



Itinerant Vendors

October 6, 2020

On August 25, 2020 the Weatherford City Council adopted a new zoning ordinance allowing itinerant vendors (Food trucks) on private property with an approved itinerant vendor permit. Previously food trucks were prohibited from conducting business on private property except under certain, very limited, conditions. The new itinerant vendor regulations establish consistent and clear standards for all food trucks to operate within the city limits. Here are a few of the changes enacted by the food truck permit ordinance.

1. Food trucks can be approved for multiple sites with one permit.
2. The itinerant vendor permit can be approved for 72 hours, one month or one calendar year. Those with annual itinerant vendor permits will be required to renew on January 1st of each year.
3. The itinerant vendor permit does not apply for City of Weatherford special events (e.g. 1st Monday, peach festival, etc.) or catering operations.
4. Itinerant vendors with an approved permit may have locations approved in any districts that permit food establishments.
5. Most itinerant vendor permits are reviewed within 24 hours.
6. No more than 2 food trucks will be permitted for one site for each day.

A food establishment permit (health permit to prepare and sell food) is required to be approved prior to application for a itinerant vendor permit (permit to operate on a lot). Those with an active food establishment permit are eligible to apply immediately for the itinerant vendor permit. The itinerant vendor permit will cover all the approved lots you apply for; however, you will need to get approval for each lot prior to set up. Operating a food truck on private property without an approved permit may be subject to fines and the revocation of food establishment permit. You can use this link to get a itinerant vendor permit: <https://ci.weatherford.tx.us/1020/Food-Establishments>. The new regulations are also on the back of the permit application for your convenience. Please contact us at planning@weatherfordtx.gov with questions concerning the new requirements.

Armond Bryant
Planner
City of Weatherford
Development and Neighborhood Services
817-598-4284 Ext 3



ITINERANT VENDOR PERMIT APPLICATION

NOTICE: Itinerant Vendor Permit is only valid for the approved time period.
 Itinerant Vendor Permit Application package may be submitted by email at planning@weatherfordtx.gov and fees paid over the phone at (817) 598-4284
All sites must be approved prior to set up. New sites unlisted on application require approval prior to set up.

Business Name: _____ **On Site Manager Name:** _____
Address: _____
Phone: _____ **Email:** _____

Property Owner(s) Name: _____ **Contact Name:** _____
Address/Location of Site 1: _____
Phone Number: _____ **Email:** _____
Timeframe from: _____ **to** _____ **Hours of Operation:** _____ **to** _____

Property Owner(s) Name: _____ **Contact Name:** _____
Address/Location of Site 2: _____
Phone Number: _____ **Email:** _____
Timeframe from: _____ **to:** _____ **Hours of Operation:** _____ **to** _____
 Attach additional site info if required

\$75 per event (72 hours or less)
 \$225 per month (30 days from start date on application)
 \$675 annually (Valid until the end of the calendar year)
***An additional \$200 will be added to the fee if found operating without a permit**

Itinerant Vendor Permit Application Checklist
Owner(s) may be contacted to confirm applicant has permission to use site

1. Approved Food Establishment License(s)
 2. Itinerant Vendor Permit Fee
 3. Site plan(s) with location of food truck

With the signing and submittal of this application confirms that the the property owner authorizes the City of Weatherford to enter onto the subject property to perform inspections and ensure compliance.

Furthermore, the applicant confirms that the owner or duly authorized officer for the above referenced property, hereby confirms that all the information included in this application is true and correct to the best of my knowledge.

Applicant Signature: _____ Date: _____

SEC. 12-5-101(C) FOOD TRUCK REGULATIONS

1. **Permit Required.** No food truck shall operate without a permit approved by the Planning Director to operate on private property for the duration specified on the permit. Application for a food truck shall be made on a form provided by the Planning Director and shall include all information required thereupon and any applicable fees.
2. **Quality Standards**
 - a. Food trucks shall be located only on property for which eating establishments are an approved use.
 - b. Food trucks shall be operable vehicles with current registration and verifiable insurance.
 - c. Food trucks and all required parking shall be located on an approved all-weather surface adequate to support the anticipated loads and traffic for the intended use. No food truck may be parked on unimproved surfaces such as dirt, grass, or loose gravel.
 - d. All sites containing a food truck shall provide a continuous, unobstructed, all-weather surface route to a public street for the food truck as well as other motor vehicles and pedestrians accessing the site.
 - e. Parking areas shall not encroach on any public right-of-way, including streets, sidewalks, or multiuse paths or trails. Drive aisles and queueing lanes for onsite circulation and/or maneuvering shall likewise be provided outside of the public right-of-way
 - f. All food truck and parking areas shall be illuminated when operated during any hours between sunset and sunrise and are subject to the performance standards of this title.
3. **Quantity Standards.**
 - a. A maximum of two (2) permits may be issued for food trucks at one time on any property.
 - b. A maximum of ten (10) permits may be issued for food trucks at one time within an approved food truck court.
 - c. The Planning Director may approve temporary food trucks exceeding these maximums under a Special Event permit.
 - d. Minimum parking requirements. A minimum of two off-street parking spaces shall be provided for each food truck, except that food truck courts shall be required to meet the minimum parking for Eating and Drinking Establishments provided in the Parking and Loading section of this title. These requirements shall not apply in the CBD Central Business District and CN Central Neighborhood District.