



Residential Over-The-Counter Permit Application

There is a \$50 non-refundable application fee due at the time of permit application.

******LOCATION OF WORK******

Project Address: _____

******OWNER INFORMATION******

Owner Name: _____

Owners Address: _____ Phone # _____

******CONTRACTOR INFORMATION******

Contractor : _____ Company Name: _____

Mailing Address: _____ Phone # _____

License Number: _____ Fax # _____ Email: _____

******DESCRIPTION OF WORK******

PLUMBING		
<input type="checkbox"/> Water Heater (change out) <input type="checkbox"/> Water/Sewer (yard line) <input type="checkbox"/> Replacing Fixture(s) _____ <small style="margin-left: 100px;">TYPENUMBER</small>	<input type="checkbox"/> Gas Test (<i>Natural or LPG</i>) <input type="checkbox"/> Expansion Tank <input type="checkbox"/> Sewer Tap _____ inch	<input type="checkbox"/> Backflow Device <input type="checkbox"/> Water Tap _____ inch <input type="checkbox"/> Gas Pipe (<i>Residential</i>)
ELECTRICAL		
<input type="checkbox"/> Service Upgrade (Meter Loop) <input type="checkbox"/> Temporary Power Pole <input type="checkbox"/> New Service Installation <input type="checkbox"/> Adding # _____ Circuits	<input type="checkbox"/> Existing Service Reconnect Overhead or Underground? OH <input type="checkbox"/> UG <input type="checkbox"/>	Utility provider? <input type="checkbox"/> Weatherford Electric <input type="checkbox"/> TXU/ONCOR <input type="checkbox"/> Tri-County
MECHANICAL		
<input type="checkbox"/> Change-out Split System Unit(s) <input type="checkbox"/> Change-out HVAC Unit	<input type="checkbox"/> New Bath Vent <input type="checkbox"/> New Kitchen Vent	<input type="checkbox"/> Residential Ductwork Modification
MISCELLANEOUS		
<input type="checkbox"/> Window Replacement # _____ (<i>Fax Rough Plan Layout Required</i>) <input type="checkbox"/> Roof Repair- (<i>Max 2 layers</i>)	<input type="checkbox"/> New Residential Siding	

Caution: If your work is included and paid for under a building permit you do not need this permit.

This permitting process is not available for:

New Residential/Commercial Construction Commercial Buildings Complete System Installations

*******PROCESSING PROCEDURE*******

1. Submit completed application and copy of license by Fax (817) 598-4284 or Email PermitApplications@weatherfordtx.gov
2. The Permit Technician will call you if your application is incomplete (Incomplete applications will not be processed).
3. If the contractor license(s) and insurance is current, a permit will be issued.
4. If the Building Official or the State of Texas requires plans or schematics for your project, the plans and permit must be submitted in person(Except as permitted above in description of work).

Signature of Applicant: _____ Date: _____

Print Name: _____