



Commercial Expedited (One-Trade) Permit Application

A \$50 Non-Refundable application fee is due at the time of permit application

Permit fees are based on the contract valuation.

(If work involves more than one trade, a Tenant Improvement Permit is required)

VALUATION OF WORK = \$ _____

******LOCATION OF WORK******

Project Address: _____

******BUILDING OWNER INFORMATION******

Owner Name: _____ Tenant Business Name: _____

Owners Address: _____ Phone # _____

******CONTRACTOR INFORMATION******

Contractor : _____ Company Name: _____

Mailing Address: _____ Phone # _____

License Number: _____ Fax # _____ Email: _____

******DESCRIPTION OF WORK**** Note: (Complete system devices or fixture replacement requires plans and plan review)**

PLUMBING

- | | | |
|---|--|--|
| <input type="checkbox"/> Water Heater (change out) | <input type="checkbox"/> Gas Test (Natural or LPG) | <input type="checkbox"/> Backflow/RPZ Device |
| <input type="checkbox"/> Water/Sewer (yard line) | <input type="checkbox"/> Repair Only what? _____ | <input type="checkbox"/> Water Tap ____ inch |
| <input type="checkbox"/> Replacing Fixture(s) _____
<small>TYPE/NUMBER</small> | <input type="checkbox"/> Sewer Tap ____ inch | <input type="checkbox"/> Gas Pipe ____ inch |

ELECTRICAL

- | | | |
|--|---|---|
| <input type="checkbox"/> Service Upgrade Size ____ amp | <input type="checkbox"/> Repair Only (Explain?) _____ | <input type="checkbox"/> Utility provider? |
| <input type="checkbox"/> Temporary Power Pole | <input type="checkbox"/> Existing Service Reconnect | <input type="checkbox"/> Weatherford Electric |
| <input type="checkbox"/> New Service Installation | | <input type="checkbox"/> TXU/ONCOR |
| <input type="checkbox"/> Adding # _____ Circuits | | <input type="checkbox"/> Tri-County |
| | Overhead or Underground? | <input type="checkbox"/> OH <input type="checkbox"/> UG |

MECHANICAL

- | | | |
|---|---|---|
| <input type="checkbox"/> Change Out Existing Unit Only
Size _____ ton (provide cut sheets) | <input type="checkbox"/> New Exhaust Vent | <input type="checkbox"/> Ductwork Modification (provide plan sheet) |
| | <input type="checkbox"/> New Kitchen Hood (plans) | <input type="checkbox"/> Diffuser Relocation (provide plan sheet) |

MISCELLANEOUS

- | | |
|---|---|
| <input type="checkbox"/> Window Replacement # _____ (Plan Layout Required) | <input type="checkbox"/> New Siding (Setbacks Required) |
| <input type="checkbox"/> Roof Replace/Repair- (Max 2 layers) | <input type="checkbox"/> Minor Wall/Door Modification (Plan Required) |
| <input type="checkbox"/> Change of Occupancy -(Accessibility upgrades only) | |

Caution: If your work is included and paid for under a building permit you do not need this permit.

This permitting process is only available for: Existing Commercial, Existing Tenant Businesses

Note: Provide manufactures cut sheets on all mechanical equipment.

Note: Asbestos report required as per TCEQ.

****PROCESSING PROCEDURE****

1. Submit completed application and copy of license by Fax (817) 598-4284 or Email Permit.Applications@weatherfordtx.gov
2. The Permit Technician will call you if your application is incomplete (Incomplete applications will not be processed).
3. For work not requiring a plan review, if the application is complete and signed, contractor license and insurance is current you will be issued the permit.
4. If the Building Official, State of Texas or your scope of work, (covering multiple trade disciplines), requires plans or schematics for your project two hard copies of the plans must be submitted with the Tenant Improvement application/ checklist. You can verify this with the Plans Examiner @ 817-598-4291.

Signature of Applicant: _____ Date: _____