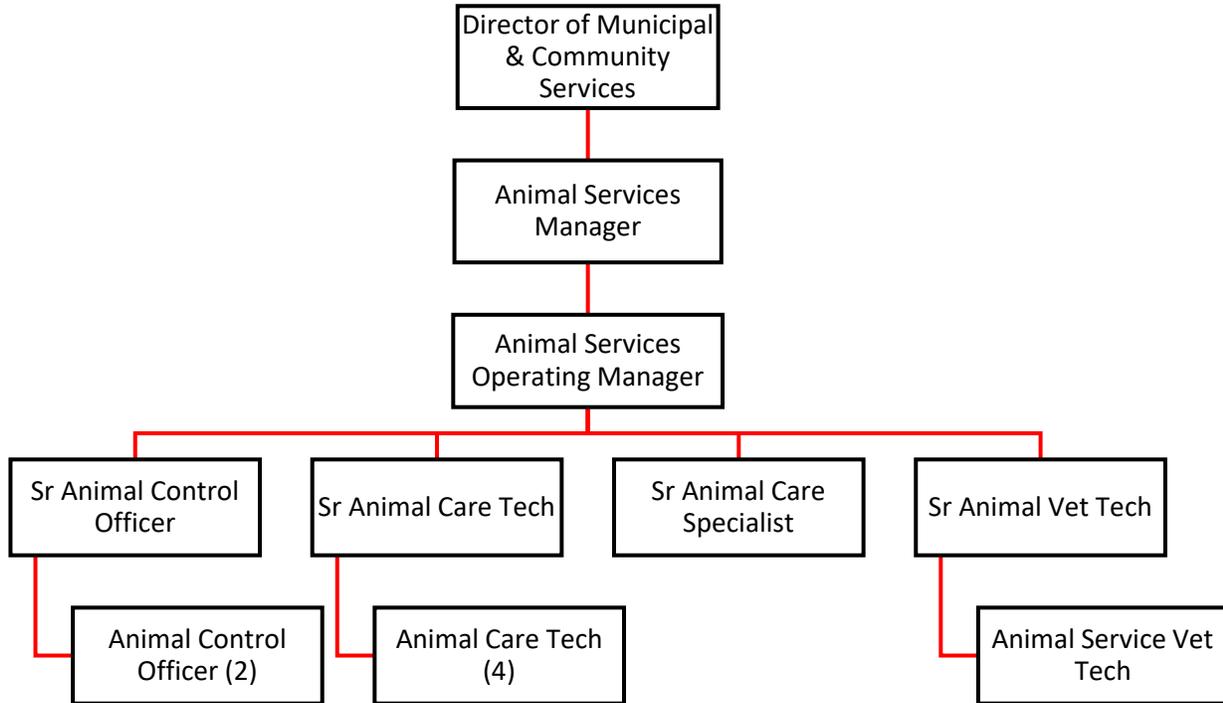
Accomplishments

- ◆ We have made considerable progress with ensuring data accuracy and created a complete list of rolling stock and estimated replacement cost of entire fleet.
- ◆ Centralization of the auction/surplus process from departments, thus relieving other departments from this time-consuming task.
- ◆ Develop driver training program for employees wanting to get their CDL. Reduced failure by employees, thus reducing time and effort by departments.
- ◆ Establish Fleet Liaison team to regularly discuss needs and issues related to Fleet.

Budget Summary

	FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel	\$119,199	\$64,883	\$109,137	\$113,541	\$119,125
Supplies	\$15,806	\$1,056	\$0	\$4,666	\$0
Contractual	\$18,056	\$11,655	\$11,330	\$15,208	\$15,741
Capital	\$0	\$0	\$0	\$0	\$0
Total	\$153,061	\$77,594	\$120,467	\$133,415	\$134,866





Position Summary

		FY18	FY19	FY20	FY21
Director of Municipal & Community Services		1	0	1	1
Animal Services Manager		0	1	1	1
Sr Animal Control Officer		1	1	1	1
Sr Animal Care Tech		1	1	1	1
Sr Animal Vet Tech		0	1	1	1
Sr Animal Care Specialist		1	1	1	1
Animal Control Officer		2	2	2	2
Animal Care Specialist		1	1	1	0
Animal Service Vet Tech		2	1	1	1
Animal Care Tech		4	4	4	4
Animal Services Operating Manager		1	1	1	1
Campaign Coordinator (PT)		1	0	0	0
Total		15	14	15	14

Department Description

The Animal Services division oversees the operations of the Weatherford Parker County Animal Shelter (WPCAS) as well as the Animal Control function for the City of Weatherford and other municipalities in Parker County through interlocal agreements. The WPCAS is dedicated to maintaining a sanitary and safe environment to ensure a comprehensive animal impound and adoption program, as well as controlling the animal population with spay and neuter programs. The shelter is also responsible for ensuring that all ordinances and laws regarding stray, abandoned, abused, vicious, and nuisance animals. Ultimately, the WPCAS wants to improve the bonds between humans and their animals through effective outreach and customer service.

Department Goals

- ◆ Make Weatherford a pet friendly destination by promoting responsible pet ownership.
- ◆ Improve relationships with rescues and animal welfare organizations to try to be the information hub for them to work within the community.
- ◆ Increase public outreach and education opportunities.
- ◆ Improve Shelter operations by targeting inefficient practices/procedures, and outdated SOP's and updating them.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Give out 500 microchips to the community to help reduce length of stay and increase field RTO's.	9/30/2021	Growth
Increase number of active volunteers by 50% by the end of the fiscal year	9/30/2021	Sustain
Facilitate a successful partnership with Weatherford College	9/30/2021	Sustain

Performance Measures

Measure	FY18	FY19	FY20	FY21
Live Release Rate	96%	96%	96%	96%
Length of Stay	9 days	10 days	11 days	11 days
Total Intake	5,722	5,818	5,970	6,381
TNR	568	448	575	600
Total Volunteer Hours	11,191	10,252	12,000	14,000

Accomplishments

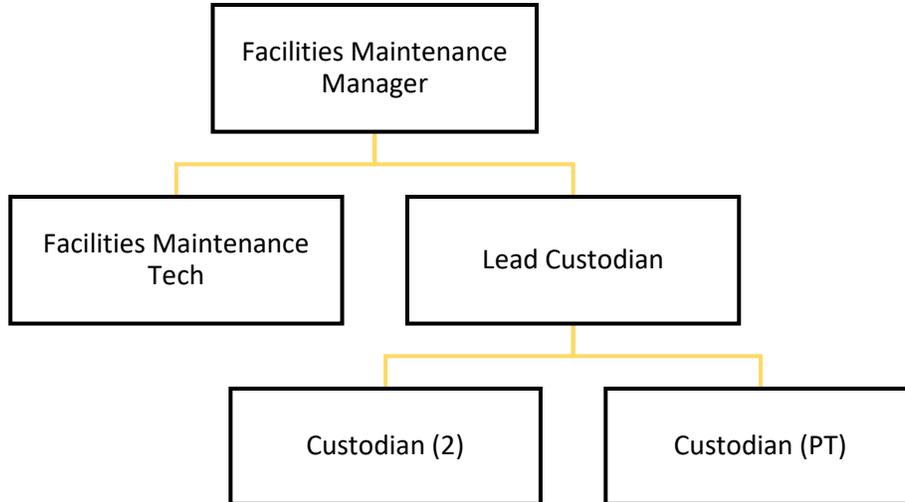
- ◆ Groundbreaking on the Medical/Surgical facility!
- ◆ Maintained over a 95% live release rate for the year (projected).
- ◆ Hire a professional Animal Services Operations Manager
- ◆ Develop five-year strategic plan for the WPCAS

Budget Summary

	FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel	\$865,703	\$927,223	\$1,053,165	\$961,491	\$989,279
Supplies	\$167,218	\$150,335	\$214,455	\$220,740	\$162,057
Contractual	\$190,397	\$264,409	\$265,148	\$250,157	\$251,252
Capital	\$36,315	\$35,423	\$229,240	\$232,120	\$82,300
Total	\$1,259,633	\$1,377,390	\$1,762,008	\$1,664,508	\$1,484,888

Budget Packages

Description	Ongoing	One-Time	Total
COSI – Copier Rental	\$1,200	\$0	\$1,200
Washer and Dryer	\$0	\$13,000	\$13,000
Dog Beds	\$0	\$6,250	\$6,250
Kennel Improvements	\$0	\$13,050	\$13,050
Landscape Renovations	\$1,800	\$3,200	\$5,000
Total	\$3,000	\$35,500	\$38,500



Position Summary

	FY18	FY19	FY20	FY21
Facilities Maintenance Manager	1	1	1	1
Facilities Maintenance Tech	1	1	1	1
Lead Custodian	1	1	1	1
Custodian	2	2	2	2
Custodian (PT)	3	3	3	1
Total	8	8	8	6

Department Description

Facilities Maintenance responsibilities are to maintain the integrity and extend the lifespans of city owned facilities. They do this through the oversight of janitorial services, electrical, plumbing, painting, structural, mechanical, alterations, and/or remodels through in-house staff or contract services. Facilities Maintenance ultimately wants to build trust and unity with other departments by providing clean, comfortable, and well-maintained facilities in which the city can serve and interact with the community.

Department Goals

- ◆ Maintain and sustain the integrity of all city-owned buildings and facilities
- ◆ Standardize building materials and equipment throughout city buildings
- ◆ Conduct a thorough assessment of city buildings and structures to identify and plan for future capital needs

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Conduct the facilities condition assessment with consultants to identify needs and be able to prioritize and plan for future needs.	12/31/2020	Infrastructure
Modernize how custodial services are provided by outsourcing most janitorial services.	11/15/2020	Sustain
Move forward with capital projects that have been suspended due to COVID-19.	Ongoing	Infrastructure

Performance Measures

Measure	FY18	FY19	FY20	FY21
Work orders requested	755	713	750	790
Work orders completed	750	709	745	783

Accomplishments

- ◆ Demolition of Power Plant, Garage, and Sign/Facilities Shop
- ◆ Updated Farmers Market appearance by replacing a wall, dressing up windows, and prepping/painting everything that could be painted.
- ◆ Provided safe work areas for staff due to COVID-19 by installing plexiglass barriers for public facing staff.
- ◆ Ramped up cleaning services by contract janitorial company to help combat the spread of COVID-19 in city facilities.

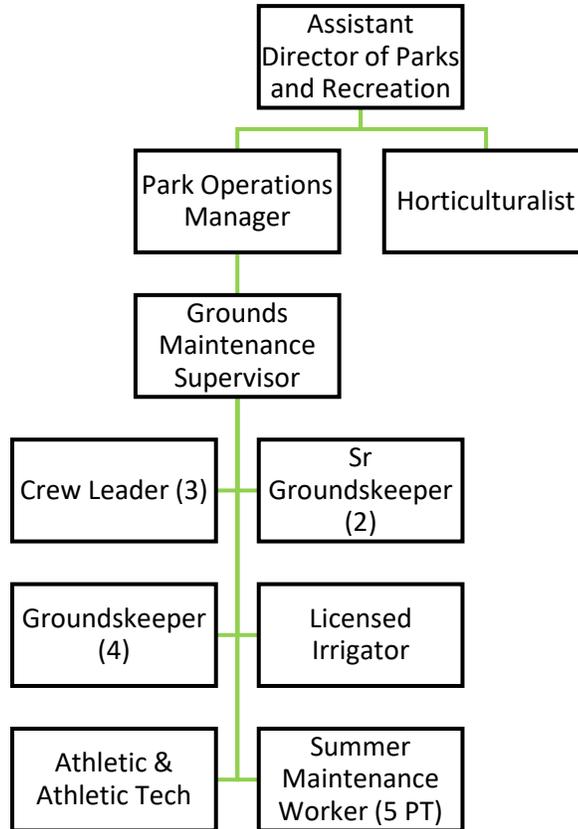
Budget Summary

	FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel	\$327,637	\$316,073	\$363,775	\$311,752	\$235,055
Supplies	\$40,694	\$63,307	\$51,192	\$53,971	\$55,692
Contractual	\$346,838	\$285,136	\$321,831	\$459,849	\$432,088
Capital	\$498,745	\$268,157	\$587,000	\$504,742	\$335,000
Total	\$1,213,914	\$932,673	\$1,323,798	\$1,330,314	\$1,057,835

Budget Packages

Description	Ongoing	One-Time	Total
Contract Janitorial Services	\$35,728	\$0	\$35,728
F150 Truck	\$0	\$35,000	\$35,000
Utility Building	\$0	\$200,000	\$200,000
Coffee Contract Service	\$7,500	\$0	\$7,500
Total	\$43,228	\$235,000	\$278,228

PARKS – PARKS & PROPERTIES



Position Summary

		FY18	FY19	FY20	FY21
Park Operations Manager		1	1	1	1
Athletic & Aquatic Tech		1	1	1	1
Crew Leader		3	3	3	3
Sr Groundskeeper		2	1	2	2
Groundskeeper		5	6	4	4
Groundskeeper (PT)		1	0	0	0
Grounds Maintenance Supervisor		1	1	1	1
Horticulturalist		0	0	1	1
Licensed Irrigator		1	1	1	1
Summer Maintenance Worker (PT)		4	4	5	5
Total		19	18	19	19

Department Description

Parks and properties are responsible for the maintenance and upkeep of all city parks, landscaping of city facilities and maintaining all ballfields. The Department maintains 835 acres consisting of 17 Parks, 9 Rental Facilities, 25 Sports Fields and numerous green spaces. Parks also maintains the City pool and splash pads and sets up for all special events.

Department Goals

- ◆ To improve daily maintenance and cleanliness of City Parks.
- ◆ To increase the efficiency of daily inspections of Parks.
- ◆ Learn and understand how to retrieve data from the workorder system.
- ◆ Develop a more efficient maintenance plan for all ballfields.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Focus on maintenance of existing parks	All Year	Infrastructure
Construct restroom at Marshall Park	July 2020	Infrastructure
Improve aesthetics of all landscape beds	July 2020	Infrastructure
Develop a more efficient parks operation plan for City properties	October 2020	Infrastructure

Accomplishments

- ◆ Redesigned and installed new landscape bed at City Hall
- ◆ Installed new irrigation on Williams and Carmichael field at Soldier Spring Park
- ◆ Installed new playground at Vine St Park
- ◆ Installed new playground at Soldier Springs Park

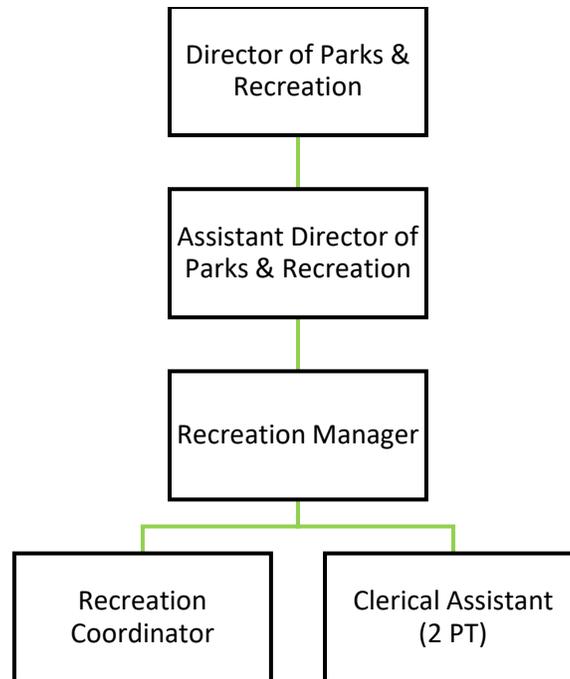
Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$760,363	\$684,090	\$868,702	\$781,556	\$926,678
Supplies		\$183,767	\$247,497	\$195,136	\$203,580	\$200,136
Contractual		\$506,521	\$487,825	\$581,593	\$581,593	\$587,824
Capital		\$116,375	\$31,029	\$162,038	\$173,501	\$83,196
Total		\$1,567,026	\$1,450,441	\$1,807,469	\$1,740,230	\$1,797,834

Budget Packages

Description	Ongoing	One-Time	Total
Tractor	\$0	\$21,158	\$21,158
Total	\$0	\$21,158	\$21,158

PARKS – RECREATION



Position Summary

		FY18	FY19	FY20	FY21
Director of Parks & Recreation		1	1	1	1
Assistant Director of Parks & Recreation		1	1	1	1
Recreation Manager		1	1	1	1
Recreation Coordinator		1	1	1	1
Special Events Coordinator		1	1	0	0
Clerical Assistant (PT)		2	2	2	2
Total		7	7	6	6

Department Description

The Recreation Division offers a variety of programs and activities for all ages. As our community continues to grow our goals as a department is to add new activities and programming. The recreation division oversees all athletic fields, community buildings, pavilions, splash pads and operates the municipal pool.

Department Goals

- ◆ Partner more with other City departments in regard to programming
- ◆ Create and implement an adult horseshoe league
- ◆ Implement a half day camp in conjunction with the Wrangler Summer Camp
- ◆ Create a better and more efficient tournament management process

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Barnyard Cook-Off: Continue to grow and establish the cook-off as the most attended in Texas.	March 2021	Growth
Develop new athletic leagues	2021	Growth
Implement a half day camp in conjunction with the Wrangler Summer Camp	Summer 2021	Growth
Develop new pool programs	Summer 2021	Growth

Performance Measures

Measure	FY18	FY19	FY20	FY21
Facility Rentals	\$65,455	\$74,730	\$30,000	\$75,000
Rec Programs	\$37,677	\$63,137	\$31,000	\$68,000
Cherry Park Pool	\$88,461	\$113,177	\$75,000	\$115,000
Tournaments	\$8,915	\$6,065	\$6,000	\$14,000

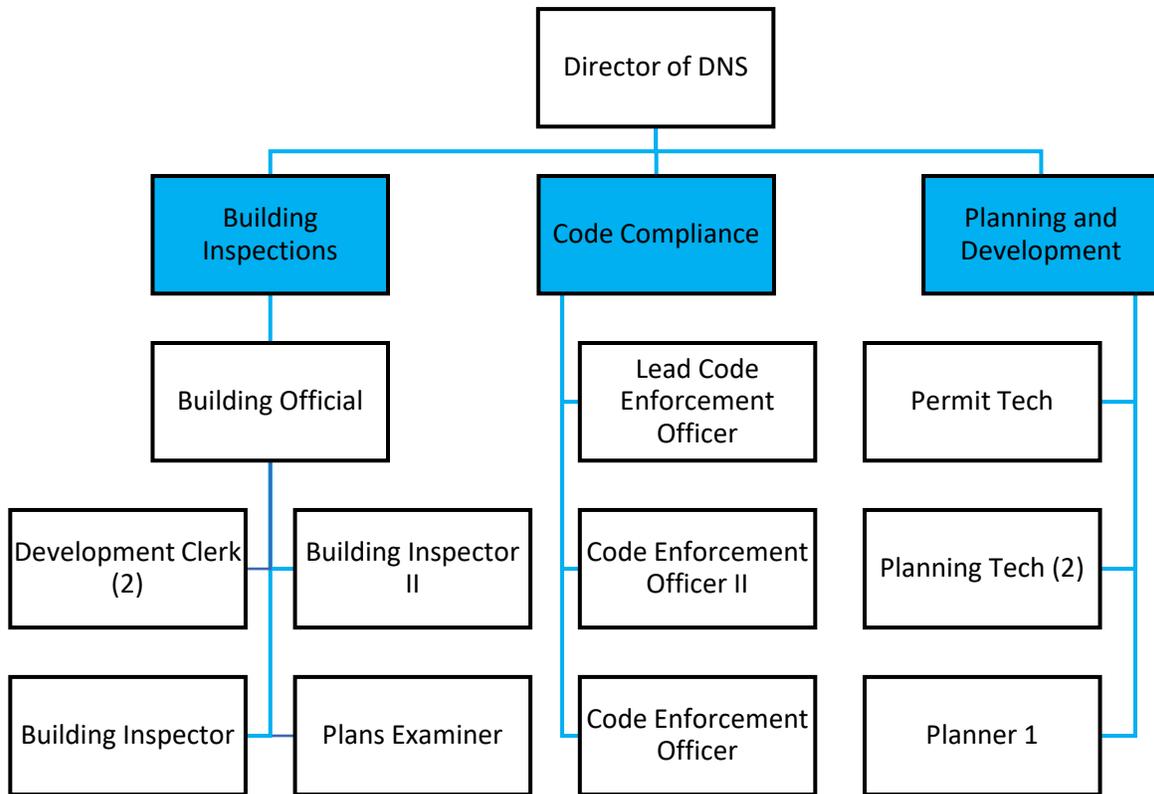
Accomplishments

- ◆ Doubled the number of cooks for The Barnyard Cook-Off and awarded the designation of State Championship.
- ◆ Cherry Park Pool – Grand Reopening with departmental records in all pool programming
- ◆ Currently hosted / hosting 15 baseball and softball tournaments at Holland Lake Sports Complex and Soldier Springs Sports Complex.
- ◆ When the COVID 19 epidemic hit the Parks & Recreation Dept. was able to offer numerous online programs.
- ◆ Implemented a new Wood Bat league for softball
- ◆ Our Recreation Manager received the TRAPS Recreational Professional of the year.

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$580,478	\$655,609	\$609,212	\$619,341	\$647,134
Supplies		\$81,323	\$82,216	\$86,896	\$88,363	\$86,896
Contractual		\$71,431	\$79,923	\$64,178	\$60,141	\$63,620
Capital		\$27,031	\$0	\$0	\$0	\$0
Total		\$760,263	\$817,748	\$760,286	\$767,845	\$797,650

DEVELOPMENT & NEIGHBORHOOD SERVICES



Position Summary

	FY18	FY19	FY20	FY21
Director of DNS	1	1	1	1
Development Coordinator	0	0	1	0
Administrative Assistant	1	1	1	0
Planner I	1	2	2	1
Planning Tech	1	0	0	2
Permit Tech	2	2	2	1
Building Official	0	1	1	1
Building Inspector II	1	1	1	1
Building Inspector	1	1	1	1
Development Clerk	2	2	2	2
Plans Examiner	1	1	1	1
Consumer Health Inspector	1	0	0	0
Lead Code Enforcement Officer	1	1	1	1
Code Enforcement Officer II	1	1	1	1
Code Enforcement Officer I	0	0	0	1
Total	14	14	15	14

Department Description

Development & Neighborhood Services oversees four major functions. The Planning Division is responsible for regulating land use development. Those duties include planning & zoning, implementation of the General Plan, assisting economic development and facilitating historic preservation. The Building Division enforces the adopted standards for commercial and residential structures, which includes plan review, permitting, and inspections. The Code Enforcement & Consumer Health Division enforces the adopted standards for nuisances, food establishments, and swimming pools & spas. The Main Street Division improves the Downtown, works to increase tourism and marketing to the downtown.

Department Goals

- ◆ Increased efforts in code compliance will be a priority in protecting and preserving the character of our community, including the continued maintenance of primary corridors and neighborhoods.
- ◆ Maintain and provide a professionally trained staff that will provide consistent, excellent customer service.
- ◆ Provide streamlined and simplified policies and procedures to ensure efficient and sustainable services.
- ◆ Be proactive in providing high quality services

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Establish Code compliance Districts for more proactive response and efficiency	September 2020	Growth
Adopt updated building codes	June 2021	Sustain
Evaluate consumer health policy and procedure to determine the cost and benefits of the program for the City to ensure efficient and sustainable services.	April 2021	Sustain
Be proactive in providing high quality services by evaluating the department organization	Ongoing	Sustain

Performance Measures

Measure	FY18	FY19	FY20	FY21
Total Code Compliance Cases	1080	1100	1600	1800
Substandard Building: Cases opened/cases heard at B&SC	16/1	15/6	24/11	30/12
New Single-Family Homes	215	172	200	200
Planning & Zoning Cases	98	114	98	100

Accomplishments

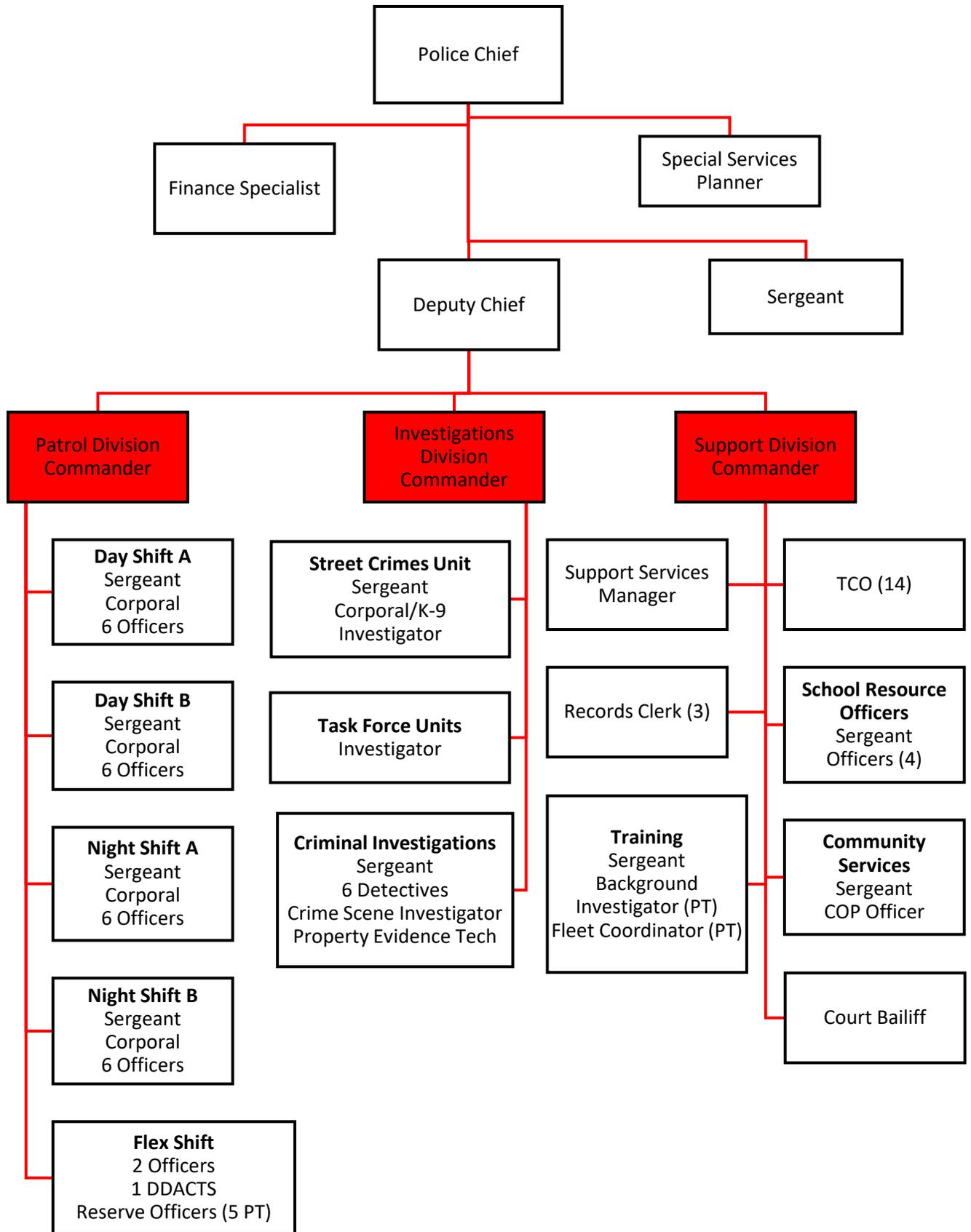
- ◆ Improving the substandard building process by increasing case load and proactively gaining compliance for the removal and abatement of substandard structures.
- ◆ Updated and adopted the subdivision regulations in March of 2020 which streamlined and simplified the platting process.
- ◆ Created and implemented standard operating procedures for code enforcement and building inspection divisions to maintain and provide professionally trained staff to provide consistent customer service.
- ◆ In January of 2020 we have realigned divisions and combined consumer health with code enforcement. This change is to facilitate better response time to complaints and provide operational efficiencies.

Budget Summary

	FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel	\$1,043,943	\$1,109,361	\$1,191,682	\$1,193,564	\$1,121,763
Supplies	\$31,644	\$98,609	\$38,830	\$30,909	\$34,365
Contractual	\$115,035	\$135,866	\$152,672	\$148,854	\$156,138
Capital	\$56,164	\$25,150	\$0	\$0	\$0
Total	\$1,246,786	\$1,368,986	\$1,383,184	\$1,373,327	\$1,312,266



POLICE DEPARTMENT



Position Summary

		FY18	FY19	FY20	FY21
Police Chief		1	1	1	1
Office Assistant (PT)		1	0	0	0
Background Investigator (PT)		1	1	1	1
TCO (PT)		1	3	0	0
Commander		5	4	4	3
Sergeant		9	9	10	10
Corporal		14	12	13	13
Court Bailiff		1	1	1	1
Deputy Chief		1	1	1	1
Finance Specialist		1	1	1	1
Officer		30	35	32	33
Reserve Officer (PT)		2	2	5	5
Special Services Planner		1	1	1	1
Property & Evidence Tech		1	1	1	1
Property & Evidence Tech (PT)		1	0	0	0
TCO		11	11	12	12
TCO/TAC		1	1	2	2
Records Clerk		2	3	3	3
Fleet Coordinator (PT)		0	0	1	1
Support Services Manager		0	0	1	1
Total		84	87	90	90

Department Description

The Police Department provides professional public safety services to our community. The department is responsible for maintaining public order and safety, enforcing the law, and preventing, detecting, and investigating criminal activity. The department is organized into three divisions: Patrol, Investigations, and Support. Each division works together and with our community to achieve the department’s mission of enriching our community through exceptional professionalism, collaboration, and commitment to proactive policing.

Department Goals

- ◆ Hiring, investing in, and retaining quality members to provide exceptional police services.
- ◆ Invest in employee health, wellness and training.
- ◆ Leverage technology and continuous improvement to reduce crime and increase uncommitted patrol time.
- ◆ Improve processes to improve efficiency and effectiveness.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Develop a Continuous Improvement Team aimed at developing strategies to improve services and processes.	January 2021	Choose an item.
Successfully complete the design phase and begin the construction of the Public Safety Facility.	February 2021	Choose an item.
Utilize traffic engagement in targeted areas to reduce property crime and traffic collisions.	September 2021	Choose an item.
Develop tools to better track officer training hours and community engagement.	September 2021	Choose an item.

Performance Measures

Measure	FY18	FY19	FY20	FY21
Calls for Service	43,867	44,512	48,397*	50,000*
Part I Crimes	608	554	597*	550*
Officer Complaints (external)	8	6	4*	4*
Citizen Satisfaction	78%	82%	81%	83%*

Accomplishments

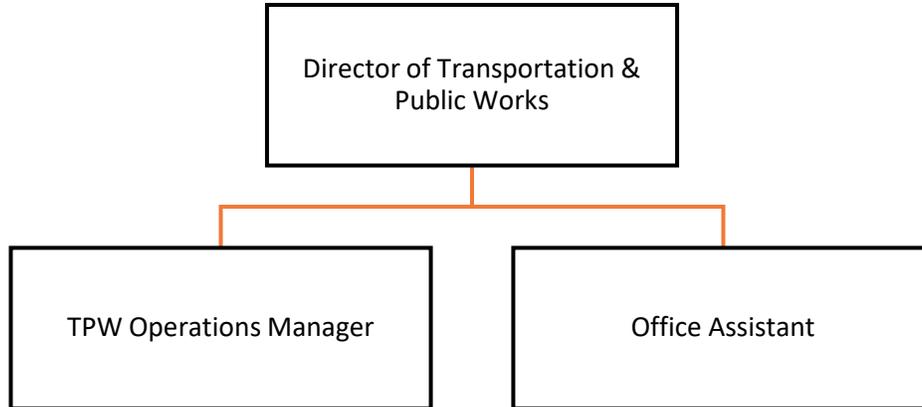
- ◆ Implemented a new Computer Aided Dispatch and Records Management System.
- ◆ Purchased a use of force decision making simulator with grant funds.
- ◆ Completed the programing and schematic design phase on the new public safety facility.
- ◆ Implemented mandatory fitness assessments for all sworn members and completed the second round of mental health check-ups for sworn members and communications officers.

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$7,253,751	\$7,461,901	\$7,725,595	\$7,696,407	\$8,192,253
Supplies		\$383,827	\$426,737	\$406,056	\$568,614	\$461,914
Contractual		\$485,723	\$505,615	\$533,574	\$579,285	\$666,553
Capital		\$70,437	\$48,557	\$67,154	\$67,345	\$0
Total		\$8,193,738	\$8,442,810	\$8,732,379	\$8,911,651	\$9,320,720

Budget Packages

Description	Ongoing	One-Time	Total
COSI – Vehicle Parts and Service	\$40,000	\$0	\$40,000
COSI – Animal Feed & Supplies	\$2,000	\$0	\$2,000
COSI – Labwork	\$15,000	\$0	\$15,000
Laserfiche’ Scan Storage & Software	\$16,673	\$20,186	\$36,859
Cell phones for RMS System	\$38,591	\$10,880	\$49,471
Police Vehicles (8) – funded by Fleet Replacement Fund	\$0	\$544,000	\$544,000
Total	\$112,264	\$575,066	\$687,330



Position Summary

		FY18	FY19	FY20	FY21
Director of TPW		1	1	1	1
TPW Operations Manager		1	1	1	1
Office Assistant		1	1	1	1
TPW Coordinator		1	1	1	0
Total		4	4	4	3

Department Description

TPW administration coordinates the efforts of all divisions into a useful tool that is designed to meet the community’s need for a well-planned and maintained transportation system. TPW Administration handles and processes R.O.W. permits, citizen service requests, traffic calming requests, work orders, pavement management system, purchase orders, department budget tracking, etc. Department managers and directors handle transportation project planning and coordination as well contract procurement for infrastructure maintenance. TPW Directors and Managers coordinate with the Transportation Advisory Board and attend neighborhood meetings or other public meetings related to transportation.

Department Goals

- ◆ Ensure transportation services meet the need for residents, customers, and stakeholders.
- ◆ Right-of-way permits are processed efficiently, accurate, and in a timely manner.
- ◆ Develop clear avenues of communication with citizens and respond to citizens inquiries, complaints and/or suggestions in a timely manner.
- ◆ Assure all transportation infrastructure projects are within the approved budget limit.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
NE Downtown street reconstruction planning and coordination	12/1/2020	Infrastructure
Continue planning and coordinating street rehabilitation projects.	9/30/2021	Infrastructure
Work with the Transportation Advisory Board and neighborhoods on implementing traffic calming measures.	9/30/2021	Infrastructure

Performance Measures

Measure	FY18	FY19	FY20	FY21
Citizen requests processed	620	720	730	740
R.O.W. Construction Permits	500	458	400	400
Work orders	1600	1384	1400	1400

Accomplishments

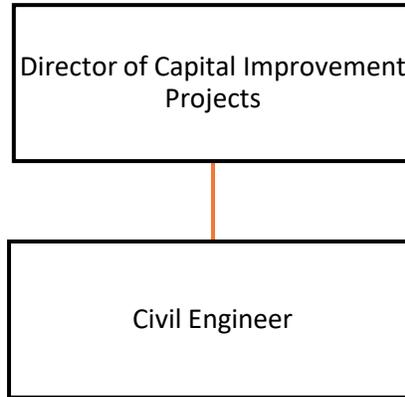
- ◆ Updated Neighborhood Traffic Calming Program
- ◆ Completed street pavement assessment
- ◆ Updated Transportation Thoroughfare Plan
- ◆ Completed Roundabout program study

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$535,458	\$373,800	\$338,541	\$342,099	\$291,953
Supplies		\$7,147	\$8,547	\$7,950	\$10,575	\$7,950
Contractual		\$103,144	\$62,351	\$124,348	\$129,075	\$46,954
Capital		\$0	\$0	\$0	\$0	\$0
Total		\$645,749	\$444,698	\$470,839	\$481,749	\$346,857

Budget Packages

Description	Ongoing	One-Time	Total
Education Reimbursement	\$4,000	\$0	\$4,000
Total	\$4,000	\$0	\$4,000



Position Summary

		FY18	FY19	FY20	FY21
Director of Capital Improvement Projects		0	1	1	1
Civil Engineer		0	1	1	1
Total		0	2	2	2

Department Description

The Capital Projects department is responsible for the City’s Capital Transportation programs. The department actively seeks funding for capital planning and improvements utilizing local, state and federal funding initiatives and provides capital project construction review, design, inspection and management services. Oversees master thoroughfare planning, design, and project funding/construction management. Facilitate public/private partnership funding and economic development through Tax Increment Reinvestment Zones (TIRZ). Oversee the implementation and update of City of Weatherford engineering design criteria and administer development requirements related to transportation impacts, infrastructure and Right-Of-Way dedications. Department staff serve as regional representatives to various committees at the North Central Texas Council of Governments and the Texas Department of Transportation.

Department Goals

- ◆ Focus continued progress on Downtown Bypass Project
- ◆ Implement newly adopted Thoroughfare Plan and Projects
- ◆ Update Capital Improvement Plan and pursue outside funding opportunities
- ◆ Increase citizen engagement through operation of Transportation Advisory Board

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Receive funding and execute on design/environmental phase of Downtown Bypass Project	2021	Infrastructure
Update Capital Transportation Improvement plan with completed/future projects per updated T-Plan, identify funding opportunities	February 2021	Sustain
Develop Transportation Advisory Board engagement/additional committees and targeted planning discussions	December 2020	Communicate
Continue pursuit of Texas Department of Transportation Interstate Access Justification approval – I-20 & Bethel Rd Area	September 2021	Growth

Accomplishments

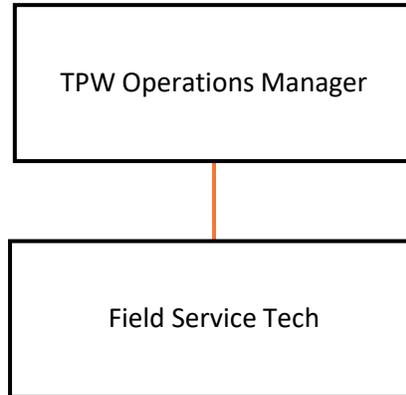
- ◆ Secured commitment of >\$16M in NCTCOG/TxDOT funds for Downtown Bypass Project
- ◆ Updated Thoroughfare Plan with extensive and productive citizen input/meetings
- ◆ Completed construction of TIRZ projects South Bowie Drive (QT) and BB Fielder Drive (Ranches West/Westover)
- ◆ Completed construction of Towncreek Trails Ph-3 trail extension and signal installation on Santa Fe Drive

Budget Summary

	FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel	\$661	\$237,689	\$277,841	\$248,643	\$299,911
Supplies	\$0	\$198	\$0	\$1,301	\$0
Contractual	\$0	\$76,184	\$273,775	\$267,975	\$259,750
Capital	\$0	\$0	\$0	\$0	\$0
Total	\$661	\$314,071	\$551,616	\$517,919	\$559,661

Budget Packages

Description	Ongoing	One-Time	Total
Education Reimbursement	\$0	\$10,000	\$10,000
Total	\$0	\$10,000	\$10,000



Position Summary

		FY18	FY19	FY20	FY21
Field Service Tech		1	1	1	1
Total		1	1	1	1

Department Description

Field services provides survey services for design of construction projects within City’s right-of-way (ROW), as well as inspection and testing services on ROW excavation and capital road projects. Field services staff also coordinate and manage street rehabilitation projects and with other City department projects. Field services also has contract construction inspectors for private developments.

Department Goals

- ◆ Perform accurately and timely inspections for new public infrastructure.
- ◆ Provide support to street and traffic division on design and layout of projects in a timely and accurate manner.
- ◆ Project coordination for Downtown street reconstruction projects.
- ◆ Promptly and effectively manage special projects as requested.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Downtown street reconstruction project coordination	9/30/2021	Infrastructure
Street rehabilitation survey, planning, and coordination.	9/30/2021	Infrastructure
Inspections for all new residential developments.	9/30/2021	Infrastructure

Performance Measures

Measure	FY18	FY19	FY20	FY21
Private development inspections (HRS)	1500	1550	1450	1500
Surveys and CAD for street and special projects (HRS)	300	320	320	340

Accomplishments

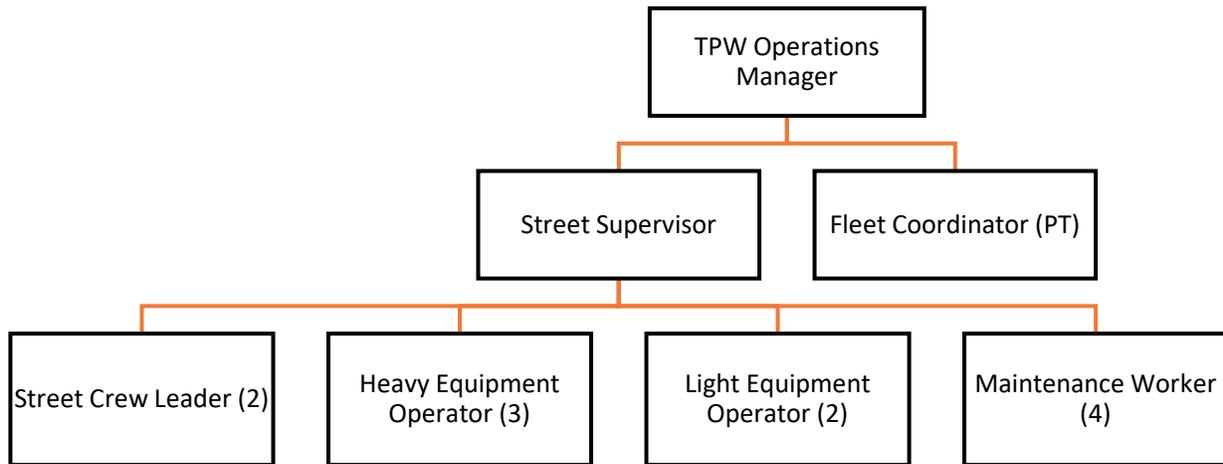
- ◆ College Park and Martin Drive Roundabout
- ◆ Church and Elm street reconstruction
- ◆ Lee and Lamar street intersection reconstruction
- ◆ Project coordination for over 20 street rehabilitation projects for FY 20

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$67,245	\$66,005	\$71,284	\$73,051	\$78,321
Supplies		\$8,218	\$5,437	\$9,543	\$10,218	\$9,543
Contractual		\$226,590	\$60,847	\$75,545	\$74,103	\$11,630
Capital		\$0	\$0	\$0	\$0	\$35,000
Total		\$302,053	\$132,289	\$156,372	\$157,372	\$134,494

Budget Packages

Description	Ongoing	One-Time	Total
Field Service Work Truck	\$0	\$35,000	\$35,000
Total	\$0	\$35,000	\$35,000



Position Summary

		FY18	FY19	FY20	FY21
Heavy Equipment Operator		3	3	3	3
Light Equipment Operator		1	1	2	2
Maintenance Worker		5	5	4	4
Street Crew Leader		2	2	2	2
Street Supervisor		1	1	1	1
Fleet Coordinator (PT)		0	0	1	1
Foreman		2	2	0	0
Total		14	14	13	13

Department Description

The Street division is responsible for the maintenance of all City right-of-way including roads, alleyways, public parking lot, and storm drainage facilities. The Street division ensures quality service and provide safe travel throughout the City. Division duties include: Neighborhood rehabilitation program, preventative street maintenance program, in-house asphalt paving, street sweeping, crack sealing, street reconstruction, R.O.W. Mowing, tree trimming, potholing, street patching, bar ditch clearing and excavation, winter snow/ice operations, 24 hour right-of-way emergency services support, and street concrete improvements.

Department Goals

- ◆ Maintain City streets and infrastructure to the highest level possible within budget provided.
- ◆ Ensure all work is always performed in a safe and efficient manner for the safety of residents, motorists, and employees.
- ◆ Assure all citizen service requests are taken care of and prioritized in a timely manner.
- ◆ Ensure compliance with City, State, and Federal specifications and guidelines for all construction work.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
NE Downtown street reconstruction	9/30/2021	Infrastructure
Street Rehabilitation projects for FY 21	9/30/2021	Infrastructure
Street preventative maintenance for FY 21	9/30/2021	Infrastructure
Drainage improvements	9/30/2021	Infrastructure

Performance Measures

Measure	FY18	FY19	FY20	FY21
Streets rehabilitated (SY)	96,000	96,500	96,500	96,500
Preventative maintenance (SY)	39,000	40,000	40,000	42,000
Street repairs including potholes	5,000	4,500	4,000	4,000
Drainage improvements (LF)	1,000	1,200	1,200	1,300

Accomplishments

- ◆ College Park & Martin Drive Roundabout
- ◆ Downtown- Church & Elm St. reconstruction
- ◆ Street Rehabilitation Projects over 22 projects
- ◆ Street preventative maintenance projects
- ◆ Lee & Lamar intersection – Traffic calming project

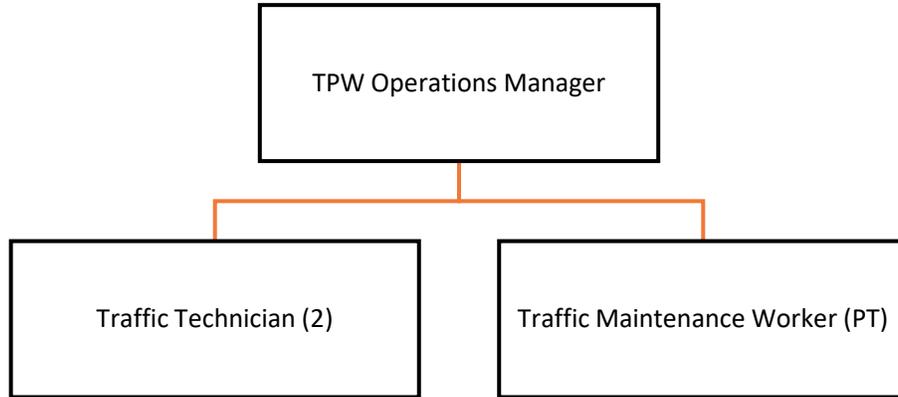
Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$733,000	\$623,909	\$688,034	\$655,219	\$802,334
Supplies		\$926,097	\$998,157	\$857,208	\$864,167	\$795,580
Contractual		\$1,390,251	\$1,329,859	\$2,121,495	\$1,982,625	\$2,118,218
Capital		\$170,177	\$691,639	\$48,072	\$48,297	\$87,000
Total		\$3,219,525	\$3,643,564	\$3,714,809	\$3,550,308	\$3,803,132

Budget Packages

Description	Ongoing	One-Time	Total
COSI – Litter Pick-up, Street Maintenance	\$120,000	\$0	\$120,000
Streets Work Truck	\$0	\$52,000	\$52,000
Supervisor Work Truck	\$0	\$35,000	\$35,000
Downtown Project	\$0	\$300,000	\$300,000
Total	\$120,000	\$387,000	\$507,000





Position Summary

		FY18	FY19	FY20	FY21
Traffic Technician		1	2	2	2
Traffic Maintenance Worker		1	0	1	0
Traffic Maintenance Worker (PT)		2	2	1	1
Total		4	4	4	3

Department Description

Traffic Division is responsible for assessing short and long-term traffic flow needs by constantly monitoring traffic volumes. Proper installation, repair, and maintenance of all traffic control devices (ie. Street signs, pavement markings, traffic signals, crosswalks, etc.) are also under the division’s direction. The increased traffic volumes within the City make this division and its functions critical to the City’s economic vitality and the quantity of life for citizens.

Department Goals

- ◆ Update and maintain all traffic control signs to meet TXMUTCD guidelines.
- ◆ Continue assisting public and private special events with traffic control.
- ◆ Continue to improve and maintain street pavement markings.
- ◆ Monitor and manage contracts for traffic control maintenance.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Replace or update traffic control signs across the City to meet TXMUTCD guidelines.	9/30/2021	Infrastructure
Rehab approximately 6,000 linear feet of pavement markings.	9/30/2021	Infrastructure

Performance Measures

Measure	FY18	FY19	FY20	FY21
Number of traffic control signs replaced, repaired, and installed	1,800	1,800	1,850	1,850
Linear feet of pavement markings installed	9,000	8,500	8,000	8,000
Traffic control for special events, departments, and emergency	600	600	620	600

Accomplishments

- ◆ Replaced approximately 1,000 street signs including poles and bases.
- ◆ Rehab approximately 9,000 linear of pavement markings

Budget Summary

	FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel	\$124,564	\$191,669	\$221,898	\$132,568	\$146,838
Supplies	\$89,174	\$89,339	\$85,828	\$85,828	\$118,107
Contractual	\$6,833	\$17,322	\$64,455	\$67,229	\$68,522
Capital	\$41,497	\$0	\$0	\$0	\$0
Total	\$262,068	\$298,331	\$372,181	\$285,626	\$333,467

Budget Packages

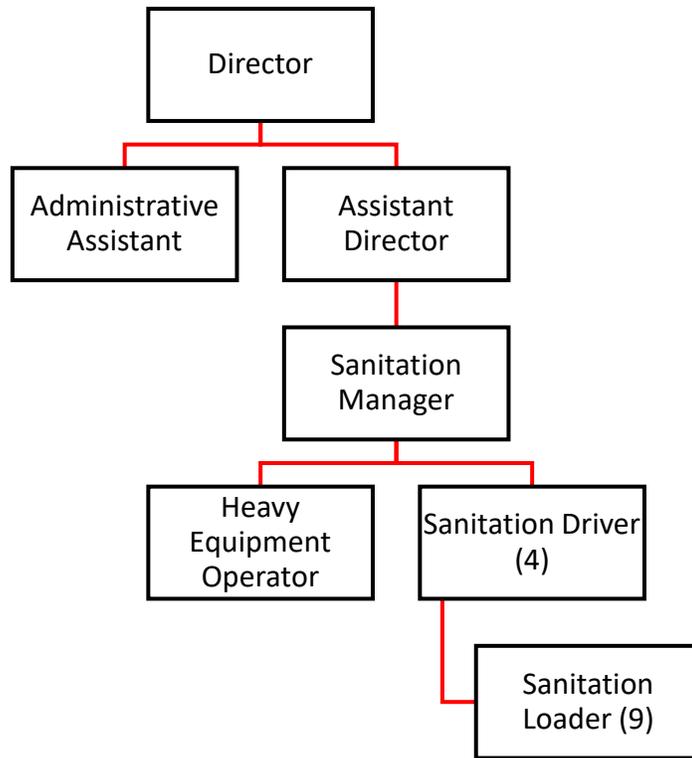
Description	Ongoing	One-Time	Total
Traffic Calming Devices	\$25,000	\$0	\$25,000
Total	\$25,000	\$0	\$25,000

Sanitation Fund

SANITATION OPERATING SUMMARY

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$2,015,115	\$1,797,449	\$1,706,764	\$1,706,764	\$1,417,727
Revenues					
Sale - Sanitation	2,199,090	2,228,811	2,588,120	2,247,785	2,298,568
Sale - Recycling	48,902	51,819	50,000	34,581	51,663
Sale - Brush Pick-Up	35,854	56,197	40,000	59,980	50,000
Sale - Special Pick-Up	21,297	43,016	25,000	43,269	35,000
Sale - Fixed Asset	39,100	8,050	-	15,100	-
Sale - Goods	1,844	2,140	2,000	2,109	2,000
Sale - Sacks	9,093	8,615	9,000	9,098	15,000
Royalties	525,302	537,339	500,000	357,783	300,000
Permit - Commercial Hauler	1,000	2,125	1,500	1,500	1,500
Grants - State	-	65,000	-	-	-
Miscellaneous	4,874	961	1,000	1,000	1,000
Interest Income	31,171	44,630	45,000	30,000	35,000
Net Chg In Fair Value - Invest	(4,422)	11,946	-	5,104	-
Proceeds from Insurance	-	-	-	4,004	-
Total Revenues	2,913,105	3,060,648	3,261,620	2,811,313	2,789,731
Expenditures					
Personnel	981,179	1,150,479	1,081,748	1,075,371	1,101,077
Supplies	339,264	408,315	401,478	359,604	285,274
Contractual Services	1,810,329	1,592,539	1,820,040	1,665,374	1,480,882
Capital	-	-	-	-	-
Total Expenditures	\$3,130,771	\$3,151,333	\$3,303,267	\$3,100,350	\$2,867,233
Over/(Under)	-\$217,666	-\$90,685	-\$41,647	-\$289,037	-\$77,502
Ending Working Capital	\$1,797,449	\$1,706,764	\$1,665,117	\$1,417,727	\$1,340,225
				One-Time Expenses	300,000
				One-Time Revenues	300,000
				Ongoing Revenues	2,489,731
				Ongoing Expenses	<u>2,567,233</u>
				Operating Surplus	(77,502)
				90 day fund balance	633,016
				Reserved for OPEB	88,324
				Available	618,885

SANITATION



Position Summary

	FY18	FY19	FY20	FY21
Assistant Director of Municipal & Comm Svcs	0	1	1	1
Administrative Assistant	1	1	1	1
Sanitation Manager	1	1	1	1
Senior Sanitation Driver	2	0	0	0
Sanitation Driver	4	4	4	4
Sanitation Loader	8	8	9	9
Heavy Equipment Operator	0	3	3	3
Total	16	18	19	19

Department Description

The Solid Waste and Recycling Division (SWRD) provides curbside collection on a twice a week basis for each resident and some small businesses. The SWRD also has a voluntary curbside recycling program for residents. This program assists in diverting paper, various metals, cardboard, glass, plastics, and other recyclable material to ensure a positive stewardship to the environment. In addition, SWRD provides curbside brush and bulk collection to customers on four-week schedule for all residents. Brush material is also diverted from the landfill to a holding site where a private company comes and chips the material that is then used in mulch and compost.

Department Goals

- ◆ Increase Waste diversion from the landfill to be more environmentally friendly.
- ◆ Keep servicing rates competitive while funding innovation, training, and new technology into the operations.
- ◆ Reduce safety risks and improve safety meetings to ensure the SWRD team is operating safely and up to industry standards.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Conclude rate study and implement any recommendations to ensure future financial stability	10/31/2020	Sustain
Implement new crew for better route efficiency, improved employee safety, reduced wear and tear on vehicles, and increased customer service.	11/15/2020	Sustain

Performance Measures

Measure	FY16	FY17	FY18	FY19
Recyclable tons diverted from landfill	356	341	365	380
Cubic yards of brush material diverted from landfill	33,512*	13,674	19,400	

Accomplishments

- ◆ Complete rate study with NewGen
- ◆ Completed trial with LYTX camera system, identifying unsafe practices of drivers and correcting the issues.
- ◆ Participated in the Know What to Throw campaign with NCTCOG to promote better recycling practices in the region.
- ◆ Complete study to evaluate options related to composting brush and biosolids.

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$981,179	\$1,150,479	\$1,081,748	\$1,075,371	\$1,101,077
Supplies		\$339,264	\$408,315	\$401,478	\$359,604	\$270,274
Contractual		\$1,810,329	\$1,592,539	\$1,820,040	\$1,815,374	\$1,480,882
Capital		\$0	\$0	\$0	\$0	\$0
Total		\$3,130,771	\$3,151,333	\$3,303,267	\$3,250,350	\$2,852,233

Budget Packages

Description	Ongoing	One-Time	Total
COSI – Small tools	\$1,795	\$0	\$0
Total	\$1,795	\$0	\$0

Special Revenue Funds



HOTEL MOTEL FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$296,854	\$378,466	\$784,463	\$784,463	\$612,150
Revenues					
Taxes - Hotel/Motel	784,399	1,050,085	830,000	745,739	790,902
Miscellaneous	438	-	-	-	-
Interest Income	2,965	7,441	3,000	7,560	7,500
Total Revenues	\$787,802	\$1,057,526	\$833,000	\$753,299	\$798,402
Expenditures					
Main Street Program	71,734	72,218	110,693	100,792	-
Special Events	115,444	76,655	201,543	215,121	-
Professional Services	8,288	36,002	139,000	139,000	89,000
Chamber of Commerce	88,376	96,000	96,000	96,000	96,000
Doss Historical & Cultural Center*	20,000	5,000	5,000	5,000	-
Transfers to Main Street					85,896
Transfers to Special Events					240,850
Transfer to Chandor Gardens	402,348	361,221	369,700	369,700	285,700
Miscellaneous	-	4,431	-	-	55,000
Total Expenditures	\$706,190	\$651,528	\$921,936	\$925,613	\$852,446
Over/(Under)	\$81,612	\$405,998	-\$88,936	-\$172,314	-\$54,044
Ending Fund Balance	\$378,466	\$784,463	\$695,527	\$612,150	\$558,106

One-Time Expenses	166,000
Ongoing Revenues	798,402
Ongoing Expenses	686,446
Operating Surplus	111,956

Target Fund Balance (20% Operations)	137,289
Reserved for OPEB	9,612
Available Balance	411,205

MAIN STREET

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Revenues					
Transfer - From Inter-fund	71,734	72,218	110,693	100,792	85,896
Total Revenues	\$71,734	\$72,218	\$110,693	\$100,792	\$85,896
Expenditures					
Personnel	63,532	57,305	64,328	67,865	-
Supplies	1,006	6,927	30,667	25,104	6,960
Contractual Services	7,196	7,986	15,698	7,823	78,936
Capital	-	-	-	-	-
Total Expenditures	\$71,734	\$72,218	\$110,693	\$100,792	\$85,896
Over/(Under)	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0	\$0	\$0

Position Summary

		FY18	FY19	FY20	FY21
Main Street Coordinator		.5	.5	.5	0
Total		.5	.5	.5	0

Department Description

The Main Street Division focus is on improving the Downtown and works to increase tourism and marketing to the downtown. Main Street is a Division of the Development & Neighborhood Services Department. Is the liaison staff member to the Weatherford Downtown Business Alliance which services business and property owners within the boundaries of the Downtown Historical District. The division actively participates in the Texas Downtown Association and the National Main Street Organization.

Department Goals

- ◆ Increase efforts in code compliance in the Downtown to preserve and encourage new businesses, reduce sign clutter, and improve overall character of the downtown.
- ◆ Assist property owners and merchants in the downtown to fill vacancies and encourage improvements to make the downtown an attractive shopping destination.
- ◆ Facilitate efforts for continued private and public investments in each of the four quadrants of the downtown.
- ◆ Continue to facilitate and improve marketing efforts for the downtown.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Monthly visits with businesses and property owners to increase efforts in code compliance.	Ongoing	Growth
Coordinating timelines with business and property owners. NE downtown street improvement plan.	Winter of 2021	Growth
Facilitate marketing opportunities with merchants.	March 2021	Marketability
Promoting downtown and marketing vacancies to potential prospects.	Ongoing	Marketability

Performance Measures

Measure	FY18	FY19	FY20	FY21
Total Private Reinvestment	\$420,541	\$1,215,548	\$520,504	\$500,000
Total number of events held Downtown	20	20	20	20

Accomplishments

- ◆ Installation of new benches, banners, and trash receptacles in Downtown Weatherford.
- ◆ Light up Weatherford Project – Installation of decorative year around building lighting
- ◆ Trail ride parade and street dance returning to downtown.
- ◆ Downtown street improvement plan-Church street improvement.

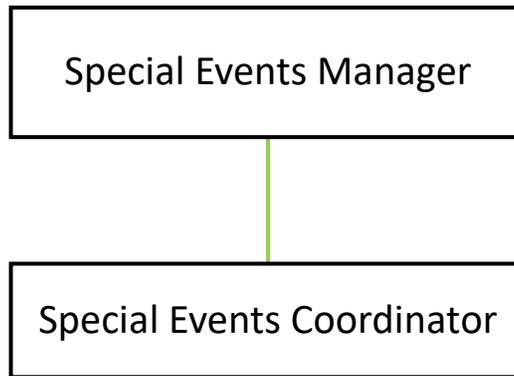
Budget Summary

	FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel	\$63,532	\$57,305	\$64,328	\$67,865	\$0
Supplies	\$1,006	\$6,927	\$30,667	\$25,104	\$6,960
Contractual	\$7,196	\$7,986	\$15,698	\$7,823	\$78,936
Capital	\$0	\$0	\$0	\$0	\$0
Total	\$71,734	\$72,218	\$110,693	\$100,792	\$85,896

SPECIAL EVENTS

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Revenues					
Transfer - From Inter-fund	115,444	76,655	201,543	215,121	240,850
Total Revenues	\$115,444	\$76,655	\$201,543	\$215,121	\$240,850
Expenditures					
Personnel	28,813	9,033	126,047	122,600	140,354
Supplies	7,697	-	-	2,025	25,000
Contractual Services	78,934	67,623	75,496	90,496	75,496
Capital	-	-	-	-	-
Total Expenditures	\$115,444	\$76,655	\$201,543	\$215,121	\$240,850
Over/(Under)	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0	\$0	\$0

SPECIAL EVENTS



Position Summary

		FY18	FY19	FY20	FY21
Special Events Manager		0	0	0	1
Special Events Coordinator		2	2	2	1
Total		2	2	2	2

Department Description

The Special Events Division manages multiple city sponsored events during the year and coordinates with other departments, agencies, businesses, and the community to produce public events.

Department Goals

- ◆ Establish a great relationship with event producers within the community.
- ◆ Promote safety when working with the public to approve events.
- ◆ Promote events in Weatherford to help increase tourism.
- ◆ Increase Experience Weatherford sponsorship program.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Expand Holiday in The Park to include the amphitheater area	Dec 2020	Marketability
Help rebuild vendor placement for First Monday when reopening Lot C from construction.	Dec Trade Days 2020	Marketability
Improve the Monster Bash event by adding new features and marketing	October 2020	Marketability
Become more familiar with the Experience Weatherford Sponsorship Program to better promote it.	October 2020	Marketability

Performance Measures

Measure	FY18	FY19	FY20	FY21
Movies in the Park	0	0	0	2,000
Holiday in the Park	8,000	8,500	9,000	9,000+
Spark in the Park	8,500	9,000	10,000	11,000
Concert Series	1,000	2,000	0	4,000

Accomplishments

- ◆ Maintained a high number of vendors during the FMTD event.
- ◆ Managed a successful Monster Bash event.
- ◆ Helped with LED lighting of Downtown and City Buildings.
- ◆ Continued to host a successful Spark in the Park and Holiday in the Park

SPECIAL EVENTS

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$28,813	\$9,033	\$126,047	\$122,600	\$140,354
Supplies		\$7,697	\$0	\$0	\$2,025	\$25,000
Contractual		\$78,934	\$67,623	\$75,496	\$90,496	\$75,496
Capital		\$0	\$0	\$0	\$0	\$0
Total		\$115,444	\$76,655	\$201,543	\$215,121	\$240,850

Budget Packages

Description	Ongoing	One-Time	Total
Promotion - Special Events Manager	\$3,162	\$0	\$3,162
Expansion of Monster Bash	\$10,000	\$0	\$10,000
Expansion of Holiday in the Park	\$0	\$15,000	\$15,000
Total	\$13,162	\$15,000	\$28,162

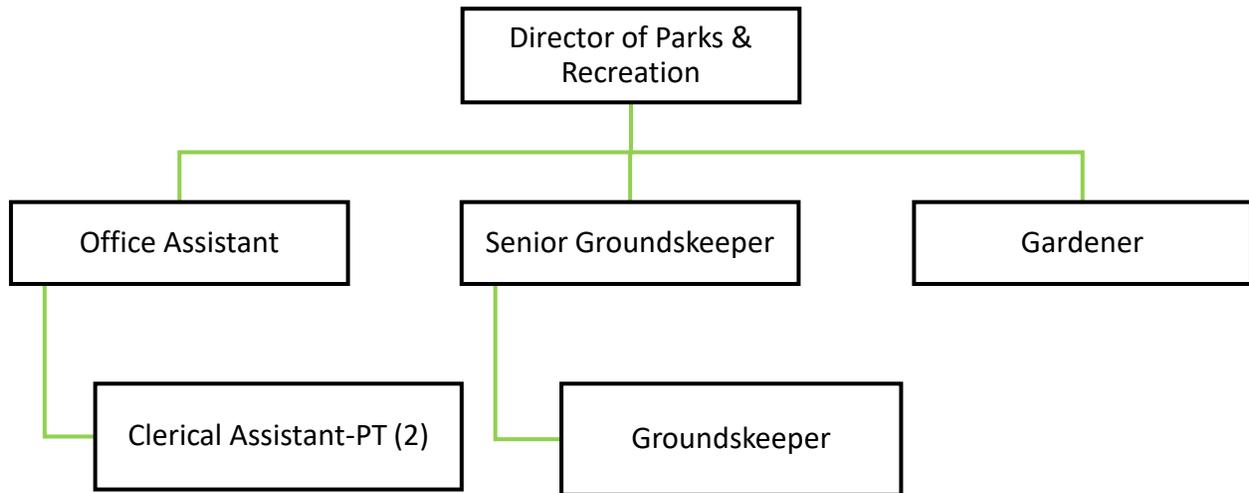
CHANDOR GARDENS

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$138,617	\$178,743	\$184,510	\$184,510	\$179,543
Revenues					
Fee - Facility Rental	62,139	49,454	63,000	50,000	50,000
Fee - Garden Tour	14,814	20,035	12,000	9,000	10,000
Donations	5,270	370	-	50	-
Miscellaneous	1,833	1,471	100	301	500
Sale - Goods	947	1,042	750	750	750
Shortages & Overages	-	-	-	26	-
Interest Income	1,172	2,098	300	2,125	1,500
Proceeds from Insurance	5,874	-	-	-	-
Transfer - From Inter-Fund	430,791	361,221	369,700	369,700	285,700
Total Revenues	522,839	435,691	445,850	431,952	348,450
Expenditures					
Personnel	272,274	303,110	305,914	294,144	219,110
Supplies	44,427	45,317	39,045	42,045	43,845
Contractual Services	112,872	81,497	99,877	100,730	87,595
Capital	53,140	-	5,200	-	-
Total Expenditures	482,713	429,924	450,036	436,919	350,550
Over/(Under)	\$40,126	\$5,767	-\$4,186	-\$4,967	-\$2,100
Ending Fund Balance	\$178,743	\$184,510	\$180,324	\$179,543	\$177,443

One-Time Expenses	5,700
Ongoing Revenues	348,450
Ongoing Expenses	344,850
Operating Surplus	3,600

Target Fund Balance (20% Operations)	68,970
Reserved for OPEB	19,224
Available	89,249

CHANDOR GARDENS



Position Summary

		FY18	FY19	FY20	FY21
Office Assistant		1	1	1	1
Clerical Assistant – PT		2	2	2	2
Recreation Manager		1	1	1	0
Senior Groundskeeper		1	1	1	1
Groundskeeper		1	1	1	1
Horticulturalist		1	1	0	0
Gardener		0	0	1	1
Total		7	7	7	6

Department Description

Chandor Gardens consists of 3.5 developed acres that include a 5,685 square foot residence, English and Chinese gardens, and 4 adjacent buildings to the Mansion. The undeveloped property, located due west of the residence, consists of 13.5 acres. Chandor Gardens is available for public and private tours, as well as special events, weddings, and other such celebrations. Convention, retreat, and meeting room facilities are also available.

Department Goals

- ◆ Develop and promote educational, recreational, cultural, and corporate activities
- ◆ Continue to work with the Chandor Gardens Foundation and the Parker County Master Gardeners to promote development of the 13.5 undeveloped acres and maintain and improve the existing 3.5 developed acres.
- ◆ Improve Chandor Gardens physical and online presence to increase traffic and aid in staff efficiency.
- ◆ Focus on improving accessibility and safety for visitors of all capabilities

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Complete audio walking tour app and transition to primarily online and social media advertising	1/2021	Marketability
Continue to develop a stronger link with the art and culture community, i.e., local and regional theatre, the Cliburn, school music and art depts., etc.	10/2021	Growth
Develop a stand-alone Chandor Gardens website	10/2021	Marketability
Add additional parking Stabilize and relevel walkways to increase safety and wheelchair mobility in Gardens	10/2021	Infrastructure

Performance Measures

Measure	FY18	FY19	FY20	FY21
Facility Rentals	47	29	25*	55
Photo Sessions	164	165	34*	170
Garden tours (docent guided)	23	22	15*	25
Maintained acreage	3.5	3.5	3.5	3.5

*Chandor Gardens was closed due to Covid-19 from March 15th through June 1st resulting in 21 rental cancellations, 34 scheduled photo session cancellations, and 8 spring group tour cancellations.

Accomplishments

- ◆ Re-roofed and restored Gazebo at end of bowling green and Cave Grotto surround.
- ◆ Completely restored iconic Dragon Fountain feature in Garden
- ◆ Resurfaced all water feature interiors
- ◆ Received Arts and Humanities Award from TRAPS for collaboration with The Chandor Gardens Foundation and the Cliburn

Budget Summary

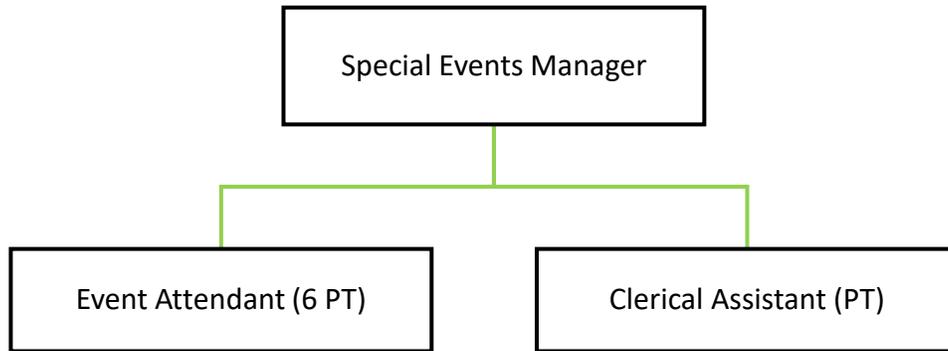
		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$272,274	\$303,110	\$305,914	\$294,144	\$219,110
Supplies		\$44,427	\$45,317	\$39,045	\$42,045	\$43,845
Contractual		\$112,872	\$81,497	\$99,877	\$100,730	\$87,595
Capital		\$53,140	\$0	\$5,200	\$0	\$0
Total		\$482,713	\$429,924	\$450,036	\$436,919	\$350,550

Budget Packages

Description	Ongoing	One-Time	Total
Various Repairs to gardens	\$0	\$5,700	\$5,700
Compost, Mulch, Fertilizer	\$2,710	\$0	\$2,710
Semi-annual cleaning of fountain	\$2,400	\$0	\$2,400
Total	\$5,110	\$5,700	\$10,810

HERITAGE PARK OPERATING SUMMARY

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$59,898	\$72,631	\$35,852	\$35,852	\$12,996
Revenues					
Fee - Facility Rental	5,232	4,598	5,000	2,500	5,000
Fee - First Monday Rentals	141,315	122,978	141,315	87,280	141,315
Fee - Park Utility	3	30	-	-	-
Fee - Parking	15,291	15,962	15,000	8,198	15,000
Event Sponsorship	39,350	11,250	35,000	13,250	35,000
Miscellaneous	1,567	7	40	877	40
Sale - Goods	3,372	1,871	1,200	2,820	1,200
Interest Income	390	697	300	440	300
Transfer - From Inter-Fund	89,963	112,796	122,796	172,796	152,796
Total Revenues	296,483	270,190	320,651	288,161	350,651
Expenditures					
Personnel	115,170	116,114	95,986	70,280	99,612
Supplies	35,529	46,416	33,952	66,431	49,952
Contractual Services	133,052	144,439	184,751	154,306	176,572
Capital	-	-	20,000	20,000	-
Total Expenditures	283,751	306,969	334,688	311,017	326,136
Over/(Under)	\$12,733	-\$36,779	-\$14,037	-\$22,856	\$24,515
Ending Fund Balance	\$72,631	\$35,852	\$21,815	\$12,996	\$37,511
				One-Time Expenses	11,000
				Ongoing Revenues	350,651
				Ongoing Expenses	315,136
				Operating Surplus	35,515
				Target Fund Balance (20% Operations)	63,027
				Available	(25,517)



Position Summary

		FY18	FY19	FY20	FY21
Event Attendant (PT)		6	6	6	6
Clerical Assistant (PT)		1	1	1	1
Total		7	7	7	7

Department Description

Heritage Park was created as THE spot in Weatherford for hosting both large and small-scale events. It was created to help bring the community together and to promote tourism that will boost all businesses in Weatherford. The goal is to create something for everyone right here in Weatherford.

Department Goals

- ◆ Be the lead in safe and fun events during the Covid-19 pandemic.
- ◆ Evaluate weaknesses, build on strengths, and improve the safety and quality of events.
- ◆ Complete the construction of the South Lot and open it up for vendors at First Monday Trade Days and a parking lot for events at the Amphitheater.
- ◆ Push for more community rentals at Heritage Park.

FY21 Objectives

Objective	Target Completion Date	City Focus Area
Safety has become the most important changes in logistics since Covid-19 hit. Our objective is to move forward with all events that we can and be so successful that we become the lead in how to host safe events.	Indefinitely / Assess per event	Growth
Continue to create attractive/eye catching advertising and marketing for our events.	Assess September 30, 2021	Marketability
Continue to build a stronger community through events.	Assess on September 30, 2021	Growth

Performance Measures

Measure	FY18	FY19	FY20	FY21
Available General Vendor Spaces Per Month	380	380	380	TBD
Available Food Vendor Spaces Per Month	15	15	15	15
Available Farm & Ranch Spaces Per Month	83	83	83	83
Available Parking Spaces Per Month	157	157	157	TBD

Accomplishments

- ◆ Maintained a high number of vendors during the FMTD event.
- ◆ Managed a successful Monster Bash event.
- ◆ Helped with LED lighting of Downtown and City Buildings.
- ◆ Continued to host a successful Spark in the Park and Holiday in the Park.

Budget Summary

		FY18	FY19	FY20 Budget	FY20 Projection	FY21 Proposed
Personnel		\$115,170	\$116,114	\$95,986	\$70,280	\$99,612
Supplies		\$35,529	\$46,416	\$33,952	\$66,431	\$49,952
Contractual		\$133,052	\$144,439	\$184,751	\$154,306	\$176,572
Capital		\$0	\$0	\$20,000	\$20,000	\$0
Total		\$283,751	\$306,969	\$334,688	\$311,017	\$326,136

Budget Packages

Description	Ongoing	One-Time	Total
Sound system for Amphitheater	\$0	\$11,000	\$11,000
COSI – Janitorial Supplies	\$5,000	\$0	\$5,000
Total	\$5,000	\$11,000	\$16,000

FLEET REPLACEMENT FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Working Capital	\$883,115	\$1,173,448	\$1,487,863	\$1,487,863	\$1,528,897
Revenues					
Transfer from GF (one-time purchases)	274,292	230,500	131,250	131,250	69,000
Interest Income	17,973	20,047	-	20,445	18,000
Miscellaneous	(131)	29,857	-	196	-
Chargebacks	317,352	333,212	1,117,217	1,117,217	1,194,493
Information Technology			699,656	699,656	719,558
Fire	96,035	111,895	127,997	127,997	124,003
Parks	9,202	9,202	9,119	9,119	9,578
Police	149,651	149,651	186,725	186,725	247,634
TPW	62,464	62,464	93,720	93,720	93,720
Total Revenues	609,486	613,615	1,248,467	1,268,912	1,281,493
Expenditures					
Information Technology	-	-	753,107	290,709	872,656
Fire	46,526	-	869,775	873,313	-
Parks	16,922	-	-	-	-
Police	153,266	88,045	63,856	63,856	544,000
TPW	102,440	211,155	-	-	-
Total Expenditures	319,154	299,200	1,686,738	1,227,878	1,416,656
Over/(Under)	\$290,332	\$314,415	-\$438,271	\$41,034	-\$135,163
Ending Working Capital	\$1,173,448	\$1,487,863	\$1,049,592	\$1,528,897	\$1,393,734

FEDERAL FORFEITURE FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$261,486	\$258,580	\$60,812	\$60,812	\$52,965
Revenues					
Miscellaneous	36,980	37,047	35,000	1,484	35,000
Interest Income	3,828	3,504	2,000	932	2,000
Total Revenues	\$40,807	\$40,551	\$37,000	\$2,415	\$37,000
Expenditures					
Personnel	-	-	-	-	-
Supplies	12,511	167,748	-	-	-
Contractual Services	25,449	70,571	60,812	10,263	37,000
Capital	5,753	-	-	-	-
Total Expenditures	\$43,713	\$238,319	\$60,812	\$10,263	\$37,000
Over/(Under)	-\$2,906	-\$197,768	-\$23,812	-\$7,848	\$0
Ending Fund Balance	\$258,580	\$60,812	\$37,001	\$52,965	\$52,965

STATE FORFEITURE FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$112,972	\$39,948	\$4,981	\$4,981	\$6,087
Revenues					
Miscellaneous	12,438	897	10,000	6,002	10,000
Interest Income	493	161	-	104	-
Total Revenues	\$12,931	\$1,057	\$10,000	\$6,106	\$10,000
Expenditures					
Personnel	-	-	-	-	-
Supplies	13,470	1,513	-	-	-
Contractual Services	57,790	34,512	30,412	5,000	10,000
Capital	14,695	-	-	-	-
Total Expenditures	\$85,955	\$36,025	\$30,412	\$5,000	\$10,000
Over/(Under)	-\$73,024	-\$34,967	-\$20,412	\$1,106	\$0
Ending Fund Balance	\$39,948	\$4,981	-\$15,431	\$6,087	\$6,087

PEG FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$0	\$0	\$0	\$0	\$13,497
Revenues					
Taxes - PEG Fees		-	-	52,760	52,760
Interest Income		-	-	-	-
Total Revenues	\$0	\$0	\$0	\$52,760	\$52,760
Expenditures					
Personnel	-	-	-	-	-
Supplies	-	-	-	4,263	-
Contractual Services	-	-	-	-	45,260
Capital	-	-	-	35,000	7,500
Total Expenditures	\$0	\$0	\$0	\$39,263	\$52,760
Over/(Under)	\$0	\$0	\$0	\$13,497	\$0
Ending Fund Balance	\$0	\$0	\$0	\$13,497	\$13,497

SFX GRANT FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$1,864	\$1,864	\$1,864	\$1,864	\$0
Revenues					
Rent - TCDP	22,368	22,368	22,368	16,776	-
Total Revenues	\$22,368	\$22,368	\$22,368	\$16,776	\$0
Expenditures					
Personnel	-	-	-		-
Supplies	-	-	-		-
Contractual Services	22,368	22,368	22,368	18,640	-
Capital	-	-	-		-
Total Expenditures	\$22,368	\$22,368	\$22,368	\$18,640	\$0
Over/(Under)	\$0	\$0	\$0	-\$1,864	\$0
Ending Fund Balance	\$1,864	\$1,864	\$1,864	\$0	\$0

BENEVOLENT FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$0	\$8,508	\$9,222	\$9,222	\$0
Revenues					
Donations	9,768	612	-	208	-
Interest Income	71	102	-	29	-
Total Revenues	\$9,838	\$714	\$0	\$237	\$0
Expenditures					
Personnel	-	-	-	-	-
Supplies	-	-	-	-	-
Contractual Services	1,330	-	-	9,459	-
Capital	-	-	-	-	-
Total Expenditures	\$1,330	\$0	\$0	\$9,459	\$0
Over/(Under)	\$8,508	\$714	\$0	-\$9,222	\$0
Ending Fund Balance	\$8,508	\$9,222	\$9,222	\$0	\$0

This fund was dissolved in FY20 and all donations were returned to contributors.

MUNICIPAL COURT SECURITY FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$22,762	\$29,125	\$35,592	\$35,592	\$18,896
Revenues					
Fee - Fines	6,739	6,093	5,000	5,000	5,000
Interest Income	202	375	200	200	200
Total Revenues	\$6,941	\$6,468	\$5,200	\$5,200	\$5,200
Expenditures					
Personnel	-	-	-	-	-
Supplies	470	-	34,092	20,396	17,396
Contractual Services	109	-	1,500	1,500	1,500
Capital	-	-	-	-	-
Total Expenditures	\$579	\$0	\$35,592	\$21,896	\$18,896
Over/(Under)	\$6,363	\$6,468	-\$30,392	-\$16,696	-\$13,696
Ending Fund Balance	\$29,125	\$35,592	\$5,201	\$18,896	\$5,200

MUNICIPAL COURT TECHNOLOGY FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$61,886	\$63,655	\$70,823	\$70,823	\$37,061
Revenues					
Fee - Fines	8,985	8,124	10,000	7,000	7,000
Interest Income	480	776	300	500	300
Total Revenues	\$9,466	\$8,899	\$10,300	\$7,500	\$7,300
Expenditures					
Personnel	-	-	-	-	-
Supplies	2,895	75	-	40,263	-
Contractual Services	4,802	1,656	70,823	1,000	30,300
Capital	-	-	-	-	-
Total Expenditures	\$7,696	\$1,731	\$70,823	\$41,263	\$30,300
Over/(Under)	\$1,769	\$7,168	-\$60,523	-\$33,763	-\$23,000
Ending Fund Balance	\$63,655	\$70,823	\$10,301	\$37,061	\$14,061

MUNICIPAL COURT JUVENILE CASE FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$23,883	\$36,963	\$49,141	\$49,141	\$59,441
Revenues					
Fee - Fines	12,837	11,677	12,000	10,000	10,000
Interest Income	243	501	300	300	300
Total Revenues	\$13,080	\$12,178	\$12,300	\$10,300	\$10,300
Expenditures					
Personnel	-	-	49,141	-	12,300
Supplies	-	-	-	-	40,141
Contractual Services	-	-	-	-	-
Capital	-	-	-	-	-
Total Expenditures	\$0	\$0	\$49,141	\$0	\$52,441
Over/(Under)	\$13,080	\$12,178	-\$36,841	\$10,300	-\$42,141
Ending Fund Balance	\$36,963	\$49,141	\$12,300	\$59,441	\$17,300

MUNICIPAL COURT JURY FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$0	\$0	\$0	\$0	\$40
Revenues					
Fee - Fines		-	-	40	50
Total Revenues	\$0	\$0	\$0	\$40	\$50
Expenditures					
Personnel	-	-	-	-	-
Supplies	-	-	-	-	-
Contractual Services	-	-	-	-	50
Capital	-	-	-	-	-
Total Expenditures	\$0	\$0	\$0	\$0	\$50
Over/(Under)	\$0	\$0	\$0	\$40	\$0
Ending Fund Balance	\$0	\$0	\$0	\$40	\$40

LIBRARY SPECIAL REVENUE FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$150,610	\$197,821	\$202,705	\$202,705	\$205,438
Revenues					
Grants - State	248	500	-	-	-
Fee - Copies, Cert, Photo	11,314	10,266	11,000	9,500	11,000
Donations	34,511	21,468	10,000	10,000	10,000
Sale - Library	20,533	14,917	15,000	9,000	15,000
Interest Income	2,139	3,686	2,000	2,894	2,000
Transfer - From Inter-Fund	373	649	-	-	-
Total Revenues	\$69,119	\$51,487	\$38,000	\$31,394	\$38,000
Expenditures					
Personnel	-	3,364	17,000	-	-
Supplies	13,744	32,989	12,500	12,273	106,000
Contractual Services	8,163	10,250	190,205	16,388	91,565
Capital	-	-	-	-	22,300
Total Expenditures	\$21,908	\$46,603	\$219,705	\$28,660	\$219,865
Over/(Under)	\$47,211	\$4,884	-\$181,705	\$2,733	-\$181,865
Ending Fund Balance	\$197,821	\$202,705	\$21,000	\$205,438	\$23,573

DOSS PERMANENT FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$50,361	\$50,783	\$51,309	\$51,309	\$50,000
Revenues					
Interest Income	795	1,175	-	500	500
Transfer - From Inter-Fund	-	-	-	-	-
Total Revenues	\$795	\$1,175	\$0	\$500	\$500
Expenditures					
Personnel	-	-	-	-	-
Supplies	-	-	-	-	-
Contractual Services	373	649	1,309	1,809	500
Capital	-	-	-	-	-
Total Expenditures	\$373	\$649	\$1,309	\$1,809	\$500
Over/(Under)	\$422	\$526	-\$1,309	-\$1,309	\$0
Ending Fund Balance	\$50,783	\$51,309	\$50,000	\$50,000	\$50,000

ANIMAL SERVICE SPECIAL REVENUE FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$108,607	\$700,166	\$1,453,314	\$1,453,314	\$101,790
Revenues					
Donations	636,574	838,716	60,000	31,258	60,000
Miscellaneous	2,354	1,768	52,400	980	1,500
Interest Income	10,537	18,814	10,000	17,222	10,000
Transfer - From Inter-Fund	50,000	100,000	-	50,000	-
Total Revenues	\$699,465	\$959,298	\$122,400	\$99,460	\$71,500
Expenditures					
Personnel	-	-	-	-	-
Supplies	5,402	13,260	-	11,021	-
Contractual Services	17,154	146,203	-	171,551	-
Capital	85,349	46,687	1,453,314	1,268,412	71,500
Total Expenditures	\$107,905	\$206,150	\$1,453,314	\$1,450,984	\$71,500
Over/(Under)	\$591,559	\$753,148	-\$1,330,914	-\$1,351,525	\$0
Ending Fund Balance	\$700,166	\$1,453,314	\$122,401	\$101,790	\$101,790

PARK SPECIAL REVENUE FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$213,426	\$307,539	\$3,059,324	\$3,059,324	\$1,103,152
Revenues					
Fee - Park Development	258,300	95,550	100,000	435,752	100,000
Donations	4,000	500	-	-	-
Interest Income	3,552	8,275	2,500	21,000	2,500
Transfer - From Inter-Fund	2,409	2,871,626	-	-	-
Total Revenues	\$268,261	\$2,975,951	\$102,500	\$456,752	\$102,500
Expenditures					
Personnel	-	-	-	-	-
Supplies	11,715	33,268	-	48,813	35,000
Contractual Services	8,601	60,079	-	60,769	50,000
Capital	153,832	130,819	2,956,824	2,303,342	786,982
Total Expenditures	\$174,148	\$224,166	\$2,956,824	\$2,412,924	\$871,982
Over/(Under)	\$94,113	\$2,751,785	-\$2,854,324	-\$1,956,172	-\$769,482
Ending Fund Balance	\$307,539	\$3,059,324	\$205,000	\$1,103,152	\$333,670

STORMWATER UTILITY FUND

The Stormwater Fund was created in January of 2013, and is designed to pay for infrastructure expenses related to Weatherford's drainage system. While there are some relatively minor personnel costs located in this fund, the majority of expenses are related to capital improvements throughout the City. These expenses are funded through collecting a stormwater fee levied on all residents of the City.

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Working Capital	\$6,090,940	\$5,934,533	\$2,877,767	\$2,877,767	\$2,658,640
Revenues					
Fee - Stormwater Utility	1,368,852	1,379,712	1,390,000	1,407,600	1,428,714
Reimbursement - Eng Charges	-	-	-	-	-
Miscellaneous	219	8,219	-	-	-
Sale - Fixed Asset	-	-	-	-	-
Interest Income	36,223	133,417	50,000	44,900	50,000
Transfer - From Inter-Fund	-	14,925	-	-	-
Total Revenues	1,405,294	1,536,272	1,440,000	1,452,500	1,478,714
Expenditures					
Administrative	216,745	55,480	-	-	-
Projects	861,130	3,961,168	3,149,501	1,064,841	3,313,407
Debt Service	1,017,641	544,192	546,098	546,098	575,426
Capital	-	32,198	23,460	60,688	-
Total Expenditures	2,095,516	4,593,038	3,719,059	1,671,627	3,888,833
Over/(Under)	-\$690,222	-\$3,056,766	-\$2,279,059	-\$219,127	-\$2,410,119
Working Capital Adjustment	\$533,815				
Ending Working Capital	\$5,934,533	\$2,877,767	\$598,708	\$2,658,640	\$248,521

Capital Project Funds Summaries

GENERAL CAPITAL PROJECTS FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$1,553,299	\$7,226,269	\$3,366,054	\$3,366,054	\$4,217,257
Revenues					
Grants - State	575,712	333,837	800,504	730,818	-
Royalties	83	91	80	5,462	80
Interest Income	96,765	94,210	55,639	72,615	75,000
Net Chg In Fair Value - Invest	-	18,961	-	-	-
Proceeds from Bonds/Notes	5,060,000	-	-	-	-
Transfer - General Fund	960,000	1,215,000	1,193,488	1,193,488	750,000
Transfer - Utility Fund	-	-	1,038,990	1,038,990	-
Transfer - Solid Waste	500,000	500,000	500,000	325,000	300,000
Total Revenues	7,192,560	2,162,100	3,588,702	3,366,373	1,125,080
Expenditures					
Cherry Park Pool	79,768	1,755,056	-	-	-
Parks	60,000	(7,923)	1,588,917	-	218,917
General	-	-	-	-	3,200,000
Marshall Park Playground	467,936	-	-	-	-
GROW Project	-	592,483	1,028,728	1,028,728	-
CAD/RMS Project	-	310,269	756,441	756,441	-
CH Kitchen Remodel	-	65,764	-	-	-
Radio Tower Project	67,709	3,165,010	-	-	-
Hike and Bike Project	844,177	132,106	-	-	-
First Monday Projects	-	9,550	-	730,000	-
Total Expenditures	\$1,519,590	\$6,022,316	\$3,374,086	\$2,515,169	\$3,418,917
Over/(Under)	\$5,672,970	-\$3,860,215	\$214,616	\$851,204	-\$2,293,837
Ending Fund Balance	\$7,226,269	\$3,366,054	\$3,580,670	\$4,217,257	\$1,923,420

TIRZ CAPITAL PROJECTS FUND

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$4,304,906	\$4,191,687	\$2,594,943	\$2,594,943	\$833,345
Revenues					
Property Tax Revenue	127,517	166,426	213,327	263,807	420,310
Parker Co Hospital District	23,953	26,175	40,071	37,331	41,500
Interest Income	79,849	90,052	40,000	57,716	40,000
Transfer - Interfund	296,429	33,238	-	-	-
Miscellaneous	-	404,063	-	-	-
Total Revenues	527,747	719,953	293,398	358,854	501,810
Expenditures					
Debt Issuance Costs	-	-	-	-	-
Projects	-	-	-	-	-
Administration	90,000	45,000	-	150,000	-
Unallocated	-	-	3,143,247	-	1,335,155
BB Fielder Extension	73,483	629,778	-	1,895,845	-
South Bowie Extension	16,714	1,322,134	-	732	-
I-20 Ramps at Bethel	26,583	17,500	-	73,875	-
Kaitlyn Drive	434,186	302,286	-	-	-
Total Expenditures	\$640,966	\$2,316,698	\$3,143,247	\$2,120,452	\$1,335,155
Over/(Under)	-\$113,219	-\$1,596,744	-\$2,849,849	-\$1,761,598	-\$833,345
Ending Fund Balance	\$4,191,687	\$2,594,943	-\$254,906	\$833,345	\$0

Debt Service Summary

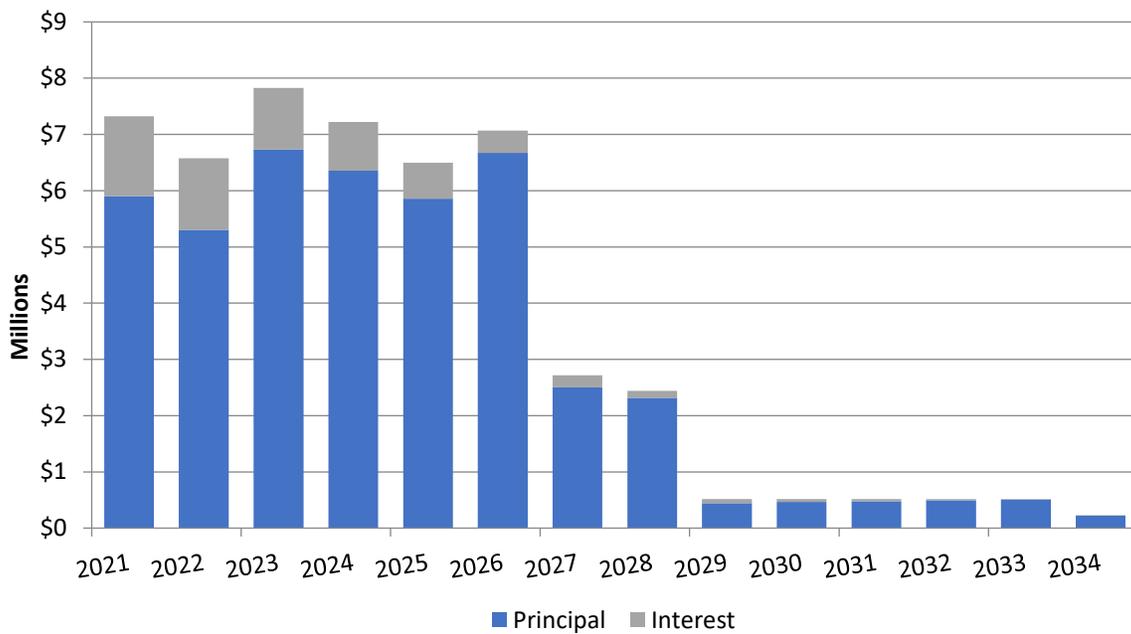
GENERAL DEBT SERVICE FUND

This fund has been established by bond ordinance for the purpose of servicing the City's general obligation debt. A portion of the annual ad valorem tax collections are allocated to the fund and payments are forwarded to the designated paying agent bank as principal and interest requirements come due for each debt issue. Payments on lease/purchase agreements for city equipment are also financed and paid from this fund.

	Actual FY18	Actual FY19	Adopted FY20	Projected FY20	Proposed FY21
Beginning Fund Balance	\$7,419,103	\$8,247,483	\$9,366,996	\$9,366,996	\$10,906,159
Revenues					
Taxes - Current Property	3,587,508	3,802,395	3,851,747	3,914,493	4,096,094
Taxes - Delinquent Property	34,708	7,822	27,000	23,500	27,000
Taxes - Penalty & Interest	30,816	21,397	28,000	23,400	28,000
Interest Income	129,559	207,312	60,000	139,100	120,000
Net Chg In Fair Value - Invest	(4,890)	65,130	-	-	-
Proceeds from Bonds/Notes	-	4,320,000	-	-	-
Transfer - From Inter-Fund	152,000	152,000	149,450	250,000	250,000
Reimbursement from TxDOT	5,244,352	5,244,352	5,200,000	5,200,000	5,200,000
Total Revenues	\$9,174,053	\$13,820,409	\$9,316,197	\$9,550,493	\$9,721,094
Expenditures					
Interest	2,185,119	1,951,401	1,775,754	1,237,476	1,416,719
Issuance Costs	-	61,510	-	-	-
Fiscal Agent Fees	2,400	2,130	2,400	2,400	2,400
Lease Purchase	63,154	64,783	60,000	66,455	60,000
Payment to Escrow	-	4,296,070	-	-	-
Principle Retirement	6,095,000	6,325,000	6,500,000	6,705,000	5,905,000
Total Expenditures	\$8,345,673	\$12,700,895	\$8,338,154	\$8,011,331	\$7,384,119
Over/(Under)	\$828,380	\$1,119,514	\$978,044	\$1,539,163	\$2,336,975
Ending Fund Balance	\$8,247,483	\$9,366,996	\$10,345,040	\$10,906,159	\$13,243,134

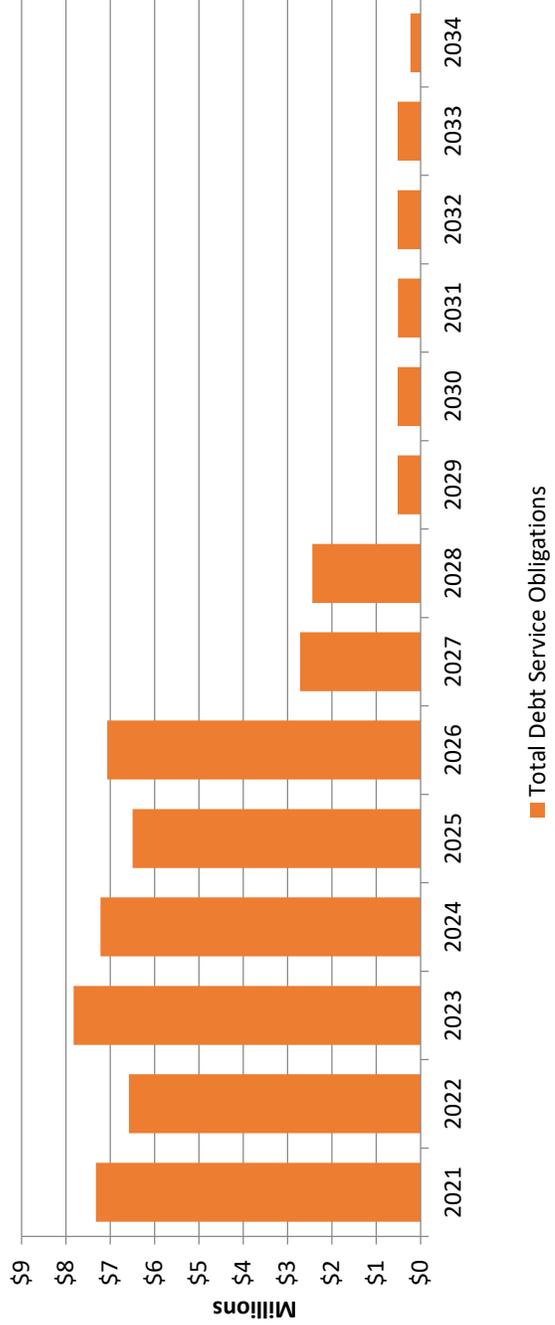
Annual Principal & Interest Requirements - All Issues

Fiscal Year	Principal 3/1	Principal 9/1	Interest 3/1	Interest 9/1	Total
2021	5,905,000	-	746,964	669,755	7,321,719
2022	5,305,000	-	669,755	600,983	6,575,738
2023	6,735,000	-	600,983	490,900	7,826,884
2024	6,355,000	-	490,900	376,223	7,222,123
2025	5,860,000	-	376,223	263,134	6,499,357
2026	6,670,000	-	263,134	133,917	7,067,051
2027	2,500,000	-	133,917	85,204	2,719,120
2028	2,315,000	-	85,204	40,191	2,440,394
2029	445,000	-	40,191	31,291	516,481
2030	465,000	-	31,291	21,991	518,281
2031	480,000	-	21,991	12,391	514,381
2032	495,000	-	12,391	7,441	514,831
2033	505,000	-	7,441	2,391	514,831
2034	225,000	-	2,391	-	227,391
Total	44,260,000	-	3,482,773	2,735,809	50,478,582



Annual Debt Service Requirements - By Issue

Fiscal Year	GO		Tax Notes		GO		Total
	Series 2012	Series 2014	Series 2014	Series 2016	Series 2017	Series 2020	
2021	2,842,000	748,888	151,500	918,450	765,843	1,372,156	7,321,719
2022	-	748,063	-	920,196	767,966	3,613,131	6,575,738
2023	-	746,538	-	916,757	759,913	4,874,181	7,826,884
2024	-	747,600	-	-	761,682	5,106,581	7,222,123
2025	-	746,100	-	-	-	5,146,581	6,499,357
2026	-	748,500	-	-	-	5,716,781	7,067,051
2027	-	749,700	-	-	-	1,782,481	2,719,120
2028	-	-	-	-	-	182,313	2,440,394
2029	-	-	-	-	-	516,481	516,481
2030	-	-	-	-	-	518,281	518,281
2031	-	-	-	-	-	514,381	514,381
2032	-	-	-	-	-	514,831	514,831
2033	-	-	-	-	-	514,831	514,831
2034	-	-	-	-	-	227,391	227,391
Total	2,842,000	5,235,388	151,500	2,755,402	3,055,404	32,676,172	50,478,582



General Obligation Debt

General Obligation Refunding Bonds - Series 2012

Fiscal Year	Principal 3/1	Principal 9/1	Interest 3/1	Interest 9/1	Total
2021	2,800,000	-	42,000	-	2,842,000
Total	2,800,000	-	42,000	-	2,842,000

General Obligation Refunding Bonds - Series 2014

Fiscal Year	Principal 3/1	Principal 9/1	Interest 3/1	Interest 9/1	Total
2021	585,000	-	87,063	76,825	748,888
2022	605,000	-	76,825	66,238	748,063
2023	625,000	-	66,238	55,300	746,538
2024	650,000	-	55,300	42,300	747,600
2025	675,000	-	42,300	28,800	746,100
2026	705,000	-	28,800	14,700	748,500
2027	735,000	-	14,700	-	749,700
Total	4,580,000	-	371,225	284,163	5,235,388

\$7,345,000 2014 General Obligation Refunding Bonds, Series 2014, due in annual installments through March 1, 2027, 2.00% - 4.00%.

Tax Notes - Series 2014

Fiscal Year	Principal 3/1	Principal 9/1	Interest 3/1	Interest 9/1	Total
2021	150,000	-	1,500	-	151,500
Total	150,000	-	1,500	-	151,500

\$985,000 General Obligation Tax Notes were issued in the winter of 2014 (FY15) in order to provide for the purchase of two large apparatus for the Fire Department. This is paid for by general revenues of the City.

Tax Notes - Series 2016

Fiscal Year	Principal 3/1	Principal 9/1	Interest 3/1	Interest 9/1	Total
2021	885,000	-	20,010	13,439	918,450
2022	900,000	-	13,439	6,757	920,196
2023	910,000	-	6,757	-	916,757
Total	2,695,000	-	40,206	20,196	2,755,402

General Obligation Debt

Tax Notes - Series 2017

Fiscal Year	Principal 3/1	Principal 9/1	Interest 3/1	Interest 9/1	Total
2021	720,000	-	26,108	19,736	765,843
2022	735,000	-	19,736	13,231	767,966
2023	740,000	-	13,231	6,682	759,913
2024	755,000	-	6,682	-	761,682
Total	2,950,000	-	65,756	39,648	3,055,404

General Obligation Refunding Bonds - Series 2018

Fiscal Year	Principal 3/1	Principal 9/1	Interest 3/1	Interest 9/1	Total
2021	440,000	-	44,268	38,614	522,883
2022	455,000	-	38,614	32,768	526,382
2023	470,000	-	32,768	26,728	529,496
2024	560,000	-	26,728	19,532	606,260
2025	575,000	-	19,532	12,143	606,675
2026	585,000	-	12,143	4,626	601,769
2027	180,000	-	4,626	2,313	186,939
2028	180,000	-	2,313	-	182,313
Total	3,445,000	-	180,992	136,724	3,762,716

General Obligation Refunding Bonds - Series 2020

Fiscal Year	Principal 3/1	Principal 9/1	Interest 3/1	Interest 9/1	Total
2021	325,000	-	526,016	521,141	1,372,156
2022	2,610,000	-	521,141	481,991	3,613,131
2023	3,990,000	-	481,991	402,191	4,874,181
2024	4,390,000	-	402,191	314,391	5,106,581
2025	4,610,000	-	314,391	222,191	5,146,581
2026	5,380,000	-	222,191	114,591	5,716,781
2027	1,585,000	-	114,591	82,891	1,782,481
2028	2,135,000	-	82,891	40,191	2,258,081
2029	445,000	-	40,191	31,291	516,481
2030	465,000	-	31,291	21,991	518,281
2031	480,000	-	21,991	12,391	514,381
2032	495,000	-	12,391	7,441	514,831
2033	505,000	-	7,441	2,391	514,831
2034	225,000	-	2,391	-	227,391
2035	-	-	-	-	-
Total	27,640,000	-	2,781,094	2,255,078	32,676,172

Supplemental Packages

APPROVED SUPPLEMENTAL PACKAGES

General Fund

Department : Finance

Program	One-time	Ongoing
Education Reimbursement	\$2,355	\$0
Finance Subtotal	\$2,355	\$0

Department : Fire

Program	One-time	Ongoing
Replacement Vehicle - Battalion 1	\$69,000	\$0
COSI - Small Tools and Equipment	\$0	\$8,500
Rescue Tools	\$0	\$32,935
Rescue Task Force - Active Shooter	\$42,275	\$2,880
COSI - Fleet Maintenance	\$0	\$19,000
Training Manikin	\$1,556	\$0
Fire Department Subtotal	\$112,831	\$63,315

Department : Information Technology

Program	One-time	Ongoing
R&M Software	\$0	\$261,273
COSI – Copy Equipment	\$0	\$4,762
R&M – Time Clocks	\$0	\$5,800
TRAKit Improvement Project	\$256,000	\$0
Upgrade CityWorks	\$3,580	\$0
Emergency Licenses for Remote Connectivity	\$0	\$3,600
Information Technology Subtotal	\$259,580	\$275,435

Department : Library

Program	One-time	Ongoing
COSI - Library Books and Audiovisual Materials	\$0	\$6,042
Self-Check Station	\$8,000	\$350
Library Subtotal	\$8,000	\$6,392

APPROVED SUPPLEMENTAL PACKAGES

Department : Municipal & Community Services

Program	One-time	Ongoing
COSI – Copier Rental	\$0	\$1,200
Washer and Dryer	\$13,000	\$0
Dog Beds	\$6,250	\$0
Kennel Improvements	\$13,050	\$0
Landscape Renovations	\$3,200	\$1,800
Contract Janitorial Services	\$0	\$35,728
F150 Truck	\$35,000	\$0
Utility Building	\$200,000	\$0
Coffee Contract Service	\$0	\$7,500
Municipal & Community Services Subtotal	\$270,500	\$46,228

Department : Parks and Recreation

Program	One-time	Ongoing
Tractor	\$21,158	\$0
Parks Subtotal	\$21,158	\$0

Department : Police

Program	One-time	Ongoing
COSI - Vehicle Part and Service	\$0	\$40,000
COSI - Labwork	\$0	\$15,000
COSI - Animal Feed & Supplies for K-9	\$0	\$2,000
Cell phones for RMS System	\$10,880	\$38,592
Laserfiche' scan storage & software	\$20,186	\$16,673
Police Subtotal	\$31,066	\$112,265

Department : Transportation & Public Works

Program	One-time	Ongoing
COSI - litter pick up, mowing, vehicle service, crack sealing	\$0	\$120,000
Streets work truck	\$52,000	\$0
Supervisor work truck	\$35,000	\$0
Field service work truck	\$35,000	\$0
Downtown Project	\$300,000	\$0
Traffic Calming Devices	\$0	\$25,000
Education Reimbursement	\$10,000	\$4,000
Transportation and Public Works Subtotal	\$432,000	\$149,000

General Fund Subtotal	\$1,137,490	\$652,635
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APPROVED SUPPLEMENTAL PACKAGES

Sanitation Fund

Program	One-time	Ongoing
COSI - Small Tools	\$0	\$1,795
Sanitation Fund Subtotal	\$0	\$1,795

Heritage Park Fund

Program	One-time	Ongoing
Sound system at Amphitheater	\$11,000	\$0
COSI - Janitorial Supplies	\$0	\$5,000
Heritage Park Fund Subtotal	\$11,000	\$5,000

Fleet Rotation Fund

Program	One-time	Ongoing
8 Police Vehicles	\$544,000	\$0
PEG Fund Subtotal	\$544,000	\$0

PEG Fund

Program	One-time	Ongoing
AT&T PEG Video Encoder	\$7,500	\$0
PEG Fund Subtotal	\$7,500	\$0

Chandor Gardens Fund

Program	One-time	Ongoing
Chandor Gardens Repairs	\$5,700	\$0
Compost, Mulch, Fertilizer	\$0	\$2,710
Semi-annual cleaning of fountain	\$0	\$2,400
Chandor Garden Fund Subtotal	\$5,700	\$5,110

APPROVED SUPPLEMENTAL PACKAGES

Library Special Revenue Fund

Program	One-time	Ongoing
Microfilm Digitization	\$35,095	\$0
Library Shade Pavilion	\$22,300	\$0
Library Special Revenue Fund Subtotal	\$57,395	\$0

HOT Fund

Program	One-time	Ongoing
Chamber of Commerce Painting	\$20,000	\$0
Chamber of Commerce Roof	\$35,000	\$0
HOT Fund Subtotal	\$55,000	\$0

Special Events Fund

Program	One-time	Ongoing
Promotion of Special Events Manager	\$0	\$3,162
Expansion of Monster Bash	\$0	\$10,000
Expansion of Holiday in the Park	\$15,000	\$0
Special Events Fund Subtotal	\$15,000	\$13,162

NON-APPROVED SUPPLEMENTAL PACKAGES

CMO Priority	Department	Program	One-time	Ongoing
Medium	Development & Neighborhood Services	Downtown Master Plan	\$150,000	\$0
Medium	Fire Department	Replacement Vehicle - Squad 1	\$80,000	\$0
Low	Fire Department	Rescue Task Force - Active Shooter	\$45,155	\$0
Low	Fire Department	UTV Equipment	\$24,865	\$0
Low	Fire Department	Body Cameras - Fire Prevention	\$3,600	\$0
Low	Fire Department	Dash Cameras - Fire Prevention	\$6,000	\$0
High	Fire Department	COSI - Uniforms and Winter Coats	\$21,000	\$13,000
Low	Fire Department	Rowing Machines	\$4,077	\$0
Low	Information Technology	Replacement Vehicle	\$39,594	\$0
Low	Information Technology	Auto Allowance	\$0	\$4,800
Low	Information Technology	Berry Dunn oversight - TRAKit Project	\$84,148	\$0
Low	Information Technology	Harberger Security Cameras	\$39,198	\$1,800
Low	Library	COSI - Software Maintenance	\$0	\$321
Low	Library	People Counting Software	\$3,800	\$0
Low	Municipal & Community Services	Replacement Vehicle - ACO Truck	\$78,950	\$0
Low	Municipal & Community Services	Single Food Source	\$0	\$10,000
Low	Municipal & Community Services	Front desk Remodel	\$15,000	\$0
Low	Municipal & Community Services	COSI - Non-Legal advertising	\$0	\$2,000
Low	Municipal & Community Services	Professional Service for Landscape Renovation	\$7,600	\$0
Low	Parks & Recreation	Recreation Van	\$40,581	\$0
Low	Parks & Recreation	Dump Truck	\$75,779	\$0
Low	Transportation & Public Works	Dump Truck	\$108,224	\$0
Medium	Transportation & Public Works	R.O.W. Construction Inspector	\$34,075	\$59,081
Medium	Transportation & Public Works	School Flashers	\$84,663	\$0
Low	Chandor Gardens	Replacement Vehicle - F150	\$30,359	\$0
Medium	Sanitation	Replacement Vehicle - Rearload truck	\$200,000	\$0
Total non-approved Supplemental Packages			\$1,176,668	\$91,002

Outside Agency Funding Requests

ORGANIZATION	HOTEL FUND DOLLARS REQUESTED	GENERAL FUND DOLLARS REQUESTED
CASA HOPE FOR CHILDREN		\$5,000
CHAMBER OF COMMERCE	\$96,000	
CAC OF PARKER COUNTY		\$5,000
DOSS HERITAGE	\$5,000	
FREEDOM HOUSE		\$5,000
MANNA STOREHOUSE		\$5,000
PARKER CO. COMMITTEE ON AGING		\$5,000
TOTAL REQUESTED	\$101,000	\$25,000

CASA HOPE FOR CHILDREN

Request Information

This request is for: (Please check one and provide applicable

information) X__ annual program funding for the year of 2020 – 2021

Describe the scope and specific objectives of the program for which funding is requested:

__The funding is requested to pay for recruiting expenses to recruit new Advocates; training expenses to train new advocates and to maintain training for existing advocates. _____

and this will be the continuous time this program has been in operation.

_____ a special event named _____.

Describe the scope and specific objectives of the event for which funding is being requested:

If an event, it will be held on _____,

and this will be the _____ time this event has been held.

Has the Organization used General Funds for this in the past? no _____ (Yes/No)

Application/Request for City of Weatherford General Fund Revenue
Effective April 1, 2020

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City's dollars:

Funds were used for a different purpose -

Detail in brief how the funds will be used:

Funds will be used as follows:

- 1) \$1,500 Advertising for recruiting of additional child advocates. Advertising will be through local sources
 - 2) \$3,500 Training expenses for new Advocates = 33 hours @ \$20.00/ hour per Advocate = 5 new Advocates
-
-
-
-

Funding Request

In-kind services requested? _____

Amount of General Fund revenue requested? \$ \$5,000

Desired payout schedule? One-Time Quarterly _____ Monthly _____

Economic Impact

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the program or event (printing, catering, rentals, etc.)?

-
- Training and advertising materials are all printed locally
 - Training when conducted in classrooms is provided refreshments and meals from local businesses
 - Advertising will be placed through local businesses
-
-
-
-
-

What is the expected attendance or draw of visitors or clients for your program or event?

-
- Introduction events usually draw 10-15 people
 - New training averages around 6 new advocates per training session and we conduct a minimum of 6 training events annually.
-
-

How will your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

-
- During 2019 CASA advocates served 73 children from Weatherford putting an average of 178 hours per child in volunteer service. Those are hours that would either need to be worked by a paid staff member or those hours would not be worked and be detrimental to the children involved.
-
-
-
-
-

Application/Request for City of Weatherford General Fund Revenue
Effective April 1, 2020

- Detailed, line-item budget of how the requested funds will be used – **Exhibit A**
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year – **Exhibit B – Audited Financial Statement Fiscal Year Ended 9/30/2019.**
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown) **Exhibit C**
- **YTD 2019-2020 P&L & Balance Sheet Exhibit D**

Exhibit A
 Detailed Budget Expenditures
 Weatherford Grant Application
 CASA Hope for Children

Line Item		Budget Weatherford Grant
Advertising	Local Print Ads	\$ 750.00
	Recruiting Materials	\$ 750.00
Advocate Training		
	Trainer	\$ 2,475.00
	Training Materials	\$ 250.00
	Training Facility	\$ 775.00
		\$ 5,000.00

Exhibit B

CASA - HOPE FOR CHILDREN, INC.

Financial Statements &
Independent Auditor's Report
Year Ended September 30, 2019

Wood, Stephens & O'Neil, L.L.P.
Certified Public Accountants

December 17, 2019

Unmodified Opinion on Financial Statements Accompanied by Other Information
Independent Auditor's Report

To the Management and Board of Directors
CASA - Hope for Children, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of CASA - Hope for Children, Inc., a not-for-profit organization, which comprise the statement of financial position as of September 30, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of CASA - Hope for Children, Inc. as of September 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 17, 2019 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

Wood, Stephens & O'Neil, L.L.P.

CASA - HOPE FOR CHILDREN, INC.

STATEMENT OF FINANCIAL POSITION SEPTEMBER 30, 2019 AND 2018

	<u>2019</u>	<u>2018</u>
<u>ASSETS:</u>		
Cash and cash equivalents	\$ 55,961	\$ 34,111
Government grant receivables	71,078	50,183
Other receivables	12,881	-
Prepaid expenses and deposits	309	3,468
Property and equipment, net	163,646	176,589
TOTAL ASSETS	<u>\$ 303,875</u>	<u>\$ 264,351</u>
<u>LIABILITIES:</u>		
Accounts payable and accrued liabilities	4,689	14,301
Auto note payable	15,509	20,048
Mortgage note payable	130,863	134,719
TOTAL LIABILITIES	<u>151,061</u>	<u>169,068</u>
<u>NET ASSETS:</u>		
Without donor restrictions	148,564	82,193
With donor restrictions	4,250	13,090
TOTAL NET ASSETS	<u>152,814</u>	<u>95,283</u>
 TOTAL LIABILITIES & NET ASSETS	 <u>\$ 303,875</u>	 <u>\$ 264,351</u>

The accompanying notes are an integral part of these financial statements.

CASA - HOPE FOR CHILDREN, INC.

STATEMENT OF ACTIVITIES YEARS ENDED SEPTEMBER 30, 2019 AND 2018

	<u>2019</u>	<u>2018</u>
<u>Changes in net assets without donor restrictions:</u>		
Revenues:		
Contributions	\$ 148,731	\$ 116,170
Special events, "net" of direct fundraising costs (\$30,946 for 2019; \$16,826 for 2018)	43,645	41,549
Program service government grants:		
VOCA	174,605	173,676
CVC/OAG	143,861	163,322
OVAG	-	-
Interest income	-	407
Net assets released from restrictions	13,090	6,325
Total revenues without donor restrictions	523,932	501,449
Expenses:		
Program services	327,921	396,182
General and administrative	113,031	130,656
Fundraising and development	16,609	21,653
Total expenses	457,561	548,491
<u>Increase (decrease) in net assets without donor restrictions</u>	66,371	(47,042)
<u>Changes in net assets with donor restrictions:</u>		
Special events	4,250	13,090
Net assets released from restrictions	(13,090)	(6,325)
<u>Increase (decrease) in net assets with donor restrictions</u>	(8,840)	6,765
 INCREASE IN NET ASSETS	 57,531	 (40,277)
 NET ASSETS, at beginning of year	 95,283	 135,560
 NET ASSETS, at end of year	 \$ 152,814	 \$ 95,283

The accompanying notes are an integral part of these financial statements.

CASA - HOPE FOR CHILDREN, INC.

STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED SEPTEMBER 30, 2019

	<u>Program Services</u>	<u>General and Administrative</u>	<u>Fundraising</u>	<u>Total 2019 Expenses</u>
Advertising and promotions	\$ -	\$ 1,922	\$ -	\$ 1,922
Advocate expenses	10,893	-	-	10,893
Automobile lease, fuel and maintenance	1,125	-	-	1,125
Board expenses	-	562	-	562
Depreciation	-	12,944	-	12,944
Education, training and travel	10,352	-	-	10,352
Equipment and maintenance	11,675	3,892	-	15,567
Insurance	9,017	3,006	-	12,023
Interest	4,036	1,345	-	5,381
Miscellaneous expenses	-	3,811	-	3,811
Personnel	249,133	66,435	16,609	332,177
Postage and printing	2,531	844	-	3,375
Professional services	-	8,550	-	8,550
Rent	2,854	951	-	3,805
Supplies and office expenses	14,645	4,882	-	19,527
Telephone and utilities	11,660	3,887	-	15,547
Totals	<u>\$ 327,921</u>	<u>\$ 113,031</u>	<u>\$ 16,609</u>	<u>\$ 457,561</u>

The accompanying notes are an integral part of these financial statements.

CASA - HOPE FOR CHILDREN, INC.

STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED SEPTEMBER 30, 2018

	<u>Program Services</u>	<u>General and Administrative</u>	<u>Fundraising</u>	<u>Total 2018 Expenses</u>
Advertising and promotions	\$ -	\$ 1,825	\$ -	\$ 1,825
Advocate expenses	8,791	-	-	8,791
Automobile lease, fuel and maintenance	1,377	-	-	1,377
Board expenses	-	237	-	237
Depreciation	-	12,944	-	12,944
Education, training and travel	18,240	-	-	18,240
Equipment and maintenance	3,640	1,213	-	4,853
Insurance	12,257	4,086	-	16,343
Interest	4,136	1,379	-	5,515
Miscellaneous expenses	-	5,749	-	5,749
Personnel	324,789	86,610	21,653	433,052
Postage and printing	2,071	690	-	2,761
Professional services	-	8,963	-	8,963
Rent	1,905	635	-	2,540
Supplies and office expenses	10,449	3,483	-	13,932
Telephone and utilities	8,527	2,842	-	11,369
Totals	<u>\$ 396,182</u>	<u>\$ 130,656</u>	<u>\$ 21,653</u>	<u>\$ 548,491</u>

The accompanying notes are an integral part of these financial statements.

CASA - HOPE FOR CHILDREN, INC.

STATEMENT OF CASH FLOWS YEARS ENDED SEPTEMBER 30, 2019 AND 2018

	<u>2019</u>	<u>2018</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>		
Change in net assets	\$ 57,531	\$ (40,277)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	12,944	12,944
(Increase) decrease in accounts receivable - all	(33,777)	(3,042)
(Increase) decrease in prepaid expenses	3,159	1,320
Increase (decrease) in accounts payable	(9,612)	10,849
Net Cash Provided By (Used For) Operating Activities	<u>30,245</u>	<u>(18,206)</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>		
Capital expenditures	-	-
Net Cash Provided By (Used For) Investing Activities	<u>-</u>	<u>-</u>
<u>CASH FLOWS FROM FINANCING ACTIVITIES</u>		
Net auto and mortgage note activity for the year	<u>(8,395)</u>	<u>(8,246)</u>
Net Cash Provided By (Used For) Financing Activities	<u>(8,395)</u>	<u>(8,246)</u>
Net increase (decrease) in cash	21,850	(26,452)
Cash, beginning of year	34,111	60,563
Cash, end of year	<u>\$ 55,961</u>	<u>\$ 34,111</u>
<u>SUPPLEMENTAL DISCLOSURES</u>		
Mortgage interest paid during the year	5,381	5,515

The accompanying notes are an integral part of these financial statements.

CASA - HOPE FOR CHILDREN, INC.

NOTES TO FINANCIAL STATEMENTS YEARS ENDED SEPTEMBER 30, 2019 AND 2018

NOTE A - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

CASA (Court Appointed Special Advocates) - Hope for Children, Inc. (the Organization), was organized in Texas in 2006 as a nonprofit corporation. The Organization's mission is to recruit and train community volunteers to speak out for abused and neglected children in court proceedings so that they can be permanently placed in a safe, nurturing environment as quickly as possible. In 2012, the operations of Palo Pinto County CASA were merged with the Organization. The activities of both counties are managed and directed from the Organization's Parker County office.

General

The Organization prepares its financial statements in accordance with generally accepted accounting principles promulgated in the United States of America (U.S. GAAP) for not-for-profit organizations. The Organization has implemented FASB ASU No. 2016-14 in the current year, applying the changes retrospectively. The Organization's financial statements have been prepared on the accrual basis of accounting. The significant accounting and reporting policies used by the Organization are described below to enhance the usefulness and understandability of the financial statements.

Financial Statement Presentation

The Organization, in accordance with not-for-profit accounting standards, reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. Net assets without donor restrictions are resources available to support operations. The only limits on the use of these assets are the broad limits resulting from the nature of the organization, the environment in which it operates, the purpose specified in its corporate documents, its application for tax-exempt status, and any limits resulting from contractual agreements with creditors or others that are entered into in the course of its operations. Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a particular future period. Some donor-imposed restrictions are temporary in nature, and the restriction will expire when the resources are used in accordance with the donor's instructions or when the stipulated time has passed. Other donor-imposed restrictions are perpetual in nature; consequently the organization must continue to use these resources in accordance with the donor's instructions. This class would also include any donor-restricted endowment funds and beneficial interests in a perpetual trust. When donor restrictions are satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying to net assets without donor restrictions. Any net assets restricted for acquisition of buildings or equipment are reported as net assets with donor restrictions until the specified asset is placed in service by the organization, unless the donor provides more specific directions about the period of its use.

All revenues and net gains are reported as increases in net assets without donor restrictions in the statement of activities unless the donor specified the use of the related resources for a particular purpose or in a future period. All expense and net losses other than losses on endowment investments are reported as decreases in net assets without

donor restrictions. Net gains on endowment investments increase net assets with donor restrictions, and net losses on endowment investments reduce that net asset class.

Functional Expenses

The costs of providing the Organization's various programs and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Expenses that can be identified with a specific program are charged directly to that program. Costs common to multiple functions have been allocated among the various functions benefited using a reasonable allocation method that is consistently applied. Whenever new space or programs are added, the bases on which the costs are allocated are evaluated.

Management and general activities include the functions necessary to provide support for the organization's program activities. This include activities that provide governance, oversight, business management, financial recordkeeping, budgeting, legal services, human resource management, and similar functions that ensure an adequate working environment and an equitable employment program.

Fundraising activities include publicizing and conducting fundraising campaigns, maintaining donor lists, conducting special fundraising events, and other activities involved with soliciting contributions from donors.

Management Estimates and Assumptions

Management uses estimates and assumptions in preparing statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. On an ongoing basis the Organization's management evaluates the estimates and assumptions based upon historical experience and various other factors and circumstances. The Organization's management believes that the estimates and assumptions are reasonable in the circumstances; however, actual results could differ from those estimates.

Property and Equipment

Property and equipment is reported at cost. Depreciation is computed on the straight-line method over the following estimated useful lives: building and improvements - 20 years; furniture and equipment - 3-10 years. The Organization's policy is to capitalize all equipment expenditures in excess of \$1,000.

Contributions and Grants Receivable

Contributions receivable are unconditional promises to give that are recognized as contributions when the promise is received. Contributions receivable that are expected to be collected within one year are recorded at net realizable value. When deemed necessary, the Organization uses an allowance method to determine the uncollectible portion, based on prior years' experience and management's analysis of the promises made. Contributions receivable that are expected to be collected in more than one year are recorded at fair value at the date of promise. Fair value is measured as the present value of the discounted future cash flows. The discounts on these contributions are computed using risk-adjusted interest rates applicable to the years in which the promises are received. Amortization of the discounts is included in contribution revenue. Conditional promises to give are not included as support until the conditions are substantially met.

Contributions - In Kind (Donated Supplies, Equipment and Services)

The Organization periodically receives contributions in a form other than cash. The Organization records the value of any donated supplies and equipment when there is an objective basis available to measure their value. No amounts have been reflected in the statements for donated services as no objective basis is available to measure the value of such services. Nevertheless, a substantial number of volunteers donated significant amounts of their time in the Organization's program services during the year.

Cash and Cash Equivalents

For the statement of cash flows purposes, the Organization considers any short-term investments, such as money market accounts and certificates of deposit to be cash equivalents.

Concentration of Credit and Market Risk

Financial instruments which potentially subject the Organization to concentration of credit and market risk consist principally of cash and investments. The Organization places its cash and investments only with quality financial institutions and continually monitors the amount of credit exposure to any one institution.

Liquidity and Availability

At September 30, 2019, \$126,731 of the financial assets of the Organization are available for general expenditure; that is, without donor or other restrictions limiting their use, within one year.

Income Taxes

The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code, though it would be subject to tax on income unrelated to its exempt purposes.

Subsequent Events

Management has evaluated subsequent events through December 17, 2019, the date the financial statements were available to be issued. Events occurring after this date have not been evaluated to determine whether a change in the financial statements would be necessary.

NOTE B - PROPERTY AND EQUIPMENT

Property and equipment at September 30, 2019, consisted of the following:

Land	\$ 18,500
Buildings and improvements	164,760
Furniture and equipment	11,020
Vehicles	21,591
Less accumulated depreciation	<u>(52,225)</u>
	<u>\$ 163,646</u>

Property and equipment at September 30, 2018, consisted of the following:

Land	\$ 18,500
Buildings and improvements	164,760
Furniture and equipment	11,020
Vehicles	21,591
Less accumulated depreciation	<u>(39,282)</u>
	<u>\$ 176,589</u>

Depreciation expense for the years ended September 30, 2019 and 2018, amounted to \$12,944 and \$12,944, respectively.

NOTE C - NET ASSETS WITH DONOR RESTRICTIONS

At September 30, 2019 and 2018, there were \$4,250 and \$13,090 of assets with donor restrictions held by the Organization which consist of special event proceeds received for an event that will take place after the current fiscal year. .

NOTE D - LEASE COMMITMENT

In 2018, the Organization signed a five-year office copier lease agreement which expires in March, 2023. The approximate future annual minimum lease payments under this copier operating lease agreement are \$3,600 per year.

NOTE E - NOTES PAYABLE

The Organization purchased a building in February, 2016 which is currently used by the Organization for office space. The total cost of the building was approximately \$183,000. The Organization financed the purchase of this building by signing a 5-year promissory note with a local banking institution, which calls for monthly payments of \$765, which includes interest at a fixed rate of 4.00%. The note is due to mature on February 4, 2021.

The Organization purchased a new automobile during the fiscal year ended September 30, 2017. The Organization financed the purchase of this automobile by signing a 6-year non-interest bearing promissory note with the automotive lending institution, which calls for monthly payments of \$378. The note is due to mature on January 17, 2023.

The approximate aggregate maturities under these two (2) promissory notes for the five years after September 30, 2019 are: 9/30/2020 - \$8,500; 9/30/2021 - \$131,000; 9/30/2022 - \$4,500; and 9/30/2023 - \$2,372.

NOTE F - GRANTS/CONTRACTS

During the fiscal year ended September 30, 2019, the Organization had a Crime Victims Compensation grant (CVC) with the Office of the Texas Attorney General and a Victims of Crime Act (VOCA) Federal sub-grant obtained through the Texas Criminal Justice Division. These are expense reimbursement grants and are restricted to the specific contract provisions. The revenues and expenses from these grants have been recorded as unrestricted support and expenses.

Statement required by Texas CASA, Inc.

Were there any findings that need to be noted in the current audit? No.

Schedule of Texas CASA receipts and disbursements - FYE 9-30-2019

	Contract Amount	A/R 9/30/2018	Program Receipts	Program Disbursements	A/R 9/30/2019
VOCA - contract #2019-80 (October 1, 2018 – Sept. 30, 2019)	\$214,536	\$32,233	\$166,582	\$174,605	\$40,256
CVC- contract #2019-80 (Sept. 1, 2018 - August 31, 2019)	\$155,386	\$17,950	\$130,989	\$143,861	\$30,822

December 17, 2019

Report on Internal Control Over Financial Reporting and on Compliance and Other
Matters Based on an Audit of Financial Statements Performed in Accordance With
Government Auditing Standards

Independent Auditor's Report

To the Management and Board of Directors
CASA - Hope for Children, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of CASA - Hope for Children, Inc., a nonprofit organization, which comprise the statement of financial position as of September 30, 2019 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 17, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Wood, Stephens & O'Neil, L.L.P.

Exhibit C

Projected 2020 – 2021 Funding

CASA Hope For Children

Grants	
VOCA	\$230,776.00
CVC	\$162,594.00
OVAG	\$41,040.00
Total Restricted Gov't	\$434,410.00
Private Grants & Donations	\$107,500.76
Events	
Total Events	\$50,000.00
Total Revenue	\$591,911

NOTE: Due to reduction in state and federal revenue because of the COVID-19 shut down, grants are expected to be reduced for the 2020-2021 fiscal year and possibly 2021-2022 fiscal year. This will impact total revenue for CASA.

CASA - Hope for Children, Inc.

BALANCE SHEET

As of May 31, 2020

Exhibit D

	TOTAL	
	AS OF MAY 31, 2020	AS OF MAY 31, 2019 (PY)
ASSETS		
Current Assets		
Bank Accounts		
Bank Accounts		
FFB Operating 5401	120,680.74	86,318.91
Total Bank Accounts	120,680.74	86,318.91
Total Bank Accounts	\$120,680.74	\$86,318.91
Accounts Receivable		
Grants Receivable	51,285.80	50,183.00
Total Accounts Receivable	\$51,285.80	\$50,183.00
Total Current Assets	\$171,966.54	\$136,501.91
Fixed Assets		
Accumulated Depreciation	(39,280.00)	(39,280.00)
Assets - Equipment/Furniture	11,019.54	11,019.54
Buildings	183,259.75	183,259.75
Vehicles	21,590.99	21,590.99
Total Fixed Assets	\$176,590.28	\$176,590.28
Other Assets		
Utility Deposit/Prepaid Expenses	309.03	309.03
Total Other Assets	\$309.03	\$309.03
TOTAL ASSETS	\$348,865.85	\$313,401.22
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
FFB Credit Card	515.56	2,559.05
Total Credit Cards	\$515.56	\$2,559.05
Other Current Liabilities		
Insurance Payable	0.00	152.33
Payroll Tax Liabilities	285.58	549.32
Total Other Current Liabilities	\$285.58	\$701.65
Total Current Liabilities	\$801.14	\$3,260.70
Long-Term Liabilities		
Note Payable - CASA Car	12,482.46	17,021.70
Note Payable - Titan Bank	128,206.12	132,166.42
Total Long-Term Liabilities	\$140,688.58	\$149,188.12
Total Liabilities	\$141,489.72	\$152,448.82
Equity		
Temporary Restricted Assets	13,090.00	13,090.00
Unrestrict (retained earnings)	61,368.59	0.00
Unrestricted net assets	82,194.47	82,194.47
Net Income	50,723.07	65,667.93
Total Equity	\$207,376.13	\$160,952.40
TOTAL LIABILITIES AND EQUITY	\$348,865.85	\$313,401.22

CASA - Hope for Children, Inc.

PROFIT AND LOSS

October 2019 - May 2020

	TOTAL	
	OCT 2019 - MAY 2020	OCT 2018 - MAY 2019 (PY)
Income		
Contributed support		
Agency and Grant Support		
City of Weatherford		5,000.00
Community Foundation of TX	5,500.00	
County Legal Contribution	16,177.23	
CVC/OAG Grant	111,695.78	80,195.27
NFC Grant	1,215.00	
OVAG Grant	15,999.72	
Rees-Jones Foundation		35,000.00
United Way Grant		8,226.00
United Way Palo Pinto	875.00	
United Way Parker	9,000.00	
Total United Way Grant	9,875.00	8,226.00
VOCA Grant	128,820.60	116,934.50
Total Agency and Grant Support	289,283.33	245,355.77
Business Contribution		
Barbara Wheeler Foundation	40,000.00	40,000.00
North Texas Giving Day	2,785.09	
Total Business Contribution	42,785.09	40,000.00
Individual Contribution	41,163.08	23,902.98
Total Contributed support	373,231.50	309,258.75
Fundraising Support		
Awards Banquet Income	2,750.00	
Bachelor/Bachelorette	323.00	
Bingo Event Income	22,693.67	23,164.98
Breakfast with Santa		785.91
CASA Cruise		640.00
Garage Sale	1,250.67	
Golf Tournament	9,775.45	25,379.00
Hearts for Art	1,666.13	
T-Shirt Campaign	289.60	675.00
Total Fundraising Support	38,748.52	50,644.89
Non Profit Income		-350.00
Total Income	\$411,980.02	\$359,553.64
GROSS PROFIT	\$411,980.02	\$359,553.64
Expenses		
Advertising expenses	2,332.45	1,572.00

CASA - Hope for Children, Inc.

PROFIT AND LOSS

October 2019 - May 2020

	TOTAL	
	OCT 2019 - MAY 2020	OCT 2018 - MAY 2019 (PY)
Advocate Expense		1,173.12
Awards and Recognition	3,745.50	680.43
Background Checks	1,012.72	
Other (non-grant)	813.06	
Training	782.08	4,094.60
Training - Advocate	71.32	
Total Advocate Expense	6,424.68	5,948.15
Auto Fuel/Maintenance	1,115.88	585.74
Bank Fees		415.93
Board/Recruitment	3.86	
Meeting	69.67	113.50
Total Board/Recruitment	73.53	113.50
Children Expense - Designated	3,743.31	46.95
Employee Travel/Training	140.38	
Meeting/Training	7,548.56	1,560.38
Mileage	4,107.90	2,770.26
Other (non-grant employee related)	734.05	
Travel	1,719.84	287.49
Total Employee Travel/Training	14,250.73	4,618.13
Fundraising Expenses		
Awards Banquet	3,510.66	2,492.50
Bingo Event	9,586.14	12,062.59
Breakfast With Santa	1,483.59	160.35
Clay Shoot Expenses		48.28
Golf Tournament	43.50	4,425.01
Hearts for Art Expense	791.29	
T-Shirt Campaign Expense		2,201.62
Total Fundraising Expenses	15,415.18	21,390.35
Insurance - Auto		1,584.32
Insurance - Employee Medical	2,744.21	3,278.20
Insurance - Liability	1,753.29	1,379.22
Interest expense	3,459.91	3,625.33
Membership Dues	1,589.75	2,026.61
Office Expense	80.97	104.56
Copy Equipment Rental	3,080.10	2,920.32
Internet	1,923.98	
Office Supplies	4,286.51	8,799.22
Other Office (non-grant)	201.10	
Postage and Delivery	351.39	191.64
Printing and Copy Services	88.42	1,504.68

CASA - Hope for Children, Inc.

PROFIT AND LOSS

October 2019 - May 2020

	TOTAL	
	OCT 2019 - MAY 2020	OCT 2018 - MAY 2019 (PY)
Rent	3,040.00	2,635.00
Repairs/Maintenance - Building	7,420.39	6,180.63
Repairs/Maintenance - Equipment	264.00	125.00
Software	2,303.98	
Telephone/Fax	3,787.60	3,531.02
Utilities	3,465.69	3,620.86
Total Office Expense	30,294.13	29,612.93
Office/General Administrative Expenses		600.00
Payroll	243,476.39	193,143.25
Payroll Fringe Benefits	7,051.80	
Payroll Tax	19,481.71	15,423.24
Payroll Taxes - SUTA		441.91
Professional Services		
Audit/Accounting	8,050.00	8,000.00
Total Professional Services	8,050.00	8,000.00
Total Expenses	\$361,256.95	\$293,805.76
NET OPERATING INCOME	\$50,723.07	\$65,747.88
Other Expenses		
Other Miscellaneous Expense		79.95
Total Other Expenses	\$0.00	\$79.95
NET OTHER INCOME	\$0.00	\$ -79.95
NET INCOME	\$50,723.07	\$65,667.93

CHAMBER OF COMMERCE



Application/Request for City of Weatherford Hotel Occupancy Tax (HOT) Revenue

Date: June 10, 2020

Organization Information

Name: Weatherford Chamber of Commerce

Address: 401 Fort Worth Hwy., Weatherford, TX 76086

Contact Name: Tammy Gazzola

Phone 817-596-3801

URL for event /activity/facility/organization www.weatherford-chamber.com

Tax Status: Non Profit X

For Profit

Tax ID # 75-0641880-9

Organization Creation Date: 1925

Purpose/Mission of Organization

The Weatherford Chamber of Commerce is committed to making our community a better place to live and work by providing leadership to improve our economic climate through the promotion of tourism, business and industry.

Request Information

This request is for: (Please check one and provide applicable information)

 X annual funding for the year of 2020-2021.

 a special event/activity/facility named _____.

If an event, it will be held on _____, and this will be the _

_____ time this event has been held.

Has the Organization used HOT funds for this in the past? yes (Yes/No)

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City’s dollars:

Partner with the City of Weatherford to serve as the Convention & Visitors Bureau (CVB). Educate visitors of the amenities Weatherford has to offer. Serve as tour guides and facilitate tours.

Describe the scope and specific objectives of the event for which funding is being requested:

Detail in brief how the funds will be used:

Funds for the 2020-2021 year will be used to operate the Visitors Bureau. Budget attached.

How does the organization plan to directly enhance and promote tourism and the convention and hotel industry in the City of Weatherford through the use of HOT funds (Part-One Test)?

Serve as CVB: Convention & Visitors Bureau.

1. Office staffed 6 days a week.
2. Host website & social media (facebook, twitter, Instagram)
3. Work with City Staff on Experience Weatherford brand
4. Promote Weatherford as a tourism destination at Travel Fairs and the Texas State Fair.
5. Use various medias to promote Weatherford.
6. Participate in network groups:
 - a. Texas Lakes Trail
 - b. NCHA

c. Texas Travel Alliance

d. TACVB: Texas Association of Convention & Visitors Bureau

Tourism committee works several travel & trade shows.

Continued direct communication with local hoteliers.

Which of the following statutory categories apply to this funding request and why (Part-Two Test)?

Convention center facilities or visitor information centers

Registration of convention delegates

Advertising and conducting solicitations and promotional programs to attract tourists and convention delegates

Promotion of the arts

Historical restoration and preservation projects or activities

Event expenses related to sporting events which substantially increase economic activity at hotels

Transportation systems

Funding Request

In-kind services requested? _____

Amount of HOT funds requested? \$96,000

Desired payout schedule? One-Time Quarterly Monthly

Economic Impact

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the organization or event (printing, catering, rentals, etc.)?

The Weatherford Chamber of Commerce fully supports and depends on local businesses and shopping locally. We use local cleaning service, local printer provider, local office supplies, local lawn care. ALL LOCAL!

What is the expected attendance or draw of visitors for your organization or event?
Thousands

How many of those would your organization expect to use Weatherford hotels, motels, inns, or bed-and-breakfast establishments? Peach Festival and Christmas on the Square have a large impact on hotels. Non-chamber events such as Sheriff's Posse Rodeo and Chandor Gardens also have a huge impact.

How many nights will they stay? Avg. 1-2 nights

How will your organization measure the impact of your organization/event on area hotel activity? Economic impact study, continued communication with hoteliers, increase hotel/motel occupancy, explore additional geofencing options.

Please list the amount financially committed to each media outlet your organization plans to use (you will be required to attach all receipts to the post-funding report, so please keep those):

Paid Advertising:	_____	Newspaper:	\$_____
Radio:	\$_____	TV:	\$_____
Direct Mailings to Out-of-Town Recipients			\$_____
Press Releases:	\$_____	Other	\$_____

What specific geographic areas do your advertising materials and promotions reach?
City of Weatherford handles paid advertising. We support & provide services such as CVB, promotion via partnerships, co-op, word of mouth, tour shows, visitor center promotion, etc.

How many individuals located in another city/county will your proposed marketing reach?
Thousands: regionally, state wide & nationally

*Application/Request for City of Weatherford Hotel Occupancy Tax (HOT) Revenue
Effective April 1, 2020*

Please file this completed form along with the following attachments to:

Dawn Brooks
City of Weatherford, Finance Department
303 Palo Pinto Street
Weatherford, Texas 76086

Or email to dbrooks@weatherfordtx.gov

Attachments required:

- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)
- Any records demonstrating the number of patrons the organization and/or proposed event has attracted to the area and, more specifically, the number of patrons that have occupied hotel rooms within Weatherford city limits as a direct result of activities of the requesting organization and/or proposed event.
- Please attach a post-funding report, if applicable.

Weatherford Chamber of Commerce

2020-21 Proposed Budget/ October 1, 2020 through September 30, 2021

Hotel Motel Occupancy Tax Funds

Tourism Funds Requested	\$71,000.00
Additional added by City for Peach Festival Police & Fire to be returned to City	\$ 25,000.00
Total Funds Available October 1, 2020- September 30, 2021	\$96,000.00

Expenditures for Fiscal Year	\$96,000.00
Administrative Expense.....	\$ 48,015.00
Depreciation of Equipment.....	\$ 700.00
Salaries (Tourism Specialist & Weekend Staff)	\$42,000.00
Payroll Tax Expense.....	\$ 2,765.00
Misc.....	\$ 50.00
Supplies.....	\$2,500.00
Total.....	<u>\$ 48,015.00</u>

Advertising and Promotion Expenditures Continued

Travel Group Give-aways.....	\$1,300.00	\$ 1,300.00
Give-a-way items that reflect the Weatherford area to be given to visitors groups and potential visitors at trade shows.		
Dues, Memberships, & Subscriptions.....		\$ 2,285.00
Texas Assoc. of Convention & Visitors Bureau.....	\$350.00	
Texas Hotel/Motel Association.....	\$ 240.00	
D/FW Area Tourism Council.....	\$ 500.00	
Texas Lakes & Trails	\$250.00	
Source Strategies.....	\$ 400.00	
Texas Travel Industry Association	\$ 250.00	
Texas Downtown Association	\$295.00	
Total.....	<u>\$ 2,285.00</u>	
Mailing, Postage, Printing & Photography.....		\$ 6,000.00
Postage for Tourism.....	\$ 1,000.00	
Printing.....	\$ 5,000.00	
Continue to update tourism guides. Historic Walking & Driving Tours, Courthouse Brochure, Dining, Lodging & Shopping Guides.		
Total.....	<u>\$ 6,000.00</u>	
Seminars, Conferences, & Travel.....		\$ 2,400.00
Attend educational seminars, meetings & conferences.	\$ 2,400.00	
TTIA, TACVB, DFW Area Tourism Council, Texas Lakes & Trails		
Total.....	<u>\$ 2,400.00</u>	

Weatherford Chamber of Commerce

2020-21 Proposed Budget/ October 1, 2020 through September 30, 2021

Hotel Motel Occupancy Tax Funds

Reimburse City of Weatherford for Fire, Police, Street Overtime for Peach Festival \$25,000

Maintenance of Visitor Center..... \$11,000.00
Partial reimbursement for day to day operation of
the Visitor's Center. Includes maintenance of the
ground, utilities, telephone, signage, lawn care and building maintenance.

Total Expenditures for the Fiscal Year..... \$ 96,000.00

Tourism Fund Balance as of September 30, 2021 \$ -

HOT FUND EXPENSES / OCT 2019 - MAY 2020

	SUPPLIES	UTILITIES	BUILDING MAINT & OPER	PAYROLL TAX	POSTAGE	TOURISM SPECIALIST GROSS PAY	TOURISM DIRECTOR	TOTAL
OCT	96.75	309.97	263.75	535.85	200.00	730.00	3250.00	\$ 5,386.32
NOV	100.33	454.57	260.54	519.78	200.00	520.00	3250.00	\$ 5,305.22
DEC	46.59	383.89	517.31	446.91	200.00	617.50	3250.00	\$ 5,462.20
JAN	509.26	158.91	280.50	519.78	200.00	520.00	3250.00	\$ 5,438.45
FEB	201.21	383.95	594.00	530.88	200.00	665.00	3250.00	\$ 5,825.04
MAR	170.89	389.02	263.75	519.79	200.00	520.00	3250.00	\$ 5,313.45
APR	6.49	283.97	151.25	504.85	200.00	325.00	3250.00	\$ 4,721.56
MAY	80.76	245.36	404.00	480.00	200.00	0.00	3250.00	\$ 4,660.12
								\$ 42,112.36

TOTAL HOT EXPENSES



Post-Funding Report for City of Weatherford Hotel Occupancy Tax (HOT) Revenue

Date: June 10, 2020

Organization Information

Name: Weatherford Chamber of Commerce

Address: 401 Fort Worth Hwy., Weatherford, TX 76086

Contact Name: Tammy Gazzola Phone: 817-596-3801

This report was for: (Please check one and provide applicable information)

annual funding for the year of 2020-2021.

a special event/activity/facility named _____

held on _____.

Amount of HOT revenue received: \$ 96,000

Has the Organization used General Funds for this in the past? Yes

Results

Please attach a line-item budget of how City of Weatherford funds were used.

Due to COVID-19 Visitor Center Weekend Staff was suspended from Mid-March to June.

Line item recap is included.

Did your organization use other Weatherford businesses while carrying out the purpose/mission of the organization or event (printing, catering, rentals, etc.)? If so, please detail how.

Purchased supplies locally.

Printed all materials (visitor guides, tourism bags, signage, giveaway items, etc.) ALL Locally.

Use local providers for lawn care, pest control & cleaning company. ALL LOCAL.

All computers, copier & service are ALL local.

What was the estimated attendance or draw of visitors or clients for your program or event?

COVID-19 altered Tourism for Spring/ Summer of 2020 so no large Peach Festival will take place. In a typical year annually our attendance is in the thousands from Chamber events alone (Christmas on the Square (8k for COTS 2019 & Parker County Peach Festival (50,000 + 2019).

We also promote ALL tourism related events/ businesses. Some of the larger ones that hoteliers notify us regarding: First Monday Trade Days, Chandor Gardens, Parker County Sheriff's Posse Rodeo, Brazos Bash Cutting, Spark in the Park, Capernaum and Candlelight Tour of Homes. We also serve as ticket center for many local events.

How many of those attended would your organization estimate used Weatherford hotels, motels, inns, or bed-and-breakfast establishments? Please attach all back-up records to verify.

Can provide you data annual & quarterly from Texas Hotel Performance Factbook.

How many nights did they stay? Avg. 1-2 nights depending on the event

How did your organization measure the impact of your organization/event on area hotel activity?
We are in continued contact with the Weatherford hoteliers. We believe the personal contact is the best way of communicating & staying current with occupancy numbers.

Please list the amount expensed to each media outlet your organization used, and attach all receipts to this report:

Paid Advertising:	\$_____	Newspaper:	\$_____
Radio:	\$_____	TV:	\$_____
Direct Mailings to Out-of-Town Recipients			\$_____ (Newsletter)
Press Releases:	\$_____	Other	\$_____ (Newsletter)

What specific geographic areas did your advertising materials and promotions reach?

October-Attended State Fair of Texas & provided Weatherford information for duration of the fair. November- Travel Information Tour; visited & shared information at Wichita Falls, Denison & Gainesville Travel Centers with Arlington, Grapevine, Irving & other surrounding communities. March- Travel Fair at Gainesville Travel Center, March – Great Canadian Tour Group in Weatherford, April – Travel Conference in Grapevine**(covid cancelled this)

How many individuals located in another city/county did your marketing reach?

Attached you will find a recap of visitor information sent to tour groups, visitor bureaus, travel planners, & shows since October 1, 2019. Not included on this report: Individual information has been sent to 97 homes across the US since October 1, 2019.

Additional sheets may be attached for further information.

Please file this completed form and attachments with:

Dawn Brooks
City of Weatherford, Finance Department
303 Palo Pinto Street
Weatherford, Texas 76086

Or email to dbrooks@weatherfordtx.gov

Attachments required:

- Line-item budget of how the City of Weatherford's funds were used

Post-Funding Report for City of Weatherford General Fund Revenue
Effective April 1, 2020

- A breakdown of how the organization funded its overall operations for the immediate preceding completed fiscal year (grants, donations, customer charges, etc.)
- All receipts related to advertisements
- All records verifying the number of patrons that stayed in Weatherford hotels and duration of stay as a direct result of the organization and/or event funded by the City of Weatherford hotel tax grant

**CHILDREN'S ADVOCACY
CENTER OF PARKER
COUNTY**

City of Weatherford, Texas
Finance Department



Application/Request for City of Weatherford General Fund Revenue

Date : June 5, 2020

Organization Information

Name: Children's Advocacy Center of Parker County

Address: 1224 Clear Lake Road Weatherford, TX 76086

Contact Name: Cheryl Bullock Phone: 682-615-1992

URL for event /activity/facility/organization: www.cacparkercounty.org

Tax Status: 501 (c) (3)

Tax ID #: 82-0799914

Organization Creation Date: March 2017

Purpose/Mission of Organization:

The mission of our organization is to end the cycle of child abuse by giving the children of Parker County a voice. We offer free services to children who have experienced abuse. These services include a forensic interview/interviewer so the child can tell his/her story in a child-friendly environment. A Family Advocate helps with resources and any services the family or child may need. Counseling for the child and non-offending family members is also available and free to families. We partner with Cook Children's and offer SANE and abuse exams through their specialized CARE team. We also meet with our Multi-disciplinary team that consists of all agencies that work the cases including DA office, medical, and law enforcement. We work closely with Weatherford Police Department and their detectives. Our goal is to help children and families heal from abuse and to provide services to build better cases.

Request Information

This request is for: (Please check one and provide applicable information)

annual program funding for the year of 2020 – 2021

Describe the scope and specific objectives of the program for which funding is requested:

The funding requested will be used for our Victim Support Services. The services provide direct support to the children that have experienced abuse and consist of a forensic interviewer, family advocate, and counseling. Our objective is to provide a place for children/family to come and receive services/support in one place they feel comfortable instead of going to the police department, victim advocate office, etc.

and this will be the 3rd and ongoing time this program has been in operation.

a special event named _____.

Describe the scope and specific objectives of the event for which funding is being requested:

If an event, it will be held on _____,

and this will be the _____ time this event has been held.

Has the Organization used General Funds for this in the past? yes FY20 _____ (Yes/No)

Application/Request for City of Weatherford General Fund Revenue
Effective April 1, 2020

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City's dollars:

So far for fiscal year 2020 we have held 22 forensic interviews for the Weatherford Police Department, supported those children with family advocacy and counseling.

Detail in brief how the funds will be used:

Funding was used for equipping forensic interview room with update camera/audio system, supplying dedicated office to Weatherford Police Department in the new building, and purchasing supplies for the Victim Support Services.

Funding Request

In-kind services requested? _____

Amount of General Fund revenue requested? \$5,000

Desired payout schedule? One-Time X Quarterly Monthly

Economic Impact

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the program or event (printing, catering, rentals, etc.)?

We partner with Walmart, Chamber of Commerce, other non-profits, local churches, Rival Sign printing, Baker's Ribs, and several Weatherford stores to purchase supplies.

What is the expected attendance or draw of visitors or clients for your program or event?

On the average we see 16 new children a month from across Parker County and 80 people per month for services.

How will your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

We supply a service that is available to all victims regardless of ability to pay which means they are able to start the healing process without worry of finances and to become healthy members of the community.

How will your event or program supplement or offset services directly provided by the City of Weatherford (for example: public safety, community development, library services, etc.)

Our program provides a service for the police department by offering a specially trained forensic interviewer for children while detectives watch from an observation room. Each detective is supplied with a DVD of the interview for evidence. Our services provide Weatherford citizens a place to receive help when abuse is involved.

What indicators and performance measures will you use to determine if and to what extent your program or event meets its stated objectives?

We use a breadth and depth measure to provide information on abuse reports and services. Our priority is to reach all children experiencing abuse and not let one child go unseen. Services for clients are staffed and we meet with Weatherford PD once a monthly and the Chief quarterly to review services. Families are offered surveys for feedback on any changes we need to make to serve them better.

Please file this completed form along with the following attachments to:

Dawn Brooks
City of Weatherford, Finance Department
303 Palo Pinto Street
Weatherford, Texas 76086

Or email to dbrooks@weatherfordtx.gov

Attachments required:

- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)

Victim Support Services Fund Request from City of Weatherford for FY21

\$5,000 requested for supplies

Match grant- HHSC \$5,000

Forensic Interviewer

DVD, paper, ink, \$1000

Family Advocate

Gift cards, snacks, paper, ink, folders, misc. \$2000

Counseling

Art supplies, miniatures, play therapy supplies \$2000

Children's Advocacy Center of Parker County

06/11/20

Balance Sheet

Accrual Basis

As of June 11, 2020

	Jun 11, 20
ASSETS	
Current Assets	
Checking/Savings	
10150 · Money Market	100,384.75
0647403 · Building Checking	145,917.97
10100 · Children's Advocacy Operating	134,983.96
Total Checking/Savings	381,286.68
Accounts Receivable	
11400 · Grants Receivable	54,751.49
11000 · Accounts Receivable	-1,200.00
Total Accounts Receivable	53,551.49
Other Current Assets	
13800 · Prepaid Expenses Health Insuran	4,642.34
Total Other Current Assets	4,642.34
Total Current Assets	439,480.51
Fixed Assets	
15600 · Construction in Progress	408,382.70
16000 · Accumulated Depreciation	-3,617.80
15800 · Equipment	24,835.87
15000 · Fixed Asset	
15700 · Land	354,401.00
Total 15000 · Fixed Asset	354,401.00
Total Fixed Assets	784,001.77
TOTAL ASSETS	1,223,482.28
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
23000 · Accounts Pay	163,741.00
23500 · Retainage Payable	28,122.00
24000 · Payroll Liabilities	-6,583.95
Total Other Current Liabilities	185,279.05
Total Current Liabilities	185,279.05
Long Term Liabilities	
2700 · Building Loan Payable	136,148.00
Total Long Term Liabilities	136,148.00
Total Liabilities	321,427.05
Equity	
32000 · Unrestricted Net Assets	879,655.31
Net Income	22,399.92
Total Equity	902,055.23
TOTAL LIABILITIES & EQUITY	1,223,482.28

**Children's Advocacy Center of Parker County
Statement of Financial Income and Expense**

September 1, 2019 through June 11, 2020

2:25 PM
06/11/20
Accrual Basis

	90 Restricted	80 Giddens	VOCA Inkind Match/volunteer	070 Parker County Health Found
Ordinary Income/Expense				
Income				
48490 · Room Sponsorship Campaign	0.00	0.00	0.00	0.00
44523 · VOCA inkind Match volunteer	0.00	0.00	6,600.00	0.00
44522 · Contra-VOCA/HHSC Cash Match	0.00	0.00	0.00	0.00
44521 · VOCA/HHSC Cash Match	0.00	0.00	0.00	0.00
49000 · Special Events Income	0.00	0.00	0.00	0.00
49030 · Building Campaign	0.00	0.00	0.00	0.00
Total 49000 · Special Events Income	0.00	0.00	0.00	0.00
48400 · Fundraising				
48477 · Community Cares	0.00	0.00	0.00	0.00
48485 · Purse Raffle	0.00	0.00	0.00	0.00
48480 · Brick Fundraiser	0.00	0.00	0.00	0.00
48465 · Gala	0.00	0.00	0.00	0.00
48460 · Horizon Award	0.00	0.00	0.00	0.00
Total 48400 · Fundraising	0.00	0.00	0.00	0.00
44500 · Government Grants				
44540 · HHSC Grants	0.00	0.00	0.00	0.00
44520 · VOCA Grants	0.00	0.00	0.00	0.00
Total 44500 · Government Grants	0.00	0.00	0.00	0.00
4150 · Donated Facilities				
43400 · Direct Public Support	0.00	0.00	0.00	0.00
43440 · Gifts in Kind - Goods	0.00	0.00	0.00	0.00
43450 · Individ, Business Contributions	0.00	0.00	0.00	0.00
Total 43400 · Direct Public Support	0.00	0.00	0.00	0.00
44800 · Indirect Public Support				
44820 · United Way, CFC Contributions	0.00	0.00	0.00	0.00
Total 44800 · Indirect Public Support	0.00	0.00	0.00	0.00
45000 · Investments				
45030 · Interest-Savings, Short-term CD	0.00	0.00	0.00	0.00
Total 45000 · Investments	0.00	0.00	0.00	0.00
46400 · Other Types of Income				
Total Income	0.00	0.00	6,600.00	190.71
Gross Profit	0.00	0.00	6,600.00	190.71
Expense				
48486 · Purse Raffle	0.00	0.00	0.00	0.00
48495 · Room Sponsorship	0.00	0.00	0.00	0.00
65166 · Square Expense account	0.00	0.00	0.00	0.00
65165 · Paypal expense account	0.00	0.00	0.00	0.00
85000 · Capital Exp.-Building constr	0.00	0.00	0.00	0.00
66700 · Health Insurance	0.00	0.00	0.00	0.00
66600 · Payroll Tax Expense	0.00	0.00	0.00	0.00
60300 · Awards and Grants	0.00	0.00	0.00	0.00
60340 · Specific Assist to Individuals	3,000.00	0.00	0.00	0.00
Total 60300 · Awards and Grants	3,000.00	0.00	0.00	0.00
7580 · Donated Pro Services	0.00	0.00	0.00	0.00
8120 · Donated Materials and Supplies	0.00	0.00	0.00	0.00
60900 · Business Expenses	0.00	0.00	0.00	0.00

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	90 Restricted	80 Giddens	VOCA Inkind Match/volunteer	070 Parker County Health Found
62100 - Contract Services	0.00			
62160 - Volunteer Services - Direct		0.00	6,600.00	0.00
62130 - Fundraising Fees	0.00			
62134 - Community Cares Expenses	0.00	0.00	0.00	0.00
48481 - Brick Campaign Expense	0.00	0.00	0.00	0.00
62131 - Gala	0.00	0.00	0.00	0.00
Total 62130 - Fundraising Fees	0.00	0.00	0.00	0.00
62110 - Accounting Fees	0.00	0.00	0.00	0.00
62150 - Outside Contract Services	0.00	1,800.00	0.00	11,625.00
62100 - Contract Services - Other	0.00	8,550.00	0.00	-16,775.00
Total 62100 - Contract Services	0.00	10,350.00	6,600.00	-5,150.00
62800 - Facilities and Equipment	0.00			
62840 - Equip Rental and Maintenance	0.00	0.00	0.00	0.00
62800 - Facilities and Equipment - Other	0.00	0.00	0.00	0.00
Total 62800 - Facilities and Equipment	0.00	0.00	0.00	0.00
65000 - Operations	0.00			
65015 - Dues and Memberships	0.00	0.00	0.00	0.00
65030 - Printing and Copying	0.00	0.00	0.00	0.00
65040 - Supplies	0.00	0.00	0.00	726.58
65050 - Telephone, Telecommunications	0.00	0.00	0.00	0.00
65000 - Operations - Other	0.00	0.00	0.00	0.00
Total 65000 - Operations	0.00	0.00	0.00	726.58
65100 - Other Types of Expenses	0.00			
65120 - Insurance - Liability, D and O	0.00	0.00	0.00	0.00
65160 - Other Costs	0.00	0.00	0.00	0.00
Total 65100 - Other Types of Expenses	0.00	0.00	0.00	0.00
66000 - Payroll Expenses	0.00			
66500 - Salaries and Wages	0.00	0.00	0.00	0.00
66000 - Payroll Expenses - Other	0.00	0.00	0.00	0.00
Total 66000 - Payroll Expenses	0.00	0.00	0.00	0.00
68300 - Travel and Meetings	0.00			
68310 - Conference, Convention, Meeting	0.00	0.00	0.00	2,565.00
68320 - Travel	0.00	0.00	0.00	572.13
68300 - Travel and Meetings - Other	0.00	0.00	0.00	0.00
Total 68300 - Travel and Meetings	0.00	0.00	0.00	3,137.13
Total Expense	3,000.00	10,350.00	6,600.00	-1,286.29
Net Ordinary Income	-3,000.00	-10,350.00	0.00	1,477.00
Net Income	-3,000.00	-10,350.00	0.00	1,477.00

**Children's Advocacy Center of Parker County
Statement of Financial Income and Expense
September 1, 2019 through June 11, 2020**

2:25 PM
06/11/20
Accrual Basis

	060 United Way Grant	050 Unrestricted	040 Unrestricted/VOCA Match	030 VOCA Cash Match/HHSC
Ordinary Income/Expense				
Income				
48490 - Room Sponsorship Campaign	0.00	44,125.00	0.00	0.00
44523 - VOCA inkind Match volunteer	0.00	0.00	0.00	0.00
44522 - Contra-VOCA/HHSC Cash Match	0.00	0.00	0.00	-44,403.53
44521 - VOCA/HHSC Cash Match	0.00	0.00	0.00	44,403.53
49000 - Special Events Income	0.00	128,245.70	0.00	0.00
49030 - Building Campaign				
Total 49000 - Special Events Income	0.00	128,245.70	0.00	0.00
48400 - Fundraising				
48477 - Community Cares	0.00	0.00	0.00	0.00
48485 - Purse Raffle	0.00	11,300.00	0.00	0.00
48480 - Brick Fundraiser	0.00	8,250.00	0.00	0.00
48465 - Gala	0.00	-32,600.00	0.00	0.00
48460 - Horizon Award	0.00	2,890.00	0.00	0.00
Total 48400 - Fundraising	0.00	-10,160.00	0.00	0.00
44500 - Government Grants				
44540 - HHSC Grants	0.00	-27,202.97	0.00	27,202.97
44520 - VOCA Grants	0.00	0.00	0.00	0.00
Total 44500 - Government Grants	0.00	-27,202.97	0.00	27,202.97
4150 - Donated Facilities				
43400 - Direct Public Support	0.00	175.00	0.00	0.00
43440 - Gifts in Kind - Goods	0.00	-257,491.10	0.00	0.00
43450 - Individ, Business Contributions	0.00	59,160.36	0.00	0.00
Total 43400 - Direct Public Support	0.00	-198,330.74	0.00	0.00
44800 - Indirect Public Support				
44820 - United Way, CFC Contributions	5,000.00	164.12	0.00	0.00
Total 44800 - Indirect Public Support	5,000.00	164.12	0.00	0.00
45000 - Investments				
45030 - Interest-Savings, Short-term CD	0.00	0.00	0.00	0.00
Total 45000 - Investments	0.00	0.00	0.00	0.00
46400 - Other Types of Income				
Total Income	5,000.00	-62,983.89	0.00	27,202.97
Gross Profit	5,000.00	-62,983.89	0.00	27,202.97
Expense				
48486 - Purse Raffle	0.00	4,830.13	0.00	0.00
48495 - Room Sponsorship	0.00	43,485.55	0.00	0.00
65166 - Square Expense account	0.00	205.16	0.00	0.00
65165 - Paypal Expense account	0.00	107.57	0.00	0.00
85000 - Capital Exp.-Building constr	0.00	773,199.26	0.00	0.00
66700 - Health Insurance	0.00	9,248.78	0.00	0.00
66600 - Payroll Tax Expense	0.00	53,559.26	0.00	0.00
60300 - Awards and Grants				
60340 - Specific Assist to Individuals	0.00	0.00	0.00	0.00
Total 60300 - Awards and Grants	0.00	0.00	0.00	0.00
7580 - Donated Pro Services	0.00	-1,000.00	0.00	0.00
8120 - Donated Materials and Supplies	0.00	-250,000.00	0.00	0.00
60900 - Business Expenses	0.00	170.98	0.00	0.00

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	060 United Way Grant	050 Unrestricted	040 Unrestricted/VOCA Match	030 VOCA Cash Match/HHSC
62100 - Contract Services				
62160 - Volunteer Services - Direct	0.00	0.00	0.00	0.00
62130 - Fundraising Fees				
62134 - Community Cares Expenses	0.00	407.00	0.00	0.00
48481 - Brick Campaign Expense	0.00	8,250.00	0.00	0.00
62131 - Gala	0.00	-35,000.00	0.00	0.00
Total 62130 - Fundraising Fees	0.00	-26,343.00	0.00	0.00
62110 - Accounting Fees	0.00	5,622.93	0.00	0.00
62150 - Outside Contract Services	4,325.00	0.00	0.00	0.00
62100 - Contract Services - Other	0.00	0.00	0.00	0.00
Total 62100 - Contract Services	4,325.00	-20,720.07	0.00	0.00
62800 - Facilities and Equipment				
62840 - Equip Rental and Maintenance	0.00	0.00	0.00	0.00
62800 - Facilities and Equipment - Other	0.00	1,709.88	0.00	0.00
Total 62800 - Facilities and Equipment	0.00	1,709.88	0.00	0.00
65000 - Operations				
65015 - Dues and Memberships	0.00	3,240.00	0.00	0.00
65030 - Printing and Copying	0.00	1,767.90	0.00	0.00
65040 - Supplies	238.22	-701.74	0.00	0.00
65050 - Telephone, Telecommunications	0.00	1,494.59	0.00	0.00
65000 - Operations - Other	0.00	2,616.46	0.00	0.00
Total 65000 - Operations	238.22	8,417.21	0.00	0.00
65100 - Other Types of Expenses				
65120 - Insurance - Liability, D and O	0.00	1,173.33	0.00	0.00
65160 - Other Costs	0.00	250.81	0.00	0.00
Total 65100 - Other Types of Expenses	0.00	1,424.14	0.00	0.00
66000 - Payroll Expenses				
66500 - Salaries and Wages	0.00	-223,402.49	-27,202.97	27,202.97
66000 - Payroll Expenses - Other	0.00	148,706.87	0.00	0.00
Total 66000 - Payroll Expenses	0.00	-74,695.62	-27,202.97	27,202.97
68300 - Travel and Meetings				
68310 - Conference, Convention, Meeting	0.00	3,063.05	0.00	0.00
68320 - Travel	974.40	8.40	0.00	0.00
68300 - Travel and Meetings - Other	0.00	-2,070.00	0.00	0.00
Total 68300 - Travel and Meetings	974.40	1,001.45	0.00	0.00
Total Expense	5,537.62	550,944.68	-27,202.97	27,202.97
Net Ordinary Income	-537.62	-613,928.57	27,202.97	0.00
Net Income	-537.62	-613,928.57	27,202.97	0.00

**Children's Advocacy Center of Parker County
Statement of Financial Income and Expense
September 1, 2019 through June 11, 2020**

2:25 PM
06/11/20
Accrual Basis

	020 VOCA	010 HHSC	Unclassified	TOTAL
Ordinary Income/Expense				
Income				
48490 - Room Sponsorship Campaign	0.00	0.00	500.00	44,625.00
44523 - VOCA inkind Match volunteer	0.00	0.00	0.00	6,600.00
44522 - Contra-VOCA/HHSC Cash Match	-5,427.84	0.00	0.00	-49,831.37
44521 - VOCA/HHSC Cash Match	5,427.84	0.00	0.00	49,831.37
49000 - Special Events Income				
49030 - Building Campaign	0.00	0.00	361,888.50	490,134.20
Total 49000 - Special Events Income	0.00	0.00	361,888.50	490,134.20
48400 - Fundraising				
48477 - Community Cares	0.00	0.00	2,286.29	2,286.29
48485 - Purse Raffle	0.00	0.00	500.00	11,800.00
48480 - Brick Fundraiser	0.00	0.00	0.00	8,250.00
48465 - Gala	0.00	0.00	1,200.00	-31,400.00
48460 - Horizon Award	0.00	0.00	0.00	2,890.00
Total 48400 - Fundraising	0.00	0.00	3,986.29	-6,173.71
44500 - Government Grants				
44540 - HHSC Grants	0.00	151,538.98	0.00	151,538.98
44520 - VOCA Grants	209,115.84	0.00	0.00	209,115.84
Total 44500 - Government Grants	209,115.84	151,538.98	0.00	360,654.82
4150 - Donated Facilities	0.00	0.00	0.00	175.00
43400 - Direct Public Support				
43440 - Gifts in Kind - Goods	0.00	0.00	1,578.07	-255,913.03
43450 - Individ, Business Contributions	0.00	0.00	5,427.18	64,587.54
Total 43400 - Direct Public Support	0.00	0.00	7,005.25	-191,325.49
44800 - Indirect Public Support				
44820 - United Way, CFC Contributions	0.00	0.00	2,500.00	7,664.12
Total 44800 - Indirect Public Support	0.00	0.00	2,500.00	7,664.12
45000 - Investments				
45030 - Interest-Savings, Short-term CD	0.00	0.00	384.75	384.75
Total 45000 - Investments	0.00	0.00	384.75	384.75
46400 - Other Types of Income				
Total Income	209,115.84	151,538.98	376,264.79	712,929.40
Gross Profit	209,115.84	151,538.98	376,264.79	712,929.40
Expense				
48486 - Purse Raffle	0.00	0.00	0.00	4,830.13
48495 - Room Sponsorship	0.00	0.00	0.00	43,485.55
65166 - Square Expense account	0.00	0.00	209.26	414.42
65165 - Paypal expense account	0.00	0.00	76.43	184.00
85000 - Capital Exp.-Building constr	0.00	0.00	-254,725.01	518,474.25
66700 - Health Insurance	14,238.78	10,667.73	0.00	34,156.29
66600 - Payroll Tax Expense	0.00	0.00	0.00	53,559.26
60300 - Awards and Grants	0.00	0.00	0.00	3,000.00
60340 - Specific Assist to Individuals	0.00	0.00	0.00	3,000.00
Total 60300 - Awards and Grants	0.00	0.00	0.00	3,000.00
7580 - Donated Pro Services	0.00	0.00	0.00	-1,000.00
8120 - Donated Materials and Supplies	0.00	0.00	0.00	-250,000.00
60900 - Business Expenses	0.00	0.00	0.00	170.98

**Children's Advocacy Center of Parker County
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September 1, 2019 through June 11, 2020

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Accrual Basis

	020 VOCA	010 HHSC	Unclassified	TOTAL
62100 - Contract Services				
62160 - Volunteer Services - Direct	0.00	0.00	0.00	6,600.00
62130 - Fundraising Fees				407.00
62134 - Community Cares Expenses	0.00	0.00	0.00	8,250.00
48481 - Brick Campaign Expense	0.00	0.00	0.00	-35,000.00
62131 - Gala				-26,343.00
Total 62130 - Fundraising Fees	0.00	0.00	0.00	-26,343.00
62110 - Accounting Fees	0.00	3,247.07	0.00	8,870.00
62150 - Outside Contract Services	0.00	0.00	0.00	17,750.00
62100 - Contract Services - Other	0.00	0.00	0.00	-8,225.00
Total 62100 - Contract Services	0.00	3,247.07	0.00	-1,348.00
62800 - Facilities and Equipment				750.00
62840 - Equip Rental and Maintenance	0.00	750.00	0.00	9,121.61
62800 - Facilities and Equipment - Other	7,411.73	0.00	0.00	
Total 62800 - Facilities and Equipment	7,411.73	750.00	0.00	9,871.61
65000 - Operations				3,240.00
65015 - Dues and Memberships	0.00	0.00	0.00	3,022.02
65030 - Printing and Copying	162.00	1,092.12	0.00	16,313.86
65040 - Supplies	13,520.12	2,372.67	157.51	4,134.21
65050 - Telephone, Telecommunications	1,960.23	679.39	0.00	43,946.73
65000 - Operations - Other	28,359.53	12,970.74	0.00	
Total 65000 - Operations	44,001.88	17,114.92	157.51	70,656.32
65100 - Other Types of Expenses				5,212.87
65120 - Insurance - Liability, D and O	4,039.54	0.00	0.00	250.81
65160 - Other Costs	0.00	0.00	0.00	5,463.68
Total 65100 - Other Types of Expenses	4,039.54	0.00	0.00	
66000 - Payroll Expenses				30,786.84
66500 - Salaries and Wages	135,975.55	118,213.78	0.00	158,119.08
66000 - Payroll Expenses - Other	0.00	0.00	9,412.21	188,905.92
Total 66000 - Payroll Expenses	135,975.55	118,213.78	9,412.21	
68300 - Travel and Meetings				6,090.05
68310 - Conference, Convention, Meeting	462.00	0.00	0.00	5,021.40
68320 - Travel	2,322.74	1,143.73	0.00	-1,406.38
68300 - Travel and Meetings - Other	663.62	0.00	0.00	
Total 68300 - Travel and Meetings	3,448.36	1,143.73	0.00	9,705.07
Total Expense	209,115.84	151,137.23	-2,448,669.60	690,529.48
Net Ordinary Income	0.00	401.75	621,134.39	22,399.92
Net Income	0.00	401.75	621,134.39	22,399.92

FY21 Organization Budget

Center Name: Children's Advocacy Center of Parker County

City: Weatherford

Source	Revenue ¹	Total Amount
Individuals (includes Special Events) ²		\$ 10,000.00
Corporations		\$ 10,000.00
Private Foundations		\$ 20,000.00
Organizations (i.e., Service Clubs, Jr. League, etc.)		\$ 5,000.00
City Government		
County Government		
CACTX-HHSC (grant for FY21) ³		\$ 195,374.57
National Children's Alliance		
Victim of Crime Act (VOCA) FY21		\$ 246,635.06
OAG - Sexual Assault Prevention and Crisis Services (SAPCS)		
OAG - Other Victim Assistance Grants (OVAG)		
Child Fatality Review Team Funds (TDFPS)		
United Way		\$ 10,000.00
Community Development Block Grants		
Child Safety Fund		
CJD (421 Fund)		
Other State/Federal Grants/Contracts (specify source below)		
1		
2		
3		
Other (list by categories) (i.e., interest income, etc.)		
Medical Billing (Medicaid, Private, CVC, etc)		
1		
2		
3		
Total Revenue (must equal total expenses)		\$ 497,009.63

¹Please note that this information is utilized in a variety of ways including our annual report and in reports to the legislature. Please indicate your income (active or projected) to the best of your ability in the categories provided and utilize the "other" category strictly for other miscellaneous sources.

²Special events that include corporate sponsorship and participation may be included in this category total or corporate dollars may be broken out and entered under the "corporations" category.

³Indicate the amount of CACTX-HHSC funding you are applying for in FY21 as indicated on the HHSC project budget form completed as part of the FY21 application packet. Do not list the amount of funding received in the current fiscal year.



Post-Funding Report for City of Weatherford General Fund Revenue

Date 6/11/20

Organization Information

Name Children's Advocacy Center of Parker County

Address 1224 Clear Lake Road Weatherford 76086

Contact Name Cheryl Bullock Phone 682-615-1992

This report is for: (Please check one and provide applicable information)

annual funding for the year of 2020-2021.

a special event/activity/facility named _____

held on _____.

Amount of General Fund revenues received: \$ 5,000

Has the Organization used General Funds for this in the past? no (Yes/No)

Results

Please attach a line-item budget of how City of Weatherford funds were used.

How did your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

Provided resources for children/families recovering from abuse, mental health services, and forensic interviews which help these individuals become healthy adults that will enrich our community.

How did your event or program supplement or offset services directly provided by the City of Weatherford (for example: public safety, community development, library services, etc.)

We helped supplement public safety by supplying a space for detectives to work cases while at the Center and a forensic interviewer for the Weatherford Police Department that is specially trained for children, and an Advocate to work with the families.

Did your organization use other Weatherford businesses while carrying out the purpose/mission of the organization or event (printing, catering, rentals, etc.)? If so, please detail how.

We used Rival Signs, Bakers Ribs, Mikes Westside Rental, Backhome Bakery for fundraising events that help raise funds for the center. We partner with other companies that supply us with in-kind donations throughout Weatherford. We purchase supplies from office supply stores and Walmart in town.

Post-Funding Report for City of Weatherford General Fund Revenue
Effective April 1, 2020

What was the estimated attendance or draw of visitors or clients for your program or event?

For the fiscal year 20 up to this date we have completed 132 Forensic Interviews and have an estimated 50 clients in counseling per month.

Please file this completed form and attachments with:

Dawn Brooks
City of Weatherford, Finance Department
303 Palo Pinto Street
Weatherford, Texas 76086

Or email to dbrooks@weatherfordtx.gov

Attachments required:

- Line-item budget of how the City of Weatherford's funds were used
- A breakdown of how the organization funded its overall operations for the immediate preceding completed fiscal year (grants, donations, customer charges, etc.)
- Detailed, quantitative performance measures demonstrating the efficacy of the funded program or event.

**Children's Advocacy Center of Parker County
Transaction Detail By Account
September 1, 2019 through June 12, 2020**

2:57 PM
06/12/20
Accrual Basis

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
65000 - Operations									
65040 - Supplies									
Check	02/07/2020	EFT	Child Therapy Toys	therapy supplies	100 Weat...		10100 · Childre...	-726.58	-726.58
Check	02/20/2020	1320	WICD	Camera system	100 Weat...		10100 · Childre...	-897.73	-897.73
Check	03/02/2020	EFT	Amazon	family advocate supplies	100 Weat...		10100 · Childre...	-47.54	-945.27
Check	03/03/2020	EFT	Walmart	Family Advocate supplies	100 Weat...		10100 · Childre...	-47.56	-992.83
Check	04/28/2020	1358	WICD	Security finishes	100 Weat...		10100 · Childre...	-2,069.58	-3,062.41
Check	06/12/2020	EFT	Amazon	Outdoor Easel for therapy	100 Weat...		10100 · Childre...	-139.99	-3,202.40
								-3,202.40	-3,202.40
Total 65040 - Supplies									
65000 - Operations - Other									
Check	02/20/2020	1320	WICD	Camera system	100 Weat...		10100 · Childre...	-957.90	-957.90
Check	04/28/2020	1360	WICD	Forensic interview equipment move and setup	100 Weat...		10100 · Childre...	-145.75	-1,103.65
								-1,103.65	-1,103.65
Total 65000 - Operations - Other									
								-4,306.05	-4,306.05
Total 65000 - Operations									
								-4,306.05	-4,306.05
TOTAL									

FY19 Organization Budget

Center Name: Children's Advocacy Center of Parker County

City: Weatherford

Source	Revenue ¹	Total Amount
Individuals (includes Special Events) ²		\$ 60,000.00
Corporations		
Private Foundations		\$ 10,000.00
Organizations (i.e., Service Clubs, Jr. League, etc.)		\$ 20,000.00
City Government		
County Government		
CACTX-HHSC (grant for FY19) ³		\$ 93,627.59
National Children's Alliance		
Victim of Crime Act (VOCA) ⁴		\$ 246,635.00
OAG - Sexual Assault Prevention and Crisis Services (SAPCS)		
OAG - Other Victim Assistance Grants (OVAG)		
Child Fatality Review Team Funds (TDFPS)		
United Way		\$ 8,000.00
Community Development Block Grants		
Child Safety Fund		
CJD (421 Fund)		
Other State/Federal Grants/Contracts (specify source below)		
1	_____	_____
2	_____	_____
3	_____	_____
Other (list by categories) (i.e., interest income, etc.)		
Medical Billing (Medicaid, Private, CVC, etc)	_____	_____
1	_____	_____
2	_____	_____
3	_____	_____
Total Revenue (must equal total expenses)		\$ 438,262.59

¹Please note that this information is utilized in a variety of ways including our annual report and in reports to the legislature. Please indicate your income (active or projected) to the best of your ability in the categories provided and utilize the "other" category strictly for other miscellaneous sources.

²Special events that include corporate sponsorship and participation may be included in this category total or corporate dollars may be broken out and entered under the "corporations" category.

³Indicate the amount of CACTX-HHSC funding you are applying for in FY19 as indicated on the HHSC project budget form completed as part of the FY19 application packet. Do not list the amount of funding received in the current fiscal year.

⁴Indicate the FY19 portion of FY19-20 CACTX-VOCA funding.

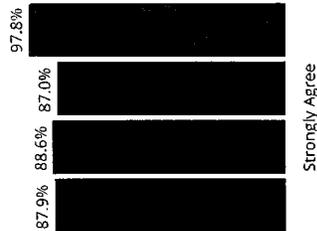
1. OMS - Initial Visit Caregiver Survey

Benchmark - Experience Summary

Filters > Benchmark: Drill Down: Southern > Texas > 9249 > Survey Date: All Time > Language: All > Child Gender: All > Child Race/Ethnicity: All > Child Age: All >

Organizational Type: All >

1. I believe my child felt safe at the Center. 249,971 Responses



● Overall ● Region ● State ● Center



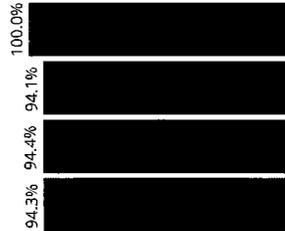
Strongly Disagree



I don't know



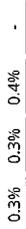
2. The Center staff made sure I understood the reason for our visit to the Center. 251,053 Responses



● Overall ● Region ● State ● Center



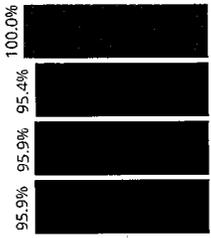
Strongly Disagree



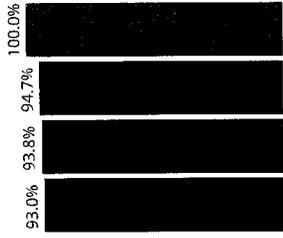
I don't know



3. When I came to the Center, my child and I were greeted and received attention in a timely manner. 251,238 Responses



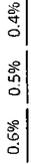
4. I was given information about the services and programs provided by the Center. 249,418 Responses



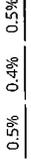
Strongly Agree



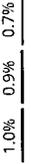
Somewhat Agree



Somewhat Disagree



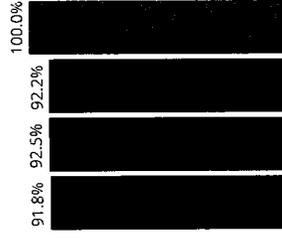
Strongly Disagree



I don't know

- Overall
- Region
- State
- Center

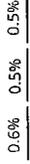
5. My questions were answered to my satisfaction. 246,179 Responses



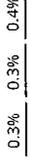
Strongly Agree



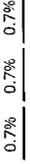
Somewhat Agree



Somewhat Disagree



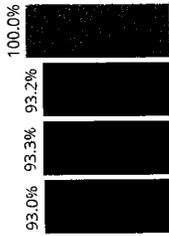
Strongly Disagree



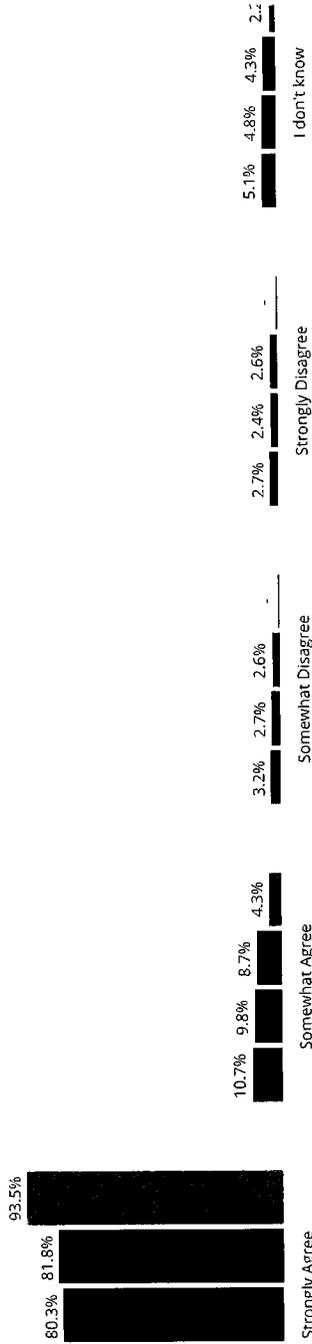
I don't know

- Overall
- Region
- State
- Center

6. The process for the interview of my child at the center was clearly explained to me. 246,765 Responses

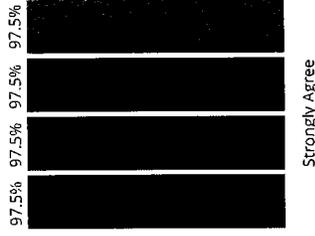


7. I was given information about possible behaviors I might expect from my child in the days and weeks ahead. 241,189 Responses



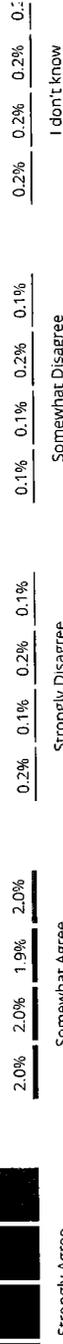
● Overall ● Region ● State ● Center

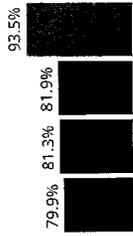
8. The staff members at the Center were friendly and pleasant. 246,800 Responses



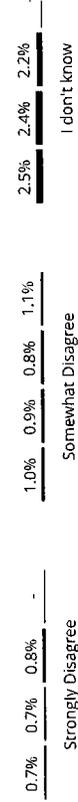
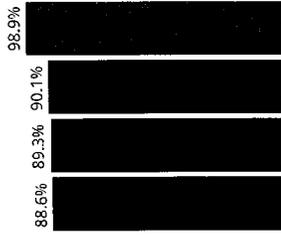
● Overall ● Region ● State ● Center

9. After our visit at the Center, I feel I know what to expect with the situation facing my child and me. 242,321 Responses



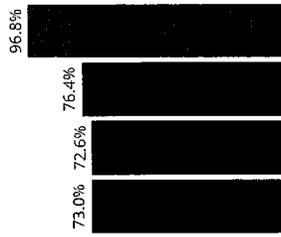


10. The Center staff provided me with resources to support my child and respond to his or her needs in the days and weeks ahead. 241,125 Responses



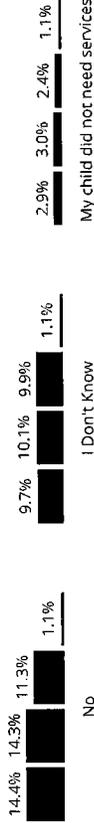
● Overall ● Region ● State ● Center

11. Did someone at the Center give you information about how to get services like counseling or family support for YOUR CHILD? 241,698 Responses



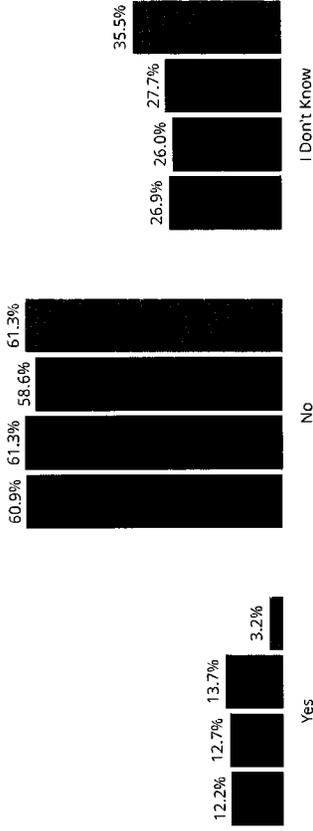
● Overall ● Region ● State ● Center

12. Did someone at the Center give you information about how to get services like counseling or family support for YOURSELF? 238,648 Responses



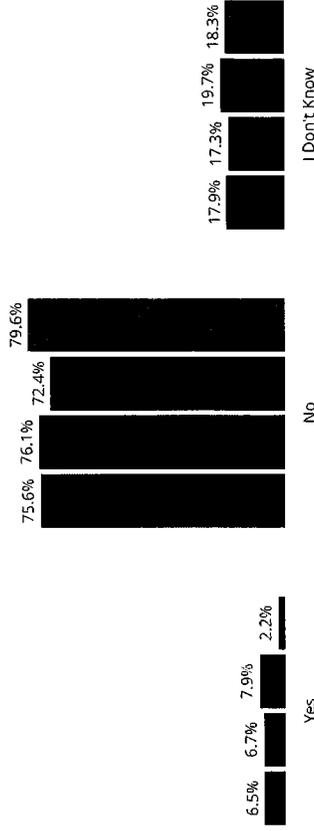


13a. Would you have liked additional services for YOUR CHILD that were not offered by the Center? 238,485 Responses



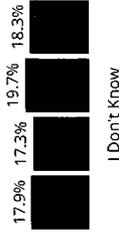
● Overall ● Region ● State ● Center

14a. Would you have liked additional services for YOURSELF that were not offered by the Center? 235,366 Responses



● Overall ● Region ● State ● Center

16a. Was there anything that the Center staff could have done better to help you or your child? 230,412 Responses





What did you appreciate the most about your experience at the Center?

Q14/15 What did you appreciate the most about your experience at the Center?

Everyone being so courteous and welcoming. You made my daughter feel at home.

Everything

Everyone was friendly and made the children feel safe.

The progress made thus far and the resources provided going forward.

Was very helpful and gave us information

Process was quick. Not a lot of waiting time.

How nice and sweet and super supportive they were. Made sure I understood everything.

The quickness of response for my child's needs

Being able to have contact with a counselor that will help work through these emotions.

The kindness shown with uncomfortable situation found ourselves in

They were so nice, made you feel good.

The kindness of the staff.

Made the process easy. Thank you! Very friendly.

I didn't feel like I was under pressure and my daughter felt the same. She was able to let go of her secret in a safe zone for kids. Her relief is mine. The people made her know she's safe. It's a great place.

How caring everyone was for my daughter and how they explained everything on what to do and how to help her best.

DOSS HERITAGE



Application/Request for City of Weatherford Hotel Occupancy Tax (HOT) Revenue

Date 6/10/2020

Organization Information

Name Doss Heritage and Culture Center

Address Mailing P.O.Box 215 Physical 1400 Texas Drive Weatherford, Texas 76086

Contact Name Amanda Edwards Phone (817)599-6168

URL for event /activity/facility/organization www.dosscenter.org

Tax Status: Non Profit For Profit

Tax ID # 20-3011216

Organization Creation Date March 9th, 2005

Purpose/Mission of Organization

The mission of the James and Dorothy Doss Heritage and Culture Center is to collect, preserve, and interpret the history of Parker County through cultural and educational events that raise awareness and pride in our western heritage.

Request Information

This request is for: (Please check one and provide applicable information)

_____ annual funding for the year of 2020-2021.

a special event/activity/facility named Pioneer Heritage Festival.

If an event, it will be held on Oct.2nd, and this will be the 2021

10am-5pm time this event has been held.

Has the Organization used HOT funds for this in the past? Yes (Yes/No)

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City's dollars:

In 2018 and 2019 we used HOT Funds to help put on the 1st and 2nd Pioneer Heritage Festival. In those years we grew from 498 in attendance to 863. We are still planning to put on the 2020 Pioneer Heritage Festival on October 3rd, 2020. HOT funds have been used for advertising, entertainment and a few infrastructure costs. This year we are expanding our advertising to reach further out into the State. The majority of the Festival is outside so even with Covid-19 concerns we have a plan for the festival to go on. We are planning for over 1000 in attendance this year. In addition to advertising to promote tourism this festival also meets the two-part test because it uses our Pioneer Cabin Park for activities that promote historical restoration and preservation.

Describe the scope and specific objectives of the event for which funding is being requested:

For 2021, we are requesting \$5000 for our 4th Annual Pioneer Heritage Festival. This is an exciting year for our Festival because we are on schedule to have most of the cabins in Pioneer Cabin Park completed. We will be highlighting life in Parker County's early years. 2021 is also the 15th anniversary of the Doss Opening. We will continue to have hand made artisans, local entertainment, local food, and lots of activities for children and families. The Festival will continue to be a free event for the public and we will encourage festival attendees to bring an item for our community food drive. With our event falling on the First Monday weekend we also plan to promote that visitors can go and see an open air market that has been around since the days of the pioneers who lived in the cabins and explore other areas of Weatherford. Our marketing will focus on making the festival a weekend destination to Weatherford.

Detail in brief how the funds will be used:

We have attached a breakdown of how requested funds will be used. 60% of the funding requested will be used for advertising and marketing. We plan to continue to expand our marketing throughout the State of Texas and surrounding States. 40 % of the funding will be used for entertainment. We highlight local entertainers, we plan to use this to help draw a more diverse crowd expanding some of the musical selections for 2021. We also plan to bring back some of family favorites such as the petting zoo and full size teepee.

How does the organization plan to directly enhance and promote tourism and the convention and hotel industry in the City of Weatherford through the use of HOT funds (Part-One Test)?

Like the previous years this event is our annual draw for tourism that celebrates our heritage! Pioneer Heritage Festival is an all day, free festival that allows people from all over the state to come and experience pioneer life, play pioneer games with their kids and grandkids, tour historic cabins, in a safe family friendly atmosphere. Vendors for this event come from across the state and stay in hotels and motels as well as guests that choose to make this festival one of their yearly getaways. Our marketing for 2020 and 2021 will frame this festival as a Weekend Out West, which highlights the festival, First Monday, and local area attractions to fill an entire weekend celebrating history and heritage!

*Application/Request for City of Weatherford Hotel Occupancy Tax (HOT) Revenue
Effective April 1, 2020*

Which of the following statutory categories apply to this funding request and why (Part-Two Test)?

- Convention center facilities or visitor information centers
- Registration of convention delegates
- Advertising and conducting solicitations and promotional programs to attract tourists and convention delegates
- Promotion of the arts
- Historical restoration and preservation projects or activities
- Event expenses related to sporting events which substantially increase economic activity at hotels
- Transportation systems

Funding Request

In-kind services requested? _____

Amount of HOT funds requested? \$5,000

Desired payout schedule? One-Time Quarterly Monthly

Economic Impact

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the organization or event (printing, catering, rentals, etc.)?

We work with local vendors as much as possible for all of our museum events. From rentals to local printers we try to keep all of our expense community driven. We also allow non-profit groups to have booths at the festival to promote other community activities. We will be using a local catering company to cater our Pioneer Picnic. We will also have a community food drive instead of charging admission to the festival. We use Weatherford Farmers Market for our fall decor and pumpkins, we use Quick Print in Weatherford for our printing and promotional materials.

What is the expected attendance or draw of visitors for your organization or event?

1000-2000

How many of those would your organization expect to use Weatherford hotels, motels, inns, or bed-and-breakfast establishments? 50-100

How many nights will they stay? 1-2

How will your organization measure the impact of your organization/event on area hotel activity? Visitor Surveys, Address Data from pre-sold lunch tickets

Please list the amount financially committed to each media outlet your organization plans to use (you will be required to attach all receipts to the post-funding report, so please keep those):

Paid Advertising:	<u>1500</u>	Newspaper:	\$ <u> </u>
Radio:	\$ <u> </u>	TV:	\$ <u> </u>
Direct Mailings to Out-of-Town Recipients			\$ <u> </u>
Press Releases:	\$ <u>500</u>	Other	\$ <u>1000 (Online)</u>

What specific geographic areas do your advertising materials and promotions reach?

Texas and surrounding States (Focusing on New Mexico and Oklahoma)

How many individuals located in another city/county will your proposed marketing reach?

5000-10000 - we are increasing our digital marketing throughout the state.

*Application/Request for City of Weatherford Hotel Occupancy Tax (HOT) Revenue
Effective April 1, 2020*

Please file this completed form along with the following attachments to:

Dawn Brooks
City of Weatherford, Finance Department
303 Palo Pinto Street
Weatherford, Texas 76086

Or email to dbrooks@weatherfordtx.gov

Attachments required:

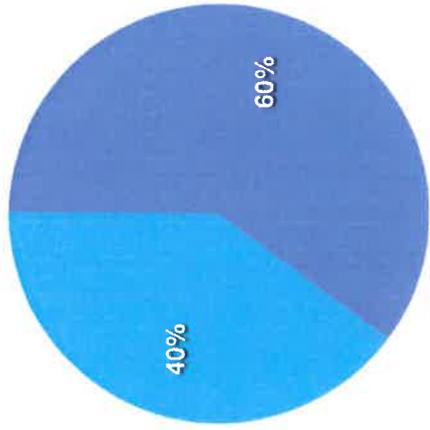
- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)
- Any records demonstrating the number of patrons the organization and/or proposed event has attracted to the area and, more specifically, the number of patrons that have occupied hotel rooms within Weatherford city limits as a direct result of activities of the requesting organization and/or proposed event.
- Please attach a post-funding report, if applicable.

2021 HOT Funds Proposed Breakdown \$5,000



DHCC HOT FUNDS Budget 2021		USE OF HOT FUNDS DOLLARS
TOTAL BUDGET	HOT FUNDS BUDGET	
MARKETING AND ADVERTISING	\$3000.00	\$3000.00 A mixture of print, news releases, and online ads the three months leading up to the event the first weekend of October. After three successful years we want to expand our reach to neighboring states as well as Texas
ENTERTAINMENT	\$5000.00	\$2000.00 \$2000 of the \$5000 entertainment budget will be paid out of HOT funds. We will have entertainment throughout the day as well as a local headliner at our Pioneer Picnic.
ACTIVITIES AND GAMES/ INFRASTRUCTURE	\$7000.00	No HOT Funds Funding for children's areas, activities and games throughout the day, and infrastructure provided by Sponsors.
	\$15000.00	\$5,000.00

Request Breakdown





To the Board of Trustees of
The James and Dorothy Doss Heritage Center
Weatherford, TX

Management is responsible for the accompanying financial statements of The James and Dorothy Doss Heritage Center (a non-profit corporation), which comprise the statement of financial position as of December 31, 2019 and 2018 and the related statements of activities for the one month and Twelve Months then ended in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements or were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, change in net assets and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to The James and Dorothy Doss Heritage Center.

George Morgan's Sneed P.C.

Weatherford, Texas
January 09, 2020

George, Morgan & Sneed, P.C.

1849 Wall Street | Weatherford, TX 76086-6298 | Phone 817.594.2704 | Fax 817.599.7389

www.gms-cpa.com

The James and Dorothy Doss Heritage Center

Statements of Financial Position

December 31, 2019 and 2018

ASSETS		
	2019	2018
Unrestricted Assets		
Cash & Cash Equivalents		
Cash - Gift Shop	\$ 100.00	\$ 1,024.95
Cash - Admin Office	268.95	268.95
Texas Bank - Fund Raising	-	2,367.66
Texas Bank - Operating	18,317.15	6,686.06
Total Cash & Cash Equivalents	18,686.10	10,347.62
Other Current Assets		
Inventory - Gift Shop	18,139.88	10,963.07
Artifacts	242,303.94	242,303.94
Undeposited Funds	1,915.19	700.00
Due from Civic Development	-	248.25
Total Other Current Assets	262,359.01	254,215.26
Fixed Assets		
Equipment	41,143.95	41,143.95
Pioneer Cabin Park	360,570.69	447,050.08
Leasehold Improvements	3,857.76	3,857.76
Furniture & Fixtures	33,963.04	33,963.04
Office Equipment	29,210.90	29,210.90
Less: Accumulated Depreciation	(135,883.06)	(119,944.66)
Total Fixed Assets	332,863.28	435,281.07
Total Unrestricted Assets	613,908.39	699,843.95
Restricted Assets		
Texas Bank - Log Cabins	25,105.26	126,590.63
Texas Bank - Hotel OT	11,524.87	5,004.53
Texas Bank - Education	18,751.45	30,785.00
CD - FFB #1601	-	6,920.52
CD - FFB #1602	-	8,172.37
CD - Texas Bank	15,615.51	-
Total Restricted Assets	70,997.09	177,473.05
Total Assets	\$ 684,905.48	\$ 877,317.00

The James and Dorothy Doss Heritage Center

Statements of Financial Position

December 31, 2019 and 2018

LIABILITIES AND NET ASSETS

Liabilities

FICA & Withholding Payable	\$	-	\$	2,119.95
SUTA Tax Payable		-		344.13
Health Insurance Payable		140.82		111.84
Sales Tax Payable		38.96		62.19
Due To Civic Development		13,512.55		-
Total Liabilities		<u>13,692.33</u>		<u>2,638.11</u>

Net Assets

Net Assets		789,244.43		838,420.15
Increase (Decrease) in Net Assets		(118,031.28)		36,258.74
Total Net Assets		<u>671,213.15</u>		<u>874,678.89</u>

Total Liabilities and Net Assets	\$	<u>684,905.48</u>	\$	<u>877,317.00</u>
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The James and Dorothy Doss Heritage Center

Statements of Activities For the One Month and Twelve Months Ended December 31, 2019 and 2018

	Current Period This Year	Current Period Last Year	Year-to-Date This Year	Year-to-Date Last Year
Revenues				
Facility Rental Income				
Facility Rental (Deposits/Misc)	\$ -	\$ 300.00	\$ 2,650.00	\$ 7,250.00
Heritage Hall Rentals	5,680.00	1,350.00	51,530.00	31,750.00
Classroom/Meeting Room Rentals	125.00	-	4,325.00	3,737.50
Wedding Rentals	378.00	-	2,083.00	2,100.00
Total Facility Rental Income	<u>6,183.00</u>	<u>1,650.00</u>	<u>60,588.00</u>	<u>44,837.50</u>
Hotel Funds Income				
Hotel/Motel Tax	5,000.00	-	5,000.00	5,000.00
Total Hotel Funds Income	<u>5,000.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>
Other General Income				
Contributions	20,800.00	21,820.00	277,450.46	249,694.13
Donation Box Income	439.00	-	2,179.00	-
Sponsorships	-	-	-	500.00
Grant Revenue	-	25,000.00	-	25,000.00
Advances from Civic Development	10,000.00	10,000.00	120,000.00	120,000.00
Brick Revenue	-	-	100.00	850.00
Partner Memberships	2,800.00	1,450.00	7,125.00	5,150.00
Admission Fees	1,251.00	381.00	5,634.00	2,414.00
Fundraising & Events Income	(0.09)	5,756.00	4,700.00	8,450.00
Education/ Programs	-	-	50,883.11	1,705.00
Gift Shop	7,036.99	238.16	8,394.98	1,066.68
Other General Income	<u>42,326.90</u>	<u>64,645.16</u>	<u>476,466.55</u>	<u>414,829.81</u>
Designated Income				
Pioneer Cabin Park	100.00	-	43,984.18	97,945.00
Total Designated Income	<u>100.00</u>	<u>0.00</u>	<u>43,984.18</u>	<u>97,945.00</u>
Total Revenues	<u>53,609.90</u>	<u>66,295.16</u>	<u>586,038.73</u>	<u>562,612.31</u>
Cost of Goods Sold				
Gift Shop Items/Supplies	18.00	255.31	(6,861.21)	811.12
Total Cost of Goods Sold	<u>18.00</u>	<u>255.31</u>	<u>(6,861.21)</u>	<u>811.12</u>
Gross Profit	<u>53,591.90</u>	<u>66,039.85</u>	<u>592,899.94</u>	<u>561,801.19</u>

See Accountant's Compilation Report

1

The James and Dorothy Doss Heritage Center

Statements of Activities For the One Month and Twelve Months Ended December 31, 2019 and 2018

	Current Period This Year	Current Period Last Year	Year-to-Date This Year	Year-to-Date Last Year
Facility Rental Expenses				
Contract Labor	-	-	550.00	1,150.00
Supplies	488.00	379.96	1,520.20	1,364.66
Total Facility Rental Expenses	488.00	379.96	2,070.20	2,514.66
Education Expenses				
Adult Programs - Education	50.00	-	2,103.52	-
Contract Labor - Education	-	-	8,082.50	-
Salary - Education	3,642.08	-	32,450.39	-
Supplies	549.92	-	26,505.11	-
Total Education Expenses	4242.00	-	69,141.52	0.00
Events & Fundraising Expenses				
Advertising/Marketing	-	210.91	376.00	1,175.70
Contract Labor - Events	165.00	105.00	1,704.00	870.00
Supplies	7,740.00	6,615.43	9,929.12	9,609.28
Fundraising Expenses	-	(4.25)	220.00	1,394.67
Total Events & Fundraising Expenses	7,905.00	6,927.09	12,229.12	13,049.65
Exhibits Expenses				
Professional Services	-	-	-	1,615.00
Repairs & Maintenance - Exhibits	-	-	139.71	1,184.65
Supplies	-	-	1,349.51	4,746.86
Total Exhibits Expenses	0.00	0.00	1,489.22	7,546.51
Hotel Funds Expenses				
Advertising/Marketing	-	-	-	770.00
Contract Labor	-	550.00	2,850.00	2,550.00
Supplies	-	541.48	1,829.66	10,645.80
Total Hotel Funds Expenses	0.00	1,091.48	4,679.66	13,965.80
Pioneer Cabin Park Expenses				
Advertising/Marketing	-	-	955.47	532.84
Construction / Improvements	53,454.00	(85,854.39)	158,536.97	-
Professional Services	-	-	12,011.00	24,321.00
Supplies	-	-	4,335.50	381.04
Total Pioneer Cabin Park Expenses	53,454.00	(85,854.39)	175,838.94	25,234.88
General & Admin Expenses				
Advertising/Marketing	-	-	9.63	1,840.14

See Accountant's Compilation Report

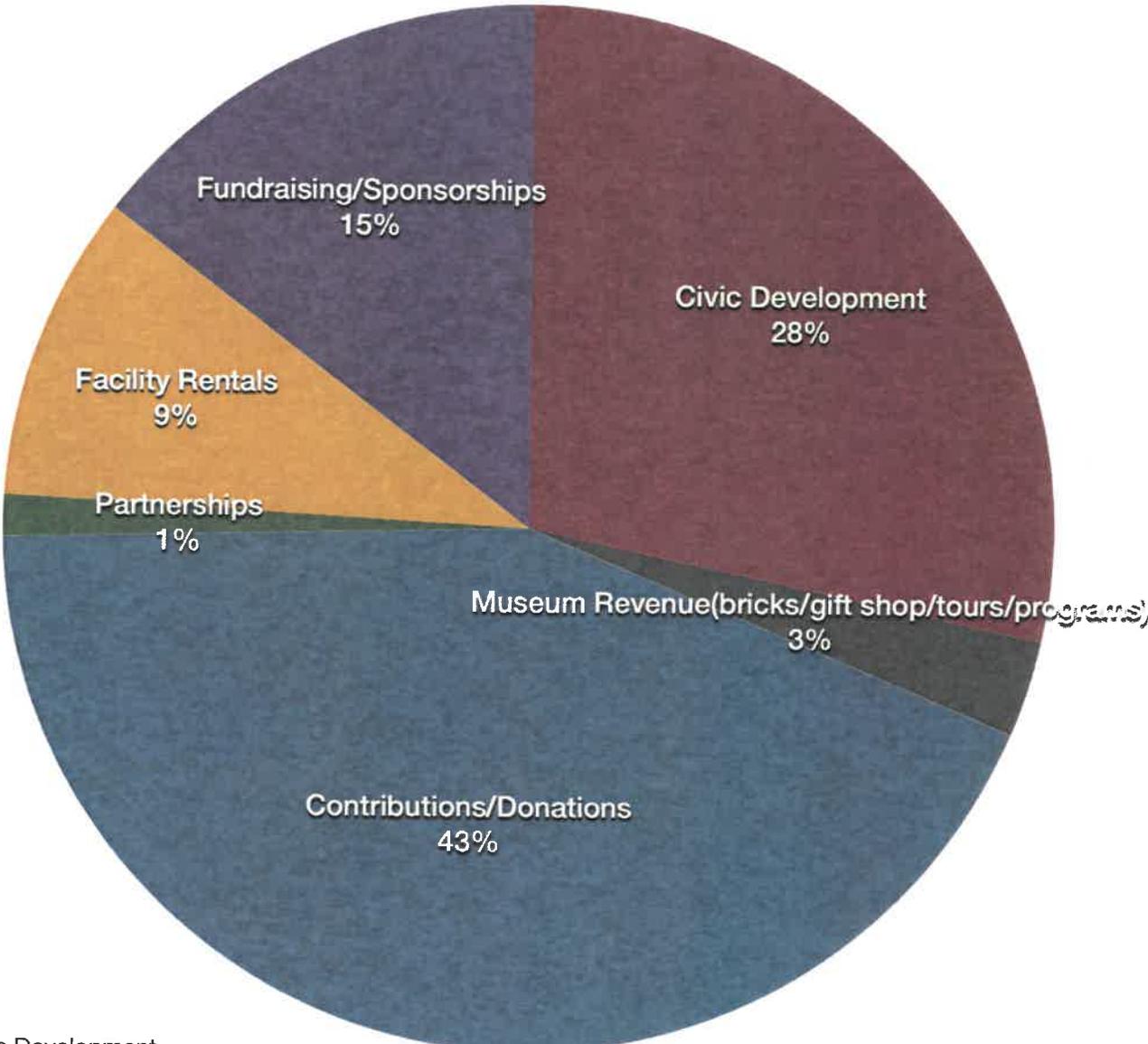
The James and Dorothy Doss Heritage Center

Statements of Activities For the One Month and Twelve Months Ended December 31, 2019 and 2018

	Current Period This Year	Current Period Last Year	Year-to-Date This Year	Year-to-Date Last Year
Bank & Merchant Fees	425.03	274.93	3,338.56	2,457.18
Board Meeting Expenses	76.44	-	728.74	1,261.21
Depreciation Expense	1,708.68	1,808.67	15,938.40	16,532.68
Dues & Subscriptions	366.54	285.54	4,161.84	4,794.13
Employee Benefits - Insurance	-	105.14	62.76	147.80
Employee Benefits - Life Insurance	-	-	127.14	109.84
Insurance - General Liab/Umbrella	-	-	24,768.00	23,307.00
Insurance - Workmans Comp	304.02	159.04	916.69	1,998.84
Janitorial Expense	223.23	165.31	1,774.47	1,187.82
Janitorial - Cleaning Service	800.00	800.00	9,600.00	9,750.00
Office Equipment Lease	467.84	449.50	6,339.79	5,569.83
Office Expenses	1,885.43	(65.90)	2,623.24	3,173.20
Payroll Expense	20,187.48	19,469.98	226,377.70	233,815.84
Payroll Tax Expenses	1,542.59	1,537.63	19,205.14	22,303.61
Postage & Shipping	-	50.00	282.42	504.00
Professional Fees - Accounting	2,276.82	855.00	17,290.07	9,748.75
Repairs - Bldgs & Grounds	568.41	182.89	(829.01)	9,027.37
Maintenance - Bldgs & Grounds	1,830.00	900.80	17,624.54	14,034.51
Repairs & Maintenance - Equip	-	251.05	4,358.14	5,435.78
Security	85.00	85.00	1,292.00	1,080.00
Storage	-	2,640.40	14,422.32	20,729.66
Taxes	-	-	30.11	450.97
Telephone	272.96	573.44	5,973.88	7,154.56
Training / Education	-	-	-	612.28
Travel	-	-	1,884.38	-
Utilities - Electricity	2,513.07	2,856.26	35,848.17	35,848.68
Utilities - Gas	1,260.44	-	18,089.93	17,696.92
Utilities - Water	782.47	463.13	8,977.60	9,080.90
Utilities - Sewer	-	-	-	661.49
Utilities - Waste	394.07	387.66	4,434.10	3,849.56
Volunteer Expenses	-	-	18.50	135.24
Total General & Admin Expenses	37,970.52	34,235.47	445,669.25	464,299.79
Operating Income (Loss)	(50,467.62)	109,260.24	(118,217.97)	35,189.90
Other Income (Expenses)				
Miscellaneous Income	-	-	-	1,068.84
Interest Income	23.07	-	186.69	-
Total Other Income (Expenses)	23.07	0.00	186.69	1,068.84
Increase (Decrease) in Net Assets	\$ (50,444.55)	\$ 109,260.24	\$ (118,031.28)	\$ 36,258.74

See Accountant's Compilation Report

FY 2020 PROPOSED BUDGET-
DOSS HERITAGE & CULTURE
CENTER REVENUE BREAKDOWN



- Civic Development
- Museum Revenue (bricks/gift shop/tours/programs)
- Contributions/Donations
- Partnerships
- Facility Rentals
- Fundraising/Sponsorships



Post-Funding Report for City of Weatherford Hotel Occupancy Tax (HOT) Revenue

Date June 10th 2020

Organization Information

Name Doss Heritage and Culture Center

Address Mailing P.O.Box 215 Physical 1400 Texas Drive Weatherford Texas, 76076

Contact Name Amanda Edwards Phone (817)599-6168

This report was for: (Please check one and provide applicable information)

annual funding for the year of 2020-2021.

a special event/activity/facility named Pioneer Heritage Festival
held on October 3rd 2020 (will be held this fall)

Amount of HOT revenue received: \$ 5,000

Has the Organization used HOT FUNDS for this in the past? YES (Yes/No)

Results

Please attach a line-item budget of how City of Weatherford funds were used.

(Funds will be used for festival on October 3rd, 2020. Currently the funds are in a dedicated accounting waiting for invoices to come in for budgeted expenses that were approved: Entertainment, marketing, infrastructure.)

Did your organization use other Weatherford businesses while carrying out the purpose/mission of the organization or event (printing, catering, rentals, etc.)? If so, please detail how.

All of our rentals come from local vendors in Weatherford/Parker County. We use local advertisers, local printers, and local musicians.

What was the estimated attendance or draw of visitors or clients for your program or event?

In 2019, our attendance for this event grew from 498 in 2018 to 863 in 2019. In 2020, we are hoping to reach over 1000 people with this event. Due to the Covid-19 pandemic we are making preparations to modify the event if necessary. 75% of the event takes place outside and in our Pioneer Cabin Park which will help to keep people outside in fresh air.

How many of those attended would your organization estimate used Weatherford hotels, motels, inns, or bed-and-breakfast establishments? Please attach all back-up records to verify.

Over half of our marketplace vendors are from out of town and stay at local hotels, motels, or B&Bs. Since our festival falls on First Monday weekend we know several people said that last year they came from out of town to attend both events. Based on our normal out of town visitors we estimate 10-20% will stay in local hotels. (our event takes places October 3rd 2020)

How many nights did they stay? 1-2

How did your organization measure the impact of your organization/event on area hotel activity?
We have volunteers that will be taking a short survey with visitors through out the festival. We will also have post festival on-line surveys. This year we are also adding a pre-purchased lunch which will allow us to capture more visitor data.

Post-Funding Report for City of Weatherford General Fund Revenue
Effective April 1, 2020

Please list the amount expensed to each media outlet your organization used, and attach all receipts to this report: (We have not received invoices for this event because it is scheduled for October 3rd 2020. These are the budgeted costs.)

	Newspaper:	\$ _____
Paid Advertising: \$__1000__	Radio:	
	TV:	\$ _____ \$ _____
\$ _____	Direct Mailings to Out-of-Town	
	Other	\$__500__ online
Recipients Press Releases:	\$_500__	

What specific geographic areas did your advertising materials and promotions reach?

Throughout the State of Texas

How many individuals located in another city/county did your marketing reach?

Our on-line reach has expanded and we plan to reach 15,000-20,000 with our marketing efforts. Our digital engagement campaigns during Covid-19 have helped the Doss to expand our reach on-line throughout the state.

Additional sheets may be attached for further information.

Please file this completed form and attachments with:

Dawn Brooks
City of Weatherford, Finance Department
303 Palo Pinto Street
Weatherford, Texas 76086

Or email to dbrooks@weatherfordtx.gov

Attachments required:

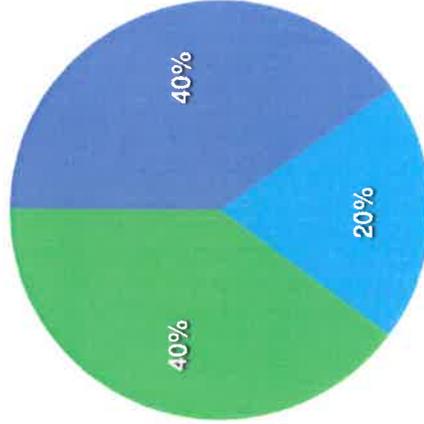
- Line-item budget of how the City of Weatherford's funds were used
- A breakdown of how the organization funded its overall operations for the immediate preceding completed fiscal year (grants, donations, customer charges, etc.)
- All receipts related to advertisements
- All records verifying the number of patrons that stayed in Weatherford hotels and duration of stay as a direct result of the organization and/or event funded by the City of Weatherford hotel tax grant

2020 HOT Funds Proposed Breakdown \$5,000



Request Breakdown

- Marketing (Blue)
- Infrastructure (Light Blue)
- Entertainment (Green)



DHCC HOT FUNDS Budget 2020

HOT FUNDS USE OF HOT FUNDS DOLLARS BUDGET

MARKETING AND ADVERTISING	Scheduled for Aug-Sep 2020	\$2000.00	A mixture of print, news releases, and online ads the two months leading up to the event the first weekend of October
INFRASTRUCTURE		\$1,000.00	Signage, shuttles, crowd control
ENTERTAINMENT	Total Budget \$5000	\$2000.00	\$2000 of the \$5000 entertainment budget will be paid out of HOT funds. We will have entertainment throughout the day as well as a local headliner at our Pioneer Picnic.
ACTIVITIES AND GAMES	\$5000.00	No HOT Funds	Funding for children's areas, activities and games throughout the day provided by Sponsors.

FREEDOM HOUSE



Application/Request for City of Weatherford General Fund Revenue

Date: 6/15/2020

Organization Information

Name: Freedom House

Address: PO Box 1626, Weatherford, TX 76086

Contact Name: Patti A. Wilson

Phone: (817) 596-7543

URL for event /activity/facility/organization: www.freedomhousepc.org

Tax Status: 501(c)(3)

Tax ID #: 75-2610646

Organization Creation Date: 1995

Purpose/Mission of Organization

Mission Statement: We seek to end violence and abuse through prevention and intervention.

Purpose: to serve victims of violence in our community. 61% of the survivors we serve come from Weatherford. We provide safety planning, crisis intervention, therapy, shelter, prevention, community education and a program for youth called Crossroads. We work closely with other organizations in Weatherford including CASA, Center of Hope, Children's Advocacy Center and DFPS.

Request Information

This request is for: (Please check one and provide applicable information)

X annual program funding for the year of 2020 – 2021

Describe the scope and specific objectives of the program for which funding is requested: We are seeking \$5,000 to help fund our residential and non-residential programs. These programs provide services to residents of the City of Weatherford who are victims of family violence and sexual assault. Freedom House is primarily funded by federal and state grants for these services, which require match from local funds. Part of these dollars are secured by in-kind volunteer hours and part are secured by cash match (local grants, group and individual donations and annual fund raiser). The funds will support the expenses required for meeting the personal needs of our clients as well as providing advocacy and therapy. Our advocates and therapists are trained to provide the best support possible. Freedom House services are available to all survivors of crime in our community. We work in collaboration with CASA, the Children’s Advocacy Center and DFPS. We also work closely with the Weatherford Police Department. Most importantly, we keep people safe. Victims in family violence situations only have Freedom House to turn to for true safety. 61% of our clients are residents of the City of Weatherford. This year we celebrate 25 years of service.

N/A a special event named N/A.

Describe the scope and specific objectives of the event for which funding is being requested:

N/A

If an event, it will be held on _____,

and this will be the _____ time this event has been held.

Has the Organization used General Funds for this in the past? Yes (Yes/No)

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City's dollars:

1. to provide safety and for clients to feel safe
2. to provide services that lead to self-empowerment and knowledge of local resources
3. to provide therapy for survivors to heal and feel restored to move forward in their lives.

People Served	All	Weatherford	Other
Adults	271	246	25
Children	78	73	5
Total	349	319	30
Females	307	281	26
Males	40	36	4
Total	347	317	30
Services Provided	17,688	15,941	1,741

Detail in brief how the funds will be used:

The funds will be applied as match for one of the federal or state grants we receive. Our Freedom from Violence and Youth at the Crossroads programs are primarily funded through the Victims of Crime Act (VOCA). Our Shelter grant is funded by the Family Violence Prevention and Services Act (FVPSA) through Health and Human Services. The grant for our Sexual Assault program is funded by the Sexual Assault Prevention and Crisis Services SAPCS Program through the State of Texas Office of the Attorney General. All services are valuable to the clients and provided at no charge to them.

Funding Request

In-kind services requested? 0

Amount of General Fund revenue requested? \$5,000

Desired payout schedule? One-Time X Quarterly _____ Monthly _____

Economic Impact

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the program or event (printing, catering, rentals, etc.)?

With our facility located in Weatherford, we use local businesses whenever possible for food, printing, supplies and services. Our annual fundraiser is in Weatherford. We use a Weatherford restaurant as our caterer and a local band for our entertainment. We buy groceries for our shelter in Weatherford.

What is the expected attendance or draw of visitors or clients for your program or event?

We hope to serve the same as we served in the above chart, around 400 - 500 clients in person. We expect to have 250-300 guests at our annual Garden Safari fund raiser on Thursday, September 10, 2020 at the Brooks of Weatherford.

How will your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

Freedom House keeps victims safe by reducing incidents of violence and by assisting clients before, during and after violence escalates. This reduces work for the Weatherford Police Department. Freedom House restores residents back to healthy individuals who are productive in the Weatherford community.

Freedom House provides a safe place for youth, ages 12 to 18, to receive support, learn valuable skills, and assistance to improve each individual academically and socially. The Youth have a safe place to gather on at least 2 occasions each week and as needed any time on an individual basis.

How will your event or program supplement or offset services directly provided by the City of Weatherford (for example: public safety, community development, library services, etc.)

All our programs will increase public safety, reduce police time working with victims and strengthen response to youth in crisis. All clients are advised of the many resources in Weatherford to assist them in becoming self-sufficient. Skill development through the Community Education program as well as opportunities for continuing education are encouraged.

What indicators and performance measures will you use to determine if and to what extent your program or event meets its stated objectives?

Confidential and anonymous surveys are collected from clients indicating their comments on the services provided. We use these surveys, observations and client comments as our measuring tools.

Performance Measures:

1. 85% of all clients will state an increase of safety because of services.
2. 85% of all clients will have an increase in knowledge of community resources.
3. 85% of all clients will be successful in therapy and live their future without violence.

Please file this completed form along with the following attachments to:

Dawn Brooks
City of Weatherford, Finance Department
303 Palo Pinto Street
Weatherford, Texas 76086

Or email to dbrooks@weatherfordtx.gov

Attachments required:

- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)

FREEDOM HOUSE
OPERATING STATEMENT - BUDGET

2020 ANNUAL BUDGET

SUPPORT

Office of the Attorney General (SAPCS)	\$110,797.00
Health and Human Services Commission	\$176,434.41
VOCA-Freedom From Violence	\$318,626.82
VOCA-Youth at the Crossroads	\$112,607.54
Individual Contributions	\$23,000.00
Revenue for Youth Program (United Way & churches)	\$25,000.00
Unrestricted Funds (County, City, United Way, PCHF)	\$37,000.00
Fourplex Rental Income	\$20,000.00
Fundraiser	\$75,000.00
Donated Services Income	\$40,000.00
Donated Supplies Income	\$19,555.00
TOTAL SUPPORT	\$958,020.77

EXPENSES

Salaries	\$589,712.63
Fringe	\$168,648.94
Travel	\$1,000.00
Professional/Contracted Services	\$13,000.00
Equipment	\$6,000.00
Consumable Supplies	\$9,000.00
Other Costs	\$68,500.00
Bunkhouse (lawncare, maintenance and utilities)	\$4,500.00
Youth at the CrossRoads	\$22,000.00
Fourplex Maintenance	\$7,250.00
Fundraiser	\$8,500.00
Donated Services Income	\$40,000.00
Donated Supplies Income	\$19,555.00
TOTAL EXPENSES	\$957,666.57

Line Item Budget for 2020-21

The funds will be applied as match for one of the federal or state grants we receive. Our Freedom from Violence and Youth at the Crossroads programs are primarily funded through the Victims of Crime Act (VOCA). Our Shelter grant is funded by the Family Violence Prevention and Services Act (FVPSA) through Health and Human Services. The grant for our Sexual Assault program is funded by the Sexual Assault Prevention and Crisis Services SAPCS Program through the State of Texas Office of the Attorney General. All services are valuable to the clients and provided at no charge to them.

Balance Sheet

As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash - First Financial Bank	23,889.66
1040 · Petty Cash	225.00
1045 · CD - First Financial Bank	21,101.10
1065 · Checking - Texas Bank Financial	39,856.55
1070 · CD - Texas Bank Financial	110,449.42
1085 · Money Mkt - 1st Natl (Reg & Bid	41,770.78
1089 · CD - Ciera Bank	97,829.97
Total Checking/Savings	335,122.48
Accounts Receivable	
1100 · Accounts Receivable	84,054.23
Total Accounts Receivable	84,054.23
Other Current Assets	
1206 · Prepaid Insurance	4,524.56
Total Other Current Assets	4,524.56
Total Current Assets	423,701.27
Fixed Assets	
1210 · Computers & Equipment	62,014.23
1215 · Vehicles	59,377.45
1220 · Furniture & Fixtures	34,351.14
1222 · Shelter-Fixtures	300.00
1223 · Closing Cost	5,600.84
1224 · 319 West Spring Street	97,042.00
1225 · Shelter	226,992.53
1226 · Shelter Improvements	15,291.50
1227 · Shelter - FW Hwy Appliances	88,030.76
1228 · Shelter - Camelia St Transitional Housing	315,364.41
1229 · 318 West Spring Street	117,620.00
1230 · Land	416,033.34
1231 · Land Improvements	83,143.00

Balance Sheet

As of December 31, 2019

	<u>Dec 31, 19</u>
1235 · Office Building	
1236 · Office Building - Architect	36,374.70
1237 · Office Building - Surveying	5,250.00
1238 · Office Building - City Fees	341.00
1239 · Office Building - Miscellaneous	38,142.93
1240 · Office Building - Imperial Cons	1,517,923.76
1241 · Computer, Security, Phone Sys	1,055.15
1235 · Office Building - Other	30,500.00
Total 1235 · Office Building	1,629,587.54
1250 · Accumulated Depreciation	-766,307.57
1260 · Accumulated Amortization	-465.00
Total Fixed Assets	2,383,976.17
Other Assets	
1200 · Organizational Costs	465.00
Total Other Assets	465.00
TOTAL ASSETS	2,808,142.44
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2009 · Health Insurance Payable	-12.00
2100 · Payroll Liabilities	-4,602.09
2110 · Compensated Absences Payable	21,402.87
2200 · Accrued Payroll	21,502.48
2210 · Accrued Payroll Taxes	1,714.84
Total Other Current Liabilities	40,006.10
Total Current Liabilities	40,006.10
Total Liabilities	40,006.10

Freedom House
Balance Sheet
As of December 31, 2019

	<u>Dec 31, 19</u>
Equity	
3000 · Retained Earnings	2,797,370.53
Net Income	-29,234.19
Total Equity	<u>2,768,136.34</u>
TOTAL LIABILITIES & EQUITY	<u>2,808,142.44</u>

Profit & Loss

January through December 2019

	Jan - Dec 19
Ordinary Income/Expense	
Income	
4010 · Contributions Income	
4009 · Contributions Income - Youth	9,148.36
4013 · United Way	24,261.75
4015 · TCFV	
4014 · TCFV - Swaim	4,126.62
Total 4015 · TCFV	4,126.62
4010 · Contributions Income - Other	23,313.40
Total 4010 · Contributions Income	60,850.13
4020 · Fund Raisers	
4021 · Sponsorship	48,000.00
4022 · Admission Tickets	1,575.00
4023 · Raffle Tickets	2,373.90
4024 · Donations	5,444.80
4025 · Silent Auction	17,189.00
4020 · Fund Raisers - Other	50.00
Total 4020 · Fund Raisers	74,632.70
4050 · Miscellaneous Income	65.11
4080 · Foundation Funds	
4082 · Parker County Health Foundation	20,000.00
Total 4080 · Foundation Funds	20,000.00
4090 · Donated Supplies Income	32,650.69
4095 · Donated Services Income	28,125.00
4100 · Government Funds	
4111 · VOCA - Freedom From Violence	261,404.26
4112 · VOCA - Youth at the Crossroads	92,439.87
4113 · VOCA - Transitional Housing	18,094.97
4140 · SAPCS	90,262.00
4170 · OVAG	29,025.00
4180 · HHSC	177,357.00
4181 · HHSC - SNRP	35,619.97
Total 4100 · Government Funds	704,203.07
Total Income	920,526.70

Profit & Loss

January through December 2019

	Jan - Dec 19
Expense	
6101 · Advertising	166.30
6103 · Automobile Expense(gas, etc)	195.17
6104 · Bank Service Charges	29.00
6110 · Copier	2,404.77
6112 · Equipment	4,361.19
6120 · Payroll Expenses-Gross Wages	581,138.78
6121 · Payroll Tax Expenses	45,214.67
6130 · Maintenance	
6133 · Maintenance - Office	1,748.92
6135 · Maintenance - Shelter	1,881.68
6137 · Maintenance - IT	2,646.55
6139 · Maintenance - Yard	815.22
Total 6130 · Maintenance	7,092.37
6160 · Dues and Subscriptions	4,914.00
6180 · Insurance	
6181 · Auto	919.12
6183 · Worker's Compensation	4,660.97
6185 · Liability Insurance	11,768.03
6188 · Group Insurance	107,564.29
6180 · Insurance - Other	1,531.18
Total 6180 · Insurance	126,443.59
6240 · Miscellaneous	
6241 · Misc. - Background Check	119.71
6243 · Misc. - PayPal Charges	32.42
6240 · Miscellaneous - Other	201.75
Total 6240 · Miscellaneous	353.88
6250 · Postage and Delivery	519.28
6285 · Fire Monitoring	4,563.00
6286 · Cleaning Service	10,669.93
6286.2 · Carpet Cleaning	270.00
6287 · Lawn Care	7,020.00
6290 · Rent	
6295 · Post Office Box	134.00
Total 6290 · Rent	134.00

Profit & Loss

January through December 2019

	Jan - Dec 19
6350 · Travel & Ent	
6108 · Conferences	1,051.00
6370 · Meals	110.36
6375 · Hotels	451.02
6380 · Travel	
6381 · In-State	461.06
6383 · Local	144.00
Total 6380 · Travel	<u>605.06</u>
Total 6350 · Travel & Ent	<u>2,217.44</u>
6390 · Utilities	
6391 · Utilities - Office	
6391.1 · Office Utilities - Gas	1,211.70
6391.2 · Office Utilities - Electric	5,252.87
6391.3 · Office Utilities - Water	2,933.53
6391.4 · Office Utilities - Irrigation	3,006.83
Total 6391 · Utilities - Office	<u>12,404.93</u>
6392 · Utilities - Shelter	
6392.1 · Shelter Utilities - Gas	1,386.60
6392.2 · Shelter Utilities - Electric	3,903.26
6392.3 · Shelter Utilities - Water	2,572.66
Total 6392 · Utilities - Shelter	<u>7,862.52</u>
Total 6390 · Utilities	<u>20,267.45</u>
6400 · Shelter Groceries	
6450 · Contractual	
6270 · Professional Fees	10,400.00
6650 · Accounting-Audit	
Total 6270 · Professional Fees	<u>10,400.00</u>
6458 · Grant Writing	
6459 · Cobra Administration	4,429.95
Total 6450 · Contractual	<u>15,049.95</u>

Freedom House
Profit & Loss
 January through December 2019

	Jan - Dec 19
6500 · Telephone Expense	
6504 · Office & Shelter Telephone	6,824.88
6506 · Cell Phone Expense	1,510.11
Total 6500 · Telephone Expense	8,334.99
6550 · Office Supplies	5,660.79
6670 · Program Expense	
6671 · Client Expense	114.80
6672 · Fund Raiser Expenses	9,880.35
6670 · Program Expense - Other	1,753.39
Total 6670 · Program Expense	11,748.54
6770 · Supplies	
6790 · Shelter	799.35
6770 · Supplies - Other	453.16
Total 6770 · Supplies	1,252.51
6845 · Transitional Housing Program	
6850 · Four-Plex Expenses	
6113.1 · Furniture Expense	876.26
6143 · Maintenance - Four-Plex	1,031.28
6185.1 · Insurance - Liability - 4-Plex	2,126.86
6287.1 · Lawn Care - Four-Plex	1,020.00
6394 · Utilities - Four-Plex	7,910.03
6505.1 · Internet Service	557.37
Total 6850 · Four-Plex Expenses	13,521.80
6880 · Bunkhouse Expenses	
6113.3 · Furniture Expense	776.92
6145 · Maintenance - Bunkhouse	497.98
6185.3 · Insurance Liability - Bunkhou...	1,479.77
6287.3 · Lawn Care - Bunkhouse	800.00
6396 · Utilities - Bunkhouse	2,326.40
Total 6880 · Bunkhouse Expenses	5,881.07
6845 · Transitional Housing Program - O...	-368.86
Total 6845 · Transitional Housing Program	19,034.01

Profit & Loss

January through December 2019

	Jan - Dec 19
6875 · Youth at the Crossroads	
6103.2 · Automotive - Youth Program	1,241.36
6144 · Maintenance - Youth House	2,091.31
6184 · Insurance - Auto -Youth Program	3,575.00
6185.2 · Insurance - Liability - YatC	818.34
6287.2 · Lawn Care - Youth House	625.00
6395 · Utilities - Youth House	3,799.30
6505.2 · Internet Service - Youth House	1,171.06
6506.2 · Cell Phone - Youth Program	930.89
Total 6875 · Youth at the Crossroads	14,252.26
6910 · Donated Supplies	
6911 · Donated Supplies - Food	6,640.20
6912 · Donated Supplies - Wal-Mart	8,988.00
6913 · Donated Supplies - Ind - Client	14,311.96
6914 · Donated Supplies - Ind - Food	546.19
6916 · Donated Supplies - FH Use	162.34
6918 · Donated Supplies - Shelter Use	30.00
6919 · Donated Supplies -Youth Program	1,972.00
Total 6910 · Donated Supplies	32,650.69
6920 · Donated Services	28,125.00
Total Expense	955,986.40
Net Ordinary Income	-35,459.70
Other Income/Expense	
Other Income	
4064 · Dividend Income	1,115.12
4065 · Interest Income	5,110.39
Total Other Income	6,225.51
Net Other Income	6,225.51
Net Income	-29,234.19

MANNA STOREHOUSE

City of Weatherford,
Texas **Finance Department**

Application/Request for City of Weatherford General Fund Revenue

Date 4/20/2020

**Organization
Information**

Name Manna Storehouse, Inc.

Address 129 E. Spring, PO Box 9, Weatherford, TX
76086

Contact Name Janice Smith

Phone 817-269-4542

URL for event
/activity/facility/organization

Tax Status: 501(c)3

Tax ID #

**Funding
Request**

In-kind services requested?

___no_____

Amount of General Fund revenue requested?

\$_5000_____

Desired payout schedule? One-Time ___x__ Quarterly _____ Monthly _____

Page |
3

Application/Request for City of Weatherford General Fund
Revenue Effective April 1, 2020

**Economic
Impact**

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the program or event (printing, catering, rentals, etc.)?

What is the expected attendance or draw of visitors or clients for your program or event?

_In 2019, 2513 Manna clients received utility assistance, from all utility companies. Manna provided \$21,477 in utility assistance to City of Weatherford utility customers. We expect similar numbers in the coming year.

How will your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

__Our assistance allows City of Weatherford customers to keep their accounts current when they encounter times that they fall behind.

required:

- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)

Manna Storehouse Inc.		% of Total
Profit and Loss		
January - December 2019		
Income	\$	
Donations		
Business	\$13,826	3%
Churches	\$29,824	7%
City of Weatherford	\$8,786	2%
Foundations	\$108,148	25%
Individuals	\$55,843	13%
Parker Co. Jury Fund	\$1,356	0%
Total Donations	\$217,782	51%
Garage Sale Income	\$210,566	49%
Total Income	\$428,348	100%
Gross Income	\$428,348	100%
Expenses		
Administrative Expenses	\$200	0%
Advertising and Promotion	\$2,007	1%
Cleaning	\$8,353	2%
Computer Fee	\$2,703	1%
Insurance	\$7,041	2%
Office Supplies	\$1,078	0%
Pest Control	\$180	0%
Phones	\$3,569	1%
Repairs	\$4,365	1%
Supplies	\$4,063	1%
Utilities	\$14,878	4%
Yard Maintenance	\$400	0%
Total Administrative Expenses	\$48,838	14%
Client Expenses		
Back to School	\$391	0%
City of Weatherford Utilities	\$21,477	6%
Electric Heaters & Fans	\$4,335	1%
Groceries	\$111,423	32%
Healthcare	\$348	0%
Hygiene Products	\$1,957	1%
Prescriptions	\$117,320	33%
Utilities	\$43,877	12%
Total Client Expenses	\$301,128	85%
Garage Sales Expenses	\$3,158	1%
Sales Tax Adjustment	-\$76	0%
Total Expenses	\$353,048	100%
Net Operating Income	\$75,300	21%
Other Income		
Interest	\$5,997	2%
Total Other Income	\$5,997	2%
Net Other Income	\$5,997	2%
Net Income	\$81,297	23%
Monday, Apr 20, 2020 06:50:10 PM GMT-7 - Accrual Basis		

City of Weatherford,
Texas Finance Department

Post-Funding Report for City of Weatherford General Fund Revenue

Date

___4/20/2020___

Organization Information

Name ___Manna Storehouse, Inc.

Address __129 E. Spring, PO Box 9, Weatherford, TX
76086_____

Contact Name ___Janice Smith_____ Phone ___817-269-
4542_____

This report is for: (Please check one and provide applicable
information)

___x___ annual funding for the year of 2020-
2021.

___ a special event/activity/facility named

held on _____.

Amount of General Fund revenues received: \$
__5000_____

Has the Organization used General Funds for this in the past?

_yes_____ (Yes/No)

Post-Funding Report for City of Weatherford General Fund
Revenue Effective April 1, 2020

Results

Please attach a line-item budget of how City of Weatherford funds were used.

How did your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

_These funds allow Manna to give utility assistance to clients who are City of Weatherford utility customers. This aids in preventing disconnections and fees for reestablishment of service.

How did your event or program supplement or offset services directly provided by the City of Weatherford (for example: public safety, community development, library services, etc.)

___Offsets needed services by the city utility department.

Did your organization use other Weatherford businesses while carrying out the purpose/mission of the organization or event (printing, catering, rentals, etc.)? If so, please detail how.

___no_____

What was the estimated attendance or draw of visitors or clients for your program or event?

Numbers for 2020 not available
yet. _____

Please file this completed form and attachments with:

Dawn Brooks City of Weatherford,
Finance Department 303 Palo Pinto
Street Weatherford, Texas 76086

Or email to
dbrooks@weatherfordtx.gov

Attachments required:

- Line-item budget of how the City of Weatherford's funds were used
- A breakdown of how the organization funded its overall operations for the immediate preceding completed fiscal year (grants, donations, customer charges, etc.)
- Detailed, quantitative performance measures demonstrating the efficacy of the funded program or event.

PARKER COUNTY COMMITTEE ON AGING



Application/Request for City of Weatherford General Fund Revenue

Date June 22, 2020

Organization Information

Name Parker County Committee on Aging

Address 1225 Holland Lake Drive Weatherford, TX 76086

Contact Name Shelly Mowery Phone 817-596-4640

URL for event /activity/facility/organization

Tax Status: 501(c)(3)

Tax ID # 23-7457158

Organization Creation Date 1974

Purpose/Mission of Organization

The mission of the Parker County Committee on Aging (PCCOA) is to identify and assess the needs of the frail, homebound elderly of Parker County and to provide the services, including Meals on Wheels, that they need to live out their lives with dignity in the safety and comfort of their homes.

PCCOA is a 501(c)(3) nonprofit that also operates the Weatherford Senior Center that serves people who are 60 and over, many on limited or fixed incomes. The Center is a place for seniors to socialize, enjoy nutritious meals, and participate in fun activities such as yoga, pool, bingo and more. We also provide an onsite food bank once a month for seniors who need groceries.

Due to the COVID 19 pandemic many of our services and programs have been suspended till it is safe for both our clients and staff.

Request Information

This request is for: (Please check one and provide applicable information)

annual program funding for the year of 2020 – 2021

Describe the scope and specific objectives of the program for which funding is requested:

PCCOA provides hot meals through our Meals on Wheels program to over 100 Weatherford residents. We also provide 60 lunches daily at the Senior Center and and serve more than 300 seniors a month onsite. In addition, we provide a transit service called We Bus 60+ that provides more than 3000 rides per year to local seniors. All services provided are offered free of cost to our customers.

Due to the COVID 19 pandemic many of our services and programs have been suspended till it is safe for both our clients and staff.

and this will be the 43 year time this program has been in operation.

a special event named _____.

Describe the scope and specific objectives of the event for which funding is being requested:

If an event, it will be held on _____,

and this will be the _____ time this event has been held.

Has the Organization used General Funds for this in the past? Yes (Yes/No)

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City's dollars:

The funds help support the general operating expenses and food costs for both the Meals on Wheels program in Weatherford, as well as the congregate meals that seniors enjoy for free at the Senior Center. The funds also help support the general operation of the Senior Center, as well as We Bus60+ Seniors transit services.

Due to the COVID 19 pandemic many of our services and programs have been suspended till it is safe for both our clients and staff.

Detail in brief how the funds will be used:

Funds will continue to support all the activities that we offer, such as the Senior Center, Meals on Wheels, the daily meals offered at the Center, and We Bus 60+ transit services.

Funding Request

In-kind services requested? _____

Amount of General Fund revenue requested? \$ _____

Desired payout schedule? One-Time Quarterly _____ Monthly _____

Economic Impact

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the program or event (printing, catering, rentals, etc.)?

PCCOA relies heavily on local vendors for a multitude of services: lawn care, kitchen and building repairs, printing, regular monthly maintenance, and other services as they are needed.

What is the expected attendance or draw of visitors or clients for your program or event?

We provide thousands of meals a month at the senior center to more than 300 visitors to our Center. Our volunteers and staff deliver over 100 hot meals a day to Weatherford residents.
Due to the COVID 19 pandemic many of our services and programs have been suspended till it is safe for both our clients and staff.

How will your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

Most of the seniors we serve are low income with very few resources. Meals on Wheels in particular helps the over 100 Weatherford residents we deliver hot meals to daily. Meals on Wheels as a program has proven results: It helps reduce senior loneliness, and meal recipients feel more confident about staying at home. An important component to the program is the volunteer interaction with the recipients who are able to do daily wellness checks on clients and report back to staff when there are issues such as a fall, sudden illness, etc.

How will your event or program supplement or offset services directly provided by the City of Weatherford (for example: public safety, community development, library services, etc.)

PCCOA is the only provider in the city of hot meals to homebound seniors. We provide a place for seniors to socialize, enjoy nutritious meals and participate in fun activities such as yoga, pool, shuffle board, bingo, crafts and more. We help seniors get about the city through our We Bus 60 + seniors transit, primarily for shopping, doctor's visits and errands.
Due to the COVID 19 pandemic many of our services and programs have been suspended till it is safe for both our clients and staff.

What indicators and performance measures will you use to determine if and to what extent your program or event meets its stated objectives?

We regularly survey our participants about the quality of our services and the food we provide. A high percentage of our clients are very satisfied with food and services and we make adjustments based on their input. Repeat customers to our center and through We Bus 60+ senior transit is very high, showing great satisfaction to the services we provide.

Please file this completed form along with the following attachments to:

Dawn Brooks
City of Weatherford, Finance Department
303 Palo Pinto Street
Weatherford, Texas 76086

Or email to dbrooks@weatherfordtx.gov

Attachments required:

- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)

Parker County Committee on Aging
 Amounts of Total Budget Allocated only to the Weatherford Grant
 For the Fiscal Year Ending September 30, 2020.

Ordinary Income/Expense

Income

· City of Weatherford \$ 5,000.00

Expense

· Salaries & related expenses 11,300.00
 · Other - Contracted Services 2,000.00
 · Kitchen and Food Related 6,200.00
 · Occupancy expenses 3,000.00
 · Supplies - Senior Center 2,500.00
 · Insurance - General Liability 4,600.00
 · Transportation Expense 2,000.00

Total Expense 31,600.00

Overage/(Shortage) \$ (26,600.00)

The shortage is to be allocated to other funds that may be received.

Expected Income Sources for Upcoming Year
 Parker County Committee on Aging
 YE 9/30/2020
 (Not including the City of Weatherford per instructions)

**Meals On Wheels
 and the Senior
 Center**

Income	
COG Funding	235,000
Texas Agriculture	14,000
Parker County Commissioners	30,400
Parker County Health	5,000
United Way	22,000
Salvation Army	11,000
Various Other Grants	10,000
Individual Contributions	60,000
Total Income	<u>387,400</u>
Expected Expenses	<u>500,000</u>
Shortfall	<u>(112,600)</u>

Shortfall is expected to be funded by various fundraisers.



Post-Funding Report for City of Weatherford General Fund Revenue

Date June 22, 2020

Organization Information

Name Parker County Committee on Aging

Address 1225 Holland lake Drive Weatherford, TX 76086

Contact Name Shelly Mowery Phone 817-596-4640

This report is for: (Please check one and provide applicable information)

annual funding for the year of 2020-2021.

a special event/activity/facility named _____

held on _____.

Amount of General Fund revenues received: \$ 5,000

Has the Organization used General Funds for this in the past? Yes (Yes/No)

Results

Please attach a line-item budget of how City of Weatherford funds were used.

How did your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

We have a senior center located in Weatherford where seniors can go to socialize, enjoy nutritious meals and participate in fun activities such as yoga, pool, bingo, crafts and more. We also provide on onsite food bank twice a month for seniors who need groceries. We have a transportation system for our seniors who cannot otherwise run errands. Our Meals on Wheels program helps our seniors feel more confident about staying at home.

How did your event or program supplement or offset services directly provided by the City of Weatherford (for example: public safety, community development, library services, etc.)

We have a Meals on Wheels program and also have a transportation program.

Did your organization use other Weatherford businesses while carrying out the purpose/mission of the organization or event (printing, catering, rentals, etc.)? If so, please detail how.

PCCOA relies heavily on local vendors for a multitude of services: lawn care, kitchen and building repairs, printing, regular monthly maintenance, and other services as they are needed.

What was the estimated attendance or draw of visitors or clients for your program or event?

We provide thousands of meals a month at the senior center to more than 300 visitors to our Center. Our volunteers and staff delivered over 4000 frozen meals twice a month to Parker County residents.

Please file this completed form and attachments with:

Dawn Brooks
City of Weatherford, Finance Department
303 Palo Pinto Street
Weatherford, Texas 76086

Or email to dbrooks@weatherfordtx.gov

Attachments required:

- Line-item budget of how the City of Weatherford's funds were used
- A breakdown of how the organization funded its overall operations for the immediate preceding completed fiscal year (grants, donations, customer charges, etc.)
- Detailed, quantitative performance measures demonstrating the efficacy of the funded program or event.