



Construction Trailer Building Permit Application

Permit #: CAS _____ - _____

(Please Print)

(For any plumbing and electrical hookups provide **CONTRACTORS ACKNOWLEDGEMENT SHEET**)

Project Name: _____ Date: _____

Street Address: _____

Submitted by: _____ Phone #: _____

Work description: _____

Total area: _____ Sqft Size of Trailer _____ Ft. X _____ Ft.

Owner: _____ Phone: _____

General Contractor: _____ Phone: _____

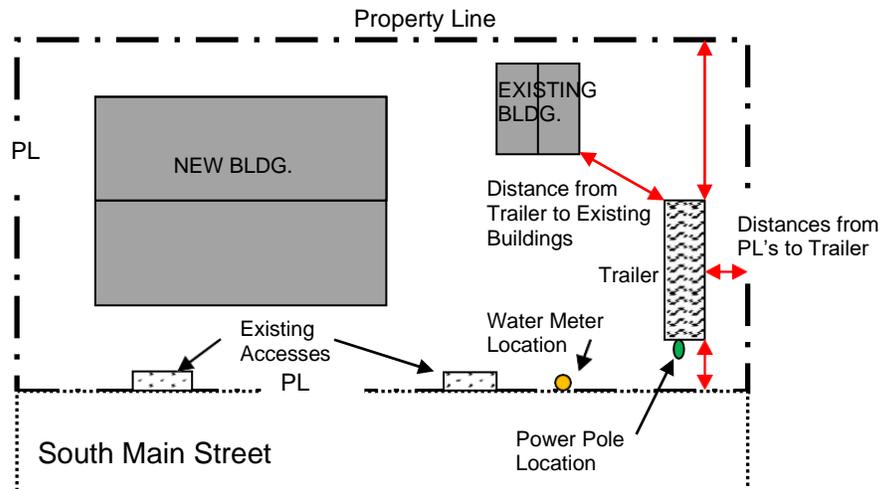
Address: _____

DRAW A SITE OR PLOT PLAN:

EXAMPLE

Notes:

1. Show street name
2. Show all existing buildings
3. Show existing parking lot
4. Show site access points
5. Show utility locations
6. Show measurements of red arrows



I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law, ordinance, or regulation. **The issuance of a permit neither exempts nor modifies any covenants, deed restrictions, city ordinances and/or state or federal laws, whether herein specified or not.**

APPLICANT NAME: _____

Signature

Phone No.



Construction Trailer Contractor Acknowledgment Form

Permit #: CAS _____ - _____

(Please Print)

ONLY individual contractors MUST COMPLETE AND SIGN this form.

If your State License or COI (Certificate of Insurance) is expired the permit you are working will be invalid and will not be issued or may be cancelled by the Building Official.

Construction address: _____

Building Contractor: _____

MASTER ELECTRICIAN'S STATEMENT

I, _____, do acknowledge that **I will be doing the electrical work** for the
(print name)

construction at the above stated address.

_____/_____/_____
(date) (signature) License # Exp. date Cert. of Insurance exp. date

(Company name, address & phone number)

MASTER PLUMBER'S STATEMENT

I, _____, do acknowledge that **I will be doing the plumbing work** for the
(print name)

construction at the above stated address.

_____/_____/_____
(date) (signature) License # Exp. date Cert. of Insurance exp. date

(Company name, address & phone number)

MECHANICAL/HVAC STATEMENT

I, _____, do acknowledge that **I will be doing the mechanical/HVAC work**
(print name)

for the construction at the above stated address.

_____/_____/_____
(date) (signature) License # Exp. date Cert. of Insurance exp. date

(Company name, address & phone number)



Construction Trailer

Permit Application Guide

To help facilitate the review process for this permit application, the following information is required to be submitted at the time of application. **The review process will not begin until all required information has been submitted.**

REQUIRED INFORMATION FOR PERMIT APPLICATION SUBMITTAL

1. **REQUIRED:** One digital application and contractor acknowledgement sheet with the required plans
OPTIONAL: One paper copy of the application and contractor acknowledgement sheet with the required plans.
2. **Plans must be legible and drawn to scale.**
3. **Plan sets must include:**
 - a) **Site Plan/Survey - All existing improvements and additions.**
 - b) **Dimensions from new improvements to all existing improvements and property lines**
 - c) **Driveway and utilities location**
 - d) **Details for any utilities added to the temporary structure, i.e., electrical and plumbing**
4. **Copy of survey or approved plat.**
5. **As part of our new fee schedule, this permit includes work for building, electrical, plumbing and mechanical at one standard price of \$250.00.**

Your assistance will expedite the review process. If you have any questions or concerns, please contact 817-598-4284.

Inspections required:

- The following inspections are routinely required for Construction Trailers
 1. STAKE-OUT - to ensure proper setbacks from property lines and other buildings.
 2. T-Pole - To connect temporary electrical service to the trailer.
 3. Plumbing Final - Only required if Trailer is connected to City Services.
 4. Final Building - to ensure trailer has been attached to the ground according to approved methods and access meets minimum standards.

After you receive your permit call our automated inspection line to schedule your inspections at 817-598-4041.