



ITINERANT VENDOR PERMIT APPLICATION

NOTICE: Itinerant Vendor Permit is only valid for the approved time period.
 Itinerant Vendor Permit Application package may be submitted by email at planning@weatherfordtx.gov and fees paid over the phone at (817) 598-4284
All sites must be approved prior to set up. New sites unlisted on application require approval prior to set up.

Business Name: _____ **On Site Manager Name:** _____
Address: _____
Phone: _____ **Email:** _____

Property Owner(s) Name: _____ **Contact Name:** _____
Address/Location of Site 1: _____
Phone Number: _____ **Email:** _____
Timeframe from: _____ **to** _____ **Hours of Operation:** _____ **to** _____

Property Owner(s) Name: _____ **Contact Name:** _____
Address/Location of Site 2: _____
Phone Number: _____ **Email:** _____
Timeframe from: _____ **to:** _____ **Hours of Operation:** _____ **to** _____
 Attach additional site info if required

\$75 per event (72 hours or less)
 \$225 per month (30 days from start date on application)
 \$675 annually (Valid until the end of the calendar year)
***An additional \$200 will be added to the fee if found operating without a permit**

Itinerant Vendor Permit Application Checklist
Owner(s) may be contacted to confirm applicant has permission to use site

1. Approved Food Establishment License(s)
 2. Itinerant Vendor Permit Fee
 3. Site plan(s) with location of food truck

With the signing and submittal of this application confirms that the the property owner authorizes the City of Weatherford to enter onto the subject property to perform inspections and ensure compliance.

Furthermore, the applicant confirms that the owner or duly authorized officer for the above referenced property, hereby confirms that all the information included in this application is true and correct to the best of my knowledge.

Applicant Signature: _____ Date: _____

SEC. 12-5-101(C) FOOD TRUCK REGULATIONS

1. **Permit Required.** No food truck shall operate without a permit approved by the Planning Director to operate on private property for the duration specified on the permit. Application for a food truck shall be made on a form provided by the Planning Director and shall include all information required thereupon and any applicable fees.
2. **Quality Standards**
 - a. Food trucks shall be located only on property for which eating establishments are an approved use.
 - b. Food trucks shall be operable vehicles with current registration and verifiable insurance.
 - c. Food trucks and all required parking shall be located on an approved all-weather surface adequate to support the anticipated loads and traffic for the intended use. No food truck may be parked on unimproved surfaces such as dirt, grass, or loose gravel.
 - d. All sites containing a food truck shall provide a continuous, unobstructed, all-weather surface route to a public street for the food truck as well as other motor vehicles and pedestrians accessing the site.
 - e. Parking areas shall not encroach on any public right-of-way, including streets, sidewalks, or multiuse paths or trails. Drive aisles and queueing lanes for onsite circulation and/or maneuvering shall likewise be provided outside of the public right-of-way
 - f. All food truck and parking areas shall be illuminated when operated during any hours between sunset and sunrise and are subject to the performance standards of this title.
3. **Quantity Standards.**
 - a. A maximum of two (2) permits may be issued for food trucks at one time on any property.
 - b. A maximum of ten (10) permits may be issued for food trucks at one time within an approved food truck court.
 - c. The Planning Director may approve temporary food trucks exceeding these maximums under a Special Event permit.
 - d. Minimum parking requirements. A minimum of two off-street parking spaces shall be provided for each food truck, except that food truck courts shall be required to meet the minimum parking for Eating and Drinking Establishments provided in the Parking and Loading section of this title. These requirements shall not apply in the CBD Central Business District and CN Central Neighborhood District.